



# WEBB COUNTY, TEXAS

## COMMISSIONERS COURT AGENDA

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
**WEBB COUNTY COURTHOUSE**  
**1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR**  
**LAREDO, TEXAS 78040**  
**MAY 12, 2003**  
**1:30 p.m.**

**LOUIS H. BRUNI**  
Webb County Judge  
(956) 523-4600

**JERRY VASQUEZ**  
Commissioner, Precinct 1  
(956) 523-4617

**JUDITH G. GUTIERREZ**  
Commissioner, Precinct 2  
(956) 523-4624

**FELIX VELASQUEZ**  
Commissioner, Precinct 3  
(956) 523-4625

**DAVID R. CORTEZ**  
Commissioner, Precinct 4  
(956) 523-4653

**MARGIE IBARRA**  
Webb County Clerk  
(956) 523-4251

**HOMERO RAMIREZ**  
Webb County Attorney  
(956) 523-4044

**LEO FLORES**  
Webb County Auditor  
(956) 523-4016

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI**
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF MINUTES- APRIL 28, 2003 MEETING**
- 6. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS**
- 7. COMMUNICATIONS –**
- 8. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

## **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

### **LOUIS H. BRUNI, WEBB COUNTY JUDGE**

9. Discussion and possible action for the appointment of a scoring committee for the evaluation and qualification of applications for the Delinquent Tax Services Contract.
10. Discussion and possible action regarding Cause No. 2001-CVQ-001273-D2; Juarez, et. al vs. Webb County, et. al; in the 111<sup>th</sup> Judicial District Court of Webb County, Texas. [**Closed Session requested pursuant to Texas Open Meeting Act §551.071 (Consultation with Attorney)**]

### **JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2**

11. Discussion and possible action on approving a contract time extension for Turner Collie & Braden Inc., Project Engineer for the Webb County Highway 59 Facility Plan Project up to November 1, 2003, with no cost increase to the contract.
12. Discussion and possible action to approve Change Order #1 to the C.G. Construction contract (Bruni Community Center) by adding TWENTY-ONE THOUSAND ONE HUNDRED THIRTY-TWO DOLLARS and SEVENTY-FIVE CENTS (\$21,132.75) for the Asphalt Paving of the Bruni Community Center parking lot. TEN THOUSAND DOLLARS (\$10,000) from Account #010-7002-6022 (Road and Bridge Professional Services) and ELEVEN THOUSAND ONE HUNDRED THIRTY-TWO DOLLARS AND SEVENTY-FIVE CENTS (\$11,132.75) from Account #678-8103-8710-2 (Park Development Precinct 2).
13. Discussion and possible action to pass a resolution in support of House Joint Resolution No. 91

### **FELIX VELASQUEZ, COMMISSIONER PRECINCT 3**

14. Discussion and possible action to ear mark the proceeds from the sale of the golf course tract in the amount of TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) for the golf course department improvements.
15. Discussion and possible action to set June 24-26 for the annual department head evaluations.

16. Discussion and possible action to fill vacant slot #2112 full-time Maintenance Aide I, at \$8.25 / hour, with no change to FY'02-'03 Budget. [Account #001-6001-5001 (Payroll)]
17. Discussion and possible action to enter a re-negotiated equipment lease agreement with John Deere Credit in the amount of SEVEN THOUSAND DOLLARS (\$7,000.00) / month at thirty-six (36) months, for mowing and maintenance equipment at the golf course and the Webb County Judge to sign all relevant documents. The re-negotiation results in a savings of THREE THOUSAND NINE HUNDRED TWELVE DOLLARS (\$3,912.00) to budgeted Account #001-6001-6096 Lease Purchase Principal. Requesting this and any other savings to this account as determined by the Webb County Auditor's Office to be transferred to: [Account #001-6001-8604 (Capital Improvements to Golf Course)]

**DAVID R. CORTEZ, COMMISSIONER PRECINCT 4**

18. Discussion and possible action to pass a Resolution in support of Border Area Nutrition Council's Elderly Employment Advocacy Program.

**MEDIA BREAK – FIFTEEN MINUTES COURT RECESS**

**JUSTICE OF THE PEACE, PRECINCT 4 - JUDGE OSCAR O. MARTINEZ**

19. Discussion and possible action regarding clarification and/or modification of Court's prior ruling regarding office space allocation in the Justice of the Peace building Precinct 4 at 8501 San Dario, Laredo, Texas, with the possibility of making certain office space available for use by the Justice of the Peace to accommodate continuous growth and increase in workload.

**CENTRAL JURY ROOM**

20. Discussion and possible action to approve a line item transfer of FIFTY-FIVE DOLLARS (\$55.00) from Account #001-1111-6205 (Materials and Supplies) to Account #001-1111-6402 (Repairs and Maintenance Equipment).

## **COMMUNITY ACTION AGENCY**

21. Discussion and possible action to approve allocation, Budget and General Order, for the Community Services Block Grant (CSBG) from Texas Department of Housing & Community Affairs (TDHCA) in the amount of THREE HUNDRED FORTY-FOUR THOUSAND TWO HUNDRED TEN DOLLARS (\$344,210.00) for FY 2003. This allocation represents only seventy-five percent (75%) of total projected funding for FY 2003.
22. Discussion and possible action to approve Community Action Agency's application to City of Laredo, for third party funding for FY 2003-2004, for the Meals on Wheels Program, in the amount of FORTY-FIVE THOUSAND DOLLARS (\$45,000.00) and authorizing the County Judge to sign all relevant documents.
23. Discussion and possible action to approve the Department of Energy (DOE) and Oil Overcharge allocation and budget, for FY 2003-2004, from the Texas Department of Housing and Community Affairs (TDHCA), for the Weatherization Program in the amount of FORTY-FIVE THOUSAND SIX HUNDRED THIRTY-TWO DOLLARS (\$45,632.00).
24. Discussion and possible action to approve the FY 2003-2004 Low-Income Home Energy Assistance Program (LIHEAP) allocation and budget for the Weatherization Program, from Texas Department of Housing & Community Affairs, in the amount of SEVENTY-SIX THOUSAND SIX HUNDRED FIFTY-FOUR DOLLARS (\$76,654.00).
25. Discussion and possible action to approve Community Action Agency's application to City of Laredo, for third party funding for FY 2003-2004, for the Elderly Nutrition Program, in the amount of TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00), and authorizing the County Judge to sign all relevant documents.

## **COUNTY ATTORNEY**

26. Discussion and possible action to enter into a Business Associate Agreement with Blue Cross Blue Shield in order to comply with the "Standards for Privacy of Individually Identifiable Health Information" (i.e. Privacy Rules) pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and authorizing the Webb County Judge to execute all relevant documents. [Requested by Risk Management]

27. Discussion and possible action to submit a Grant application to the City of Laredo for their “Emergency Services Grant” provided by the U.S. Department of Housing and Urban Development. Any grant moneys received by Webb County will be used to target homeless prevention. [Requested by Community Action Agency]
28. Discussion and possible action on the approval of Community Action Agency’s “After School Tutoring Program” policies. The program provides after school tutoring at the Mother Cabrini and Buenos Aires neighborhood community centers. [Requested by Community Action Agency]
29. Discussion and possible action to enter into an agreement with the State of Texas, acting through the Texas Department of Transportation, to accept for FY 2003 (April 15, 2003 through April 30, 2004) a “Vehicle Capital Replacement Grant” (Misc. Contract No. 51322F6033) in the amount of SIXTY-SIX THOUSAND DOLLARS (\$66,000.00) and authorizing the Webb County Judge to sign all relevant documents. [Requested by Community Action Agency/El Aguila]
30. Discussion and possible action to enter into a one (1) year lease agreement with the City of Laredo for approximately 1000 square feet of office space constituting Building S-3 located at 1703 Sandman Street at a monthly rental fee of FOUR HUNDRED DOLLARS (\$400.00) for a total cost of FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$4,800.00) over the lease term, and authorizing the Webb County Judge to execute all relevant documents. [Account #903-4207-6012 (Space Rental) Requested by Head Start]
31. Discussion and possible action regarding Cause No. 2002-00312-D2; Calixto Flores vs. Webb County; in the 111<sup>th</sup> Judicial District Court of Webb County, Texas. [**Closed Session may be requested pursuant to Texas Open Meetings Act §551.071 (Consultation with Attorney)**]

## **ECONOMIC DEVELOPMENT**

32. Discussion and possible action to authorize the Purchasing Agent to solicit request for proposals (RFP) for “Architectural Services” for the design, preparation of construction drawings and provide construction administration for the construction of the Rio Bravo Community Park. [Account #678-8103-8710-1 (Park Development Precinct 1)]
33. Discussion and possible action on submission of a resolution of the Commissioners Court of Webb County, Texas, authorizing the participation in the Rio Bravo Drainage Improvements Grant Project.

34. Discussion and possible action on submission of a resolution of the Commissioners Court of Webb County, Texas, authorizing the participation in the Rio Bravo Housing Rehabilitation Grant Project.

**HEAD START PROGRAM**

35. Discussion and possible action to approve the Head Start refunding application for Fiscal year 2003-2004 (September 1, 2003 through August 31, 2004) for a grand total of NINE MILLION THREE HUNDRED FORTY THOUSAND EIGHTY-FOUR DOLLARS (\$9,340,084) (Federal Share =\$7,472,067 and In-Kind = \$1,868,017)

**INDIGENT HEALTH CARE PROGRAM**

36. Discussion and possible action on the approval of a line item transfer:

FROM:	Account #001-4101-5601 Administrative Travel	\$2,250.00
TO:	Account #001-4101-6402 Repair and Maintenance Equipment	\$1,000.00
	Account #001-4101-6005 Postage	\$ 250.00
	Account #001-4101-6205 Material and Supplies	\$1,000.00

**PLANNING DEPARTMENT**

37. Discussion and possible action on the approval, modification and/or revision of the draft of the “2002-2007” Capital Improvements Plan” dated April 29, 2003, as revised by the Chief of Staff, County Engineer, and Planning Director, and any matters incident thereto (Co-sponsored by Chief of Staff and County Engineer).
38. Discussion and possible action to issue “Certification Regarding compliance with Plat Requirements and the Connection of Utilities” to authorize utility connection to the following properties:

Connection(s) qualifying under Section 232.029 (i):

- 1) Tract 23-4, Ranchitos Las Lomas II Subdivision,(electricity-one dwelling only).
- 2) Tract 292, Ranchitos Las Lomas II Subdivision, (electricity-one dwelling only).
- 3) Lot 77, Las Pilas II Subdivision, (electricity - one dwelling only).
- 4) Tract 26, Four Points Subdivision, (electricity-one dwelling only).
- 5) Lot 9, Los Veteranos 83 Subdivision, (electricity-one dwelling only).

## **PURCHASING AGENT**

39. Discussion and possible action to accept the substantial completion certificate submitted by Sunbelt Air Conditioning and Refrigeration for the Central Chilled Water Plant at the Webb County Justice Center. [Account #001-0109-6401 (Repairs and Maintenance – Buildings)]
40. Discussion and possible action to authorize the Purchasing Agent to obtain the services of SimplexGrinnel for one year to provide fire alarm testing and inspection services for the Justice Center, Agricultural Building, Courthouse, and Administration Building in the amount of NINE THOUSAND FOUR HUNDRED SIXTEEN DOLLARS and FIFTY CENTS (\$9,416.50). [Account #001-0109-6401 (Repairs and Maintenance – Building)]
41. Discussion and possible action to authorize the Purchasing Agent to obtain the services of Quality Air Conditioning and Heating for the temporary Morgue in the amount of ELEVEN THOUSAND FOUR HUNDRED DOLLARS (\$11,400.00) for the County Engineering Department. [Account # 676-8101-8601 (Construction in Progress – County Morgue)]
42. Discussion and possible action to approve lease purchase of nine (9) digital Copiers for the Community Action Agency Neighborhood Centers for thirty-six (36) months at TWO HUNDRED SEVENTY DOLLARS (\$270.00) monthly from Nevill. [Account #920-4200-6014 (Equipment Rental Community Services Block Grant)]
43. Discussion and possible action to authorize the Purchasing Agent to solicit bids for all annual contracts for FY 2003-2004 for Webb County.
44. Discussion and possible action to authorize the Purchasing Agent to obtain the services of Cantu Electric Inc. to do all the general electrical, data and telephone wiring for the temporary Morgue in the amount of TEN THOUSAND NINE HUNDRED THIRTY-EIGHT DOLLARS (\$10,938.00). [Account # 676-8101-8601 (Construction in Progress County Morgue)]

## **RISK MANAGEMENT**

45. Discussion and possible action to approve the following for the FY 2002-2003 Property, Casualty/Liability Insurance Policy:
  - 1) Rejection of Personal Injury Protection Coverage
  - 2) Rejection of Uninsured/Underinsured Motorist Coverage

**46.** Discussion regarding Risk Management's Annual Report for FY 2001-2002

- 1) Health Insurance Program
- 2) Worker's Compensation Program
- 3) Property/Casualty/Liability

**TAX ASSESSOR COLLECTOR**

**47.** Discussion and possible action to approve request from the Tax Assessor-Collector's Office, Dept. 0700 to approve the purchase of kitchen sink and cabinets to replace existing ones with the total not to exceed TWO THOUSAND DOLLARS (\$2,000.00). [Account #001-0109-6401 (Repairs and Maintenance Buildings)]

**48.** Discussion and possible action to approve request for refunds as recommended by the Tax Assessor-Collector as follows:

- 1) E O G Resources (Minerals) c/o Ernst & Young LLP  
Reason: Split as per new division order  
Total Refund: \$4,622.67
- 2) Hess Rudolf  
Reason: Clerical Error  
Total Refund: \$3,363.96
- 3) Michael Petroleum Corp c/o Boyd & Davison LLC  
Reason: Split as per new division order  
Total Refund: \$11,755.68
- 4) Vaquillas Development LTD c/o Walker Plaza Bldg.  
Reason: Double assessed with Concord Hills V for 2001-2002  
Total Refund: \$1,315.02
- 5) Killam Oil Co. LTD c/o Ernst & Young LLP  
Reason: Split as per new division order  
Total Refund: \$4,092.37

**49.** Adjournment

**The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.**

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS \_\_\_\_\_ DAY OF MAY, 2003.

By: \_\_\_\_\_  
LOUIS H. BRUNI  
WEBB COUNTY JUDGE

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 2003 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_