



WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
July 28, 2003
1:30 p.m.

LOUIS H. BRUNI
Webb County Judge
(956) 523-4600

JERRY VASQUEZ
Commissioner, Precinct 1
(956) 523-4617

JUDITH G. GUTIERREZ
Commissioner, Precinct 2
(956) 523-4624

FELIX VELASQUEZ
Commissioner, Precinct 3
(956) 523-4625

DAVID R. CORTEZ
Commissioner, Precinct 4
(956) 523-4653

MARGIE IBARRA
Webb County Clerk
(956) 523-4251

HOMERO RAMIREZ
Webb County Attorney
(956) 523-4044

LEO FLORES
Webb County Auditor
(956) 523-4016

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI**
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF MINUTES JULY 14, 2003 MEETING**
- 6. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS**
- 7. COMMUNICATIONS –**
- 8. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

JERRY VASQUEZ, COMMISSIONER PRECINCT 1

9. Discussion and possible action regarding the employment, re-assignment, duties, discipline, or dismissal of the Veteran Service Officer. [Closed session requested pursuant to Texas Open Meetings Act 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)].
10. Discussion and possible action to acquire property in Laredo downtown area for use as Veterans' Museum, and other associated veteran uses.

JUDITH GUTIERREZ, COMMISSIONER PRECINCT 2

11. Discussion and possible action to establish procedures for reviewing and awarding third-party contracts for FY 2003-3004 budget.

FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

12. Discussion and possible action to approve the final inter-local agreement with the City of Laredo for the North Laredo Central Park and the disbursement of the \$625,000 reserved for the county park in Precinct 3 to the City of Laredo for the acquisition of properties needed to build the North Laredo Central Park. [Account # 678-8103-8710-3 and 695-6004-8710-3 Park Development Precinct 3, Series 2001 and 2002]
13. Discussion and possible action to clarify the Third Party Funding for the Webb County Regional Food Bank for the year ended 9-30-03. The total funding should be \$15,000; \$5,000 as originally approved in the budget plus the additional \$10,000 approved in February by the Commissioners Court. [Account # 001-0110-7454 Laredo Webb County Food Bank]
14. Discussion and possible action to increase the homestead tax exemption amount for one residence for persons 65 years old and over from \$36,000 to \$50,000 (Deferred Item).
15. Discussion and possible action to provide a \$15,000 homestead tax exemption amount for disabled taxpayers.

MEDIA BREAK – FIFTEEN MINUTES COURT RECESS

CONSTABLE, PRECINCT 1

16. Discussion and possible action on the approval to add the following forfeiture vehicle to the Webb County Constable Precinct 1 Department:

a) 1997 Ford Pick-up Truck VIN# 1FTDX1761VKC99703

CONSTABLE, PRECINCT 4

17. Discussion and possible action on the approval of a line item transfer in the amount of \$1,500 from account #001-2502-6014 (Equipment Rental) to account #001-2502-6403 (Repair & Maintenance Vehicles).

COUNTY ATTORNEY

18. Discussion and possible action to enter into a computer software support services agreement (real estate, personal property tax administration, billing, collection and distribution system application software support services) with Easy Access Inc., for the Tax Assessor Collector's AS 400 computer for a twelve month period beginning September 9, 2003, and renewable for one additional twelve month period upon acceptance of an annual agreement at a cost of NINE THOUSAND EIGHT HUNDRED AND THIRTY FOUR DOLLARS (\$9,834.00) and authorizing the County Judge to sign all relevant documents. [Account #001-0500-6402 Repair & and Maintenance Equipment Requested by Tax Assessor Collector]

19. Discussion and possible action to enter into Business Agreements with the following providers:

Blue Cross Blue Shield
Texas Association of Counties
Review Med L.P.
SHIPS
Laurel Insurance & Associates
National Family Care
Sun Life Assurance Co. of Canada
Ward North America

TransAmerica Assurance Company
New York Life
Laredo Examiners
Professional Counseling Center
McGriff, Seibels & Williams of Tex., Inc.
CBG The Benefit Group, Inc.
Unum Provident

in order to comply with the “Standards for Privacy of Individually Identifiable Health Information” (i.e. Privacy Rules) pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and authorizing the Webb County Judge to execute all relevant documents. (Requested by Risk Management).

20. Discussion and possible action to accept 57 rights-of-way, out of Ranchos Penitas West Subdivision, 16 rights-of-way, out of Ranchitos IV Los Minerales Subdivision, 4 rights-of-way, out of Ranchitos IV Los Minerales Annex Subdivision, 4 rights-of-way, out of the Antonio Santos Subdivision and 2 rights-of-way, out of San Carlos Subdivision (San Enrique Subdivision), Phase I, and authorizing the County Judge to sign all relevant documents.

21. Discussion and possible action to enter into a (3) three year agreement (July 1, 2003 through April 30, 2005) with Texas Engineering Extension Service -TEEX, State Homeland Security Grant Program, in the amount of TWO HUNDRED FIFTY THOUSAND SEVEN HUNDRED TWENTY FOUR DOLLARS (\$250,724.00) for the purchase of personal protective equipment, equipment providing for mitigation and remediation of explosive devices, equipment providing search and rescue capability, communication equipment, detection equipment, decontamination equipment, security equipment, logistical support equipment and incident response vehicles and authorizing the County Judge to sign all relevant documents.

22. Discussion and possible action on the approval of the following line item transfers:

FROM:	Account #001-1101-5602(Local Mileage)	\$ 500.00
	Account #001-1101-6014(Equipment Rental)	1,100.00
	Account #001-1101-6022(Professional Services)	1,200.00
	Account #001-1101-6028(Witness Expenditures)	<u>900.00</u>
	TOTAL:	\$3,700.00
TO:	Account #001-1101-6205(Material/Supplies)	\$1,200.00
	Account #001-1101-6011(Training/Education)	<u>2,500.00</u>
	TOTAL:	\$3,700.00

23. Discussion and possible action regarding the \$1,530,000 Certificates of Participation Interests of the Owners Thereof in Certain Obligations of Webb County, Texas, due under its Lease Purchase Agreement with PBCF Webb Texas, Inc. dated as of July 15, 1997 and any matters incident thereto. [**Closed Session requested pursuant to Texas Government Code Title 5, Subchapter D, Sec. 551.071 (Consultation with Attorney)**]

COUNTY AUDITOR

24. Discussion and possible action to authorize the County Auditor to allow line item transfers within the operational budget of department #1050 Judicial General Operations for the remainder of this current fiscal year so that expenses related to indigent defense can be paid timely.

COUNTY CLERK

25. Discussion and possible action to increase the budget in the amount of \$9,000 from Fund Balance. [Account #001-1120-6014 Equipment Rental]
26. Discussion and possible action to increase the budget in the amount of \$6,000 from Fund Balance. [Account #001-1120-6005 Postage]

COUNTY TAX

27. Discussion and possible action on the approval of a line item transfer in the amount \$2,300 from account #001-0700-6022 (Professional Services) to account #001-0700-5601 (Administrative Travel).

ECONOMIC DEVELOPMENT

28. Discussion and possible action to request a contract time extension for the Texas Water Development Board Project #GO5500 Larga Vista Wastewater Collection System EDAP Project until December 31, 2003. This contract time extension will not be at any cost to the County.

FACILITIES

29. Discussion and possible action on the approval of line item transfers as follows:

FROM:	Account #001-0106-6011(Training & Ed.)	\$1,000.00
TO:	Account #001-0106-6204(Fuel & Lubs.)	1,000.00

FROM:	Account #001-0106-6703(Landfill Fees)	\$ 650.00
TO:	Account #001-0106-6224(Apparatus & Tools)	\$ 650.00

GOLF COURSE

30. Discussion and possible action on the approval of a line item transfer in the amount of \$58,949 as follows:

FROM:	Account #001-6001-5601(Adm. Travel)	\$ 1,081
	Account #001-6001-6007(Dues & Memberships)	50
	Account #001-6001-6014(Equipment Rental)	2,500
	Account #001-6001-6096(Lease Purchase Prin.)	20,000
	Account #001-6001-6201(Utilities)	20,000
	Account #001-6001-6202(Uniforms)	318
	Account #001-6001-6401(Building Maint.)	<u>15,000</u>
	TOTAL:	\$58,949
TO:	Account #001-6001-6205(Material & Supplies)	\$58,949

31. Discussion and possible action to fill the following slots, effective July 29, 2003:

Slot #1527 (Maintenance Worker I) full-time at \$8.25 per hour
Slot #1528 (Maintenance Worker I) full-time at \$8.25 per hour
Slot #1232 (Maintenance Worker II) full-time at \$8.25 per hour
[Account # 001-6001-5001 Payroll]

HEAD START

32. Discussion and possible action on the appointment of one (1) Policy Council Community Representative and one (1) Alternate to the Webb County Head Start Policy Council Board.
33. Discussion and possible action to purchase a modular building located at 3501 Eagle Pass known as Villa Alegre Head Start Center Classrooms 5 and 6. [Account #903-4207-8801 Capital Outlay]
34. Discussion and possible action on the approval of a line item transfer in the amount of \$8,325 from account #903-4207-5608 (Travel) to account #903-4207-6401 (Center Repair).
35. Discussion and possible action to approve the Head Start Child and Adult Care Food Program Application for Fiscal Year 2003-2004 (September 1, 2003 through August 31, 2004).

JUSTICE OF THE PEACE PRECINCT 3

36. Discussion and possible action on the approval of the following line item transfers:

FROM:	Account #001-1043-6011(Training & Education)	\$1,000.00
TO:	Account #001-1043-6402(Repair & Maint.Equip)	\$ 700.00
	Account #001-1043-6403(Repair & Maint.Vehicles)	<u>300.00</u>
	TOTAL:	\$1,000.00

FROM:	Account #001-1043-5601(Administrative Travel)	\$ 400.00
TO:	Account #001-1043-6005(Postage)	\$ 400.00

PARKS AND GROUNDS DEPARTMENT

37. Discussion and possible action on the approval of a line item transfer in the amount of \$1,500 as follows:

FROM:	Account # 001-6002-6703(Landfill Fees)	\$1,500
TO:	Account #001-6002-6205(Material & Supplies)	\$ 500
	Account #001-6002-6224(Minor Apparatus & Tools)	<u>\$1,000</u>
	TOTAL:	\$1,500

PLANNING DEPARTMENT

38. Discussion and possible action to issue “Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities” to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (i):

1. Lot 5, Block 20, Pueblo Nuevo Subdivision,(electricity-one dwelling only)
2. Lot 9, Block 13, Pueblo Nuevo Subdivision,(electricity-one dwelling only)

Connection(s) qualifying under Section 232.028 (a) and (b):

1. Lot 9 & 11, Block 85, Bruni Subdivision, (electricity, water, & gas – authorization to connect dwelling is contingent upon the disconnection and removal of existing mobile home. Connection is limited to one dwelling only).

39. Discussion and possible action to issue a “Certificate of No Plat Required” pursuant to the exemption provisions of the Webb County Subdivision Regulations under Section XVI, Subsection 1.A(2) to the following Tracts:

1. **Verizon Wireless, Pico Road U. S. Cellular Tower Plat**, located at 240 El Pico Road being a 1.0837 acre tract, more or less, out of and part of Porcion 14; said tract is also know as Tract 17, of the unplatted subdivision known as Los Corralitos. The proposed plat of this tract is identified as Lot 1, Block 1, Pico Road U.S. Cellular Tower Plat.

PUBLIC DEFENDER'S OFFICE

40. Discussion and possible action on the approval of the following line item transfers:

FROM:	Account #001-1102-6007(Dues & Membership)	\$2,000.00
	Account #001-1102-5601(Adm.Travel)	<u>\$1,000.00</u>
	TOTAL:	\$3,000.00

TO: Account #001-1102-6010(Books & Subscrip.) **\$3,000.00**

FROM:	Account #001-1102-6011(Training & Education)	\$1,000.00
	Account #001-1102-6028(Witness & Exp.)	325.00
	Account #001-1102-6014(Equip.Rental)	650.00
	Account #001-1102-5601(Adm. Travel)	<u>2,000.00</u>
	TOTAL:	\$3,975.00

TO: Account #001-1102-6022(Prof. Service) **\$3,975.00**

PURCHASING AGENT

41. Discussion and possible action to award/reject bid #2003-39 "One 29 Passenger School Bus" for the Head Start Program. [Account #903-4207-8801 Capital Outlay]
42. Discussion and possible action on the approval to increase the cellular phone minutes for Constable, Pct. 1, Raul Hinojosa, from 500 to 1,000 minutes.
43. Discussion and possible action to authorize the Purchasing Agent to purchase ten (10) complete computers through State of Texas Contract (Texas Government Code Chapter 2155-2157- satisfies requirements of competitive bids) from IBM, Inc. in the amount of \$10,224.40 for the Head Start Program.[Account #903-4207-6224-Technology Enhancement]
44. Discussion and possible action to authorize the Purchasing Agent to purchase and lease a Two-Way Communication System from Autophone of Laredo, Inc. (Nextel) in the amount of \$1,050.00 for fourteen (14) hand held units and \$559.86 per month (AIRTIME) for the Facilities Department.

RISK MANAGEMENT

45. Discussion and possible action regarding claim by El Cenizo Community Center for property damage and burglary incurred to the center property which occurred on or about June 29, 2003. **(Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code – Consultation with Attorney)**
46. Discussion and possible action regarding claim by the Sheriff's Department for property damage incurred to a 2000 Ford Taurus LX (Lic. K46-LVB) which occurred on or about May 9, 2003. **(Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code – Consultation with Attorney)**
47. Discussion and possible action regarding claim by the Sheriff's Department for property damage incurred to Unit #378 (2001 Ford F-150) which occurred on or about May 29, 2003. **(Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code – Consultation with Attorney)**

SHERIFF'S DEPARTMENT

48. Discussion and possible action to approve and accept the Bureau of Alcohol, Tobacco and Firearms Cooperative Agreement #ATC03000280 (This agreement is for the operation of the GANG PREVENTION PROGRAM known as G.R.E.A.T.) in the amount of \$114,611.00.
49. Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS _____ DAY OF JULY, 2003.

By: _____
Luz Garcia
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 2003 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS _____ DAY OF _____, 2003

COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____