



# WEBB COUNTY, TEXAS

## COMMISSIONERS COURT AGENDA

**LOUIS H. BRUNI**  
Webb County Judge  
(956) 523-4600

**JERRY VASQUEZ**  
Commissioner, Precinct 1  
(956) 523-4617

**JUDITH GUTIERREZ**  
Commissioner, Precinct 2  
(956) 523-4624

**FELIX VELASQUEZ**  
Commissioner, Precinct 3  
(956) 523-4625

**DAVID CORTEZ**  
Commissioner, Precinct 4  
(956) 523-4653

**MARGIE IBARRA**  
Webb County Clerk  
(956) 523-4251

**HOMERO RAMIREZ**  
Webb County Attorney  
(956) 523-4044

**LEO FLORES**  
Webb County Auditor  
(956) 523-4016

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
**WEBB COUNTY COURTHOUSE**  
**1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR**  
**LAREDO, TEXAS 78040**  
**MARCH 10, 2003**  
**1:30 p.m.**

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI**
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES- FEBRUARY 24, 2003 MEETING**
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS**
- 6. COMMUNICATIONS-**
- 7. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda or issues within its jurisdiction which are not included on the Agenda. The Commissioners Court may not take any formal action on any requests made during the Public Comment period which are not on the Agenda, but can refer such requests to County staff for review if appropriate.

## **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

### **LOUIS H. BRUNI, WEBB COUNTY JUDGE**

8. Discussion and possible action to appoint permanent board members to the Rural Rail Transportation District and to accept the resignation of the temporary board members.
9. Discussion and possible action to accept, by order, the donation of materials and construction services by Conoco-Philips, Inc. for improvements on Jennings Road, including the installation of a six inch (6”) flexible base on a ten foot (10’) strip on selected areas of shoulder of the paved road, and an indemnification and hold-harmless for the County for any occurrence during the construction of the improvements, and authorizing the County Judge to sign all relevant documents.
10. Discussion and possible action to approve a resolution indicating the County’s desire to move forward with the implementation of Texas on Line for the E-filing of documents with various county departments.
11. Status report on the acquisition of real property by the City of Laredo from Webb County out of the Casa Blanca Country Club Tract. [**Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with Attorney)**]
12. Discussion and possible action to appoint a Cost-Containment Committee.

### **JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2**

13. Discussion and possible action on de-obligating the Office of Rural Community Affairs, Texas Community Development Program contract #720155 (Tanquecitos I Sanitary Sewer Collection Sanitary Grant) as per consensus with Office of Rural Community Affairs, The Texas Water Development Board, the Texas Department of Housing and Community Affairs and with the City of Laredo on meeting of February 27, 2003.
14. Proclamation for “Cover the Uninsured Week” presented by the Webb County Partners for Healthcare Access.

### **FELIX VELASQUEZ, COMMISSIONER PRECINCT 3**

15. Discussion and possible action on amending the 2002 Bond Issue Capital Outlay requests.

**DAVID R. CORTEZ, COMMISSIONER PRECINCT 4**

- 16.** Discussion and possible action regarding the employment, evaluation, re-assignment, duties, discipline, or dismissal of the Road and Bridge Superintendent. **[Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with attorney) and 551.074 (personnel matters)]**
- 17.** Discussion and possible action to name an interim director of the Road and Bridge Department.
- 18.** Discussion and possible action to establish the qualifications and procedure for the search for potential candidates and appointment of a new Road and Bridge Superintendent.
- 19.** Discussion and update regarding pending litigation cases. **[Closed Session requested pursuant to Texas Open Meeting Act 551.071 (Consultation with Attorney)]**

**MEDIA BREAK – FIFTEEN MINUTES COURT RECESS**

**COUNTY ATTORNEY**

- 20.** Discussion and possible action to enter into a thirty-six (36) month equipment lease agreement (March 1, 2003 through February 28, 2006) with TOSHIBA AMERICA, INC for two (2) Toshiba E-Studio 150 copiers at a monthly rate of ONE-HUNDRED AND THIRTY-SEVEN DOLLARS (\$137.00) for a total cost of TWO THOUSAND TWO HUNDRED AND TWENTY-SIX DOLLARS (\$2,266.00) over the term of the lease with the ability to purchase the Equipment for ONE DOLLAR (\$1.00) at the end of the lease term, and authorizing the Webb County Judge to sign all relevant documents (Account # 903-4207-6014 Equipment Rental Head Start).
- 21.** Discussion and possible action to enter into a lease agreement with XEROX for one DC432DC Digital Copier with 2 trays and Finisher for a monthly cost of TWO

HUNDRED THREE DOLLARS AND NINETY-EIGHT CENTS (\$203.98) (being SEVEN THOUSAND THREE HUNDRED AND FORTY-THREE DOLLARS AND TWENTY-EIGHT CENTS (\$7,343.28) over the term of the lease) and one and one-half cent (0.015) per page for copies in excess of 25000 for a 36 month period and authorizing the County Judge to sign all relevant documents.[Account #504-6500-6201 Utilities Self Help Center]

- 22.**Discussion and possible action to enter into a one year maintenance agreement (March 15, 2003 through March 14, 2004) with IBM to provide maintenance services to the AS/400 machine at an annual cost of FOURTEEN THOUSAND SIX HUNDRED and FIFTY-EIGHT DOLLARS and SIXTY CENTS (\$14,658.60) and an option to renew for one additional year and authorizing the County Judge to sign all relevant documents. (Account # 001-0500-6402 Repair and Maintenance of Equipment Management Information Systems Department)
- 23.**Discussion and possible action to enter into a non-substantive contract amendment with South Texas Development Council/Border Area Nutrition Council in order to rectify a typographical error on the original contract and authorizing the County Judge to sign all relevant documents.
- 24.**Discussion and possible action to enter into a contract amendment with the Texas Department of Transportation for the State/Local Public Transportation /Grant Agreement, Amendment #2 reducing the FY 2003 general revenue for the El Aguila Rural Transportation Program by FIVE THOUSAND THREE HUNDRED SIXTY-FIVE DOLLARS (\$5,365.00) TO FIVE HUNDRED SIXTEEN THOUSAND THREE HUNDRED TWENTY-NINE DOLLARS (\$516,329.00) authorizing the County Judge to sign all relevant documents.
- 25.**Discussion and possible action to ratify termination of Lease Agreement with Challenger Battery, Inc. concerning lease space at 3719 Santa Maria, Webb County, Texas. (Requested by Community Action Agency).

**26.** Discussion and possible action to Order the acceptance of dedications of 23 rights-of-way (20 out of Ranchos Penitas West Subdivision and 3 out of San Carlos Subdivision, Phase II) from the following individuals:

**RANCHOS PEÑITAS WEST SUBDIVISION**

Tract	Grantee(s)
1. Lot 25, Unit III	Hector De La Garza
2. Lot 26, Unit III	Hector De La Garza
3. Lot 4, Unit I-A	Juan Manuel Carrillo, Jaura Isabel Jones, Alberto Carrillo, Hortencia Carrillo, Jaime Carrillo and Patricia Carrillo
4. Lot 6, Unit I-A	Esteban Rosales and Guadalupe A. Rosales
5. Lot 11, Unit I-A	George Jimenez
6. Lot 12, Unit I-A	Mario Alberto Treviño, Thelma E. Treviño, Lorenzo Moncivais, Jr., and Maria A. Moncivais
7. Lot 7, Block I-A [tract A]	Eusebio Garcia and wife Adelina R. Garcia
8. Lot 7, Block I-A [tract B]	Manna of Life Ministries, Inc.
9. Lot 1B-1, Unit I-B	Rita C. Quintanilla a/k/a Rita C. Rubio, Delia Laura Quintanilla, Cristina Quintanilla, and Veronica Quintanilla
10. Lot 1B-2, Unit I-B	Rita C. Quintanilla a/k/a Rita C. Rubio, Delia Laura Quintanilla, Cristina Quintanilla, and Veronica Quintanilla
11. Lot 30, Unit III	Maria R. Lara
12. Lot 31, Unit III	Guillermo Dougherty and wife Ramona T. Doghertry
13. Lot 42, Unit IV	Alvino “Ben” Morales
14. Lot 43, Unit IV	Ignacio Salinas and wife Guadalupe Salinas
15. Lot 19, Unit II	Manuel Torres
16. Lot 20, Unit III	Gabriela C. Navarro
17. Lot 27, Unit III	Gabriela C. Navarro
18. Lot 22, Unit III	Antonio Valls, and wife Sherri A. Valls
19. Lot 35, Unit III	Calixto Seca and wife Uvence Seca
20. Lot 42, Unit IV	Ana Luisa Valdez

**San Carlos Subdivision, Phase II**

Tract	Grantee(s)
21. Lot 12, Block 3	Mario Perez and Delia Perez
22. Lot 21, Block 3	Mario Perez and Delia Perez
23. Lot 22, Block 3	Mario Perez and Delia Perez

**27.**Discussion and possible action to enter into an Architectural Services Agreement with Morales & Associates, Architects, Inc. in the amount of THIRTY-SIX THOUSAND DOLLARS (\$36,000.00) for renovations to the Webb County Justice Center and design of flood detection, alert and auto shut-out systems to cover all floors of the building and inspection and restoration of the present fire protection system and authorizing the County Judge to sign all relevant documents.[Account #687-0117-8601 Construction in Progress Justice Center Fire Protection]

## **ECONOMIC DEVELOPMENT**

- 28.**Discussion and possible action to approve a resolution and order authorizing the submission of a grant proposal to the United States Department of Agriculture (USDA) Rural Development for its Housing Preservation Program to provide funding for the rehabilitation of homes for low to moderate income families in Webb County colonias. Grant amount not to exceed \$200,000 with no required matching dollars.
- 29.**Discussion and possible action to approve a resolution and order authorizing the submission of a grant proposal to the Texas Department of Housing and Community Affairs HOME Program to provide funding for the rehabilitation of homes for low to moderate income families in Webb County's colonias. Grant amount not to exceed \$500,000 with an in-kind contribution not to exceed \$25,000.
- 30.**Discussion and possible action to approve a resolution and order to request contract amendment to Texas Community Development Program #720889 Los Corralitos Water Improvements, and Bruni Community Center for 6-month extension or up to October 20, 2003. (No cash match required)

## **ENGINEERING DEPARTMENT**

- 31.**Discussion and possible action authorizing final payment to Zertuche Construction in the Amount of \$14,783.00, for the completion of the Larga Vista Community Center expansion. [Account # 679-8105-8103 Building Improvements)
- 32.**Discussion and possible action authorizing the Road and Bridge Department to purchase and deliver a combination of ten "No Dumping Allowed and Illegal To Dump" signs to the City of El Cenizo at a cost of \$315.00. The City of El Cenizo will install the signs. [Account # 010-7002-6205 Material and Supplies]

## **FACILITIES DEPARTMENT**

33. Discussion and possible action to transfer a 1990 Chevrolet Pick-up truck from the Parks and Grounds Department to the Facilities Department.
34. Discussion and possible action to fill slot #1540, Supervisor of Custodial Services, in the amount of \$28,000 per year effective March 10, 2003 [Account #001-0106-5001 Payroll]

### **HEAD START PROGRAM**

35. Discussion and possible action to fill the following slots

- 1) Slot #2051, part-time substitute teacher at \$6.94 per hour (15 hours per week for 10 months) in the amount of \$4,580, effective March 11, 2003.
- 2) Slot #1092, full-time maintenance worker in the amount of \$20,078 per year, effective March 11, 2003.

[Account # 903-4208-5001 Payroll]

### **PLANNING DEPARTMENT**

36. Discussion and possible action to issue a "Certificate of No Plat Required" pursuant to the exemption provisions of the Webb County Subdivision Regulations under Section XVI, Subsection 1.A(2) to the following tracts:

- 1) U.S. Cellular, Callaghan Site (439429), located at 20141 US 83 N being a .62 acre tract, more or less, out of Block 1, Los Compadres Subdivision Unit I, as further depicted on that certain survey prepared by D. G. Smyth, Registered Professional Land Surveyor #2046, executed on January 14, 2003 that accompanied the application to the Webb County Planning Department.
- 2) U.S. Cellular, 83/44 Site (439431), located at 25837 US 83 N being a 2.65 acre tract, more or less, out of Abstract 29, Survey 977, as further depicted on that certain survey prepared by D. G. Smyth, Registered Professional Land Surveyor #2046, executed on January 23, 2003 that accompanied the application to the Webb County Planning Department.

### **PURCHASING AGENT**

- 37.** Discussion and possible action to authorize the Purchasing Agent to purchase computer equipment from IBM in the amount of \$19,946.20. [Account #315-2040-8801 Capital Outlay Local Law Enforcement Block Grant]
- 38.** Discussion and possible action to award/reject Bid # 2003-28 “Safety Surfacing System” to Kaplan in the amount of \$89,031.95. [Account #903-4207-6225 Playground Supplies Head Start]
- 39.** Discussion and possible action to authorize the Purchasing Agent to purchase office furniture from Patria Office Supply in the amount of \$4,754.20 and two (2) sets of mounted flags from Dixie Flag manufacture in the amount of \$398.10 for Constable Raul Hinojosa, Precinct 1. [Account #166-2500-8408 Office Equipment Constable Precinct 1 Federal Forfeiture]
- 40.** Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications to retain the services of a delinquent Ad Valorem Tax Collection Attorney.

### **TAX ASSESSOR COLLECTOR**

- 41.** Discussion and possible action to enter into an agreement with Sames Motor company to act as an agent of the Tax Assessor-Collector in the issuance of motor vehicle license validation stickers and license plates and in the application for new vehicle titles to further public convenience and to allow the County Judge to execute relevant documents.
- 42.** Discussion and possible action to approve request for refunds as recommended by the Tax Assessor Collector as follows:
- 1) Chevron Texaco Corporation  
Reason: Split as per new division order  
Total Refund: \$1,055.44
  - 2) Ridgebury Funding LLC  
Reason: Clerical Error 25.25, Change of Value  
Total Refund: \$558.68
  - 3) Whiting Petroleum corp., c/o Kirkwood & Darby Inc.  
Reason: Split Royalties Assessed To WAH Royalty Co.  
Total Refund: \$766.49
  - 4) Lewis Petro Properties Inc.,  
Attn: Linda H. Lovell, Accountant  
Reason: Overpayment

Total Refund: \$527.01

**43. Adjournment**

**The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.**

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS \_\_\_\_\_ DAY OF MARCH, 2003.

By: \_\_\_\_\_

LOUIS H. BRUNI  
WEBB COUNTY JUDGE

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 2003 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_