



WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

PUBLIC NOTICE

COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040

June 28, 2004

1:00 p.m.

LOUIS H. BRUNI
Webb County Judge
(956) 523-4600

JERRY VASQUEZ
Commissioner, Precinct 1
(956) 523-4617

JUDITH G. GUTIERREZ
Commissioner, Precinct 2
(956) 523-4624

FELIX VELASQUEZ
Commissioner, Precinct 3
(956) 523-4625

DAVID R. CORTEZ
Commissioner, Precinct 4
(956) 523-4653

MARGIE IBARRA
Webb County Clerk
(956) 523-4251

HOMERO RAMIREZ
Webb County Attorney
(956) 523-4044

LEO FLORES
Webb County Auditor
(956) 523-4016

1. **CALL TO ORDER BY JUDGE, LOUIS H. BRUNI**
2. **ROLL CALL BY MARGIE IBARRA, COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF MINUTES FOR JUNE 21, 2004.**
5. **APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS**
6. **COMMUNICATIONS**
7. **PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

8. Discussion and possible action authorizing the Purchasing Agent to secure the services of a Communication Engineer/Specialist on radio towers and equipment to perform the following: 1. Make an analysis of the County's requirements; 2. Recommend the equipment required to upgrade the County's communications; 3. Recommend the equipment required to set up backup communications for the Sheriff's Department utilizing the J.P. Precinct # 4 building tower.

JUDITH G. GUTIERREZ, COMMISSIONER PRECINCT 2

9. Discussion with possible action to accept a grant award from Texas Community Development Program (TCDP Contract # 722205) in the amount of \$500,000.00, for the construction of a sanitary sewer collection system in Colonia Tanquecitos I for the performance period of April 28, 2004 to April 27, 2006.
10. Recognition and presentation of the "Laredo Business Persons of the Year" from Laredo Chamber of Commerce:

The Gutierrez Family
Hugo Gutierrez, Hugo Gutierrez, Jr., Hugo Gutierrez, III,
Adolfo Gutierrez, Robert Gutierrez, Ricardo Gutierrez

Recognition and presentation of the "Small Business Person of the Year" to 2004 SBA Direct Office Award Winner:

Jorge Cedillo

DAVID R. CORTEZ, COMMISSIONER PRECINCT 4

11. Discussion and possible action to direct staff to define job descriptions for would be positions of Office Manager and Insurance Manager at the present Risk Management Department.
12. Discussion and possible action to direct staff to analyze the food budget for Webb County Departments and to identify a funding source should any shortages arise.

COMMUNITY ACTION AGENCY

13. Discussion and possible action to accept additional grant award from United Way, for the Emergency Food and Shelter Phase # 22, FY-2004, in the amount of \$6,250.00.

COUNTY ATTORNEY

14. Discussion and possible action to approve line item transfer from the County Attorney Department Budget as follows:

From:	001-1101-5602	Local Mileage	\$ 500.00
	001-1101-6028	Witness Expense	\$ 500.00
	001-1101-6014	Equipment Rental	\$1,200.00
	001-1101-6022	Professional Services	<u>\$ 800.00</u>
		Total:	\$3,000.00
To:	001-1101-6011	Training & Education	\$1,000.00
	001-1101-6010	Books & Subscriptions	\$1,200.00
	001-1101-6204	Fuel/Lube	<u>\$ 800.00</u>
		Total:	\$3,000.00

15. Discussion and possible action to enter into Dental Health Services Agreement for Children enrolled in the Webb County Head Start Program for a period of one year (August 1, 2004 through July 31, 2005), at reduced fees as set forth in the agreement with Dr. Joseph H. Schneider and authorizing an Exemption from section 262.023 Local Government Code (Competitive Bidding and Competitive Proposal Requirements) and authorizing the County Judge to execute all relevant documents.

16. Discussion and possible action to enter into Medical Health Services Agreements for Children enrolled in the Webb County Head Start Program for a period of one year, at reduced fees as set forth in the agreements, with the following Service Providers:

- Dr. Avelino Alvarez – 09/01/2004 through 08/31/2005
- Dr. Miguel Cavazos – 09/01/2004 through 08/31/2005
- Dr. Amando Garza – 09/01/2004 through 08/31/2005
- Dr. Gustavo Villarreal – 09/01/2004 through 08/31/2005

and authorizing an Exemption from section 262.023 Local Government Code (Competitive Bidding and Competitive Proposal Requirements) and authorizing the County Judge to execute all relevant documents.

17. Discussion and possible action to enter into Non-Financial Cooperative Agreements for the Head Start Program with the following Agencies, Political Subdivisions, Corporations for a period of one (1) year:

- American Cancer Society (8/1/2004 through 7/31/05)
- Community Action Corporation of South Texas
Project Niños Childhood Intervention Program (8/1/2004 through 7/31/05)
- Gateway Community Health Center, Inc.,
for the “Lado a Lado” Program (8/1/2004 through 7/31/05)
- Laredo Children’s Museum (8/1/2004 through 7/31/05)
- Laredo Independent School District (8/1/2004 through 7/31/05)
- City of Laredo for the Laredo Public Library (9/1/2004 through 8/31/05)
- United Independent School District (8/1/2004 through 7/31/05)

and authorizing the County Judge to execute all relevant documents.
[Requested by Head Start]

- 18.** Discussion and possible action to enter into Speech Therapy Service Agreement for Children enrolled in the Webb County Head Start Program for a period of one year, at reduced fees as set forth in the agreements, with the following Service Providers:

- Terry Kimmel – 08/01/04 through 7/31/05
- Haydee M. Gonzalez – 9/1/04 through 8/31/05

and authorizing an Exemption from section 262.023 Local Government Code (Competitive Bidding and Competitive Proposal Requirements) and authorizing the County Judge to sign all relevant documents. [Requested by Head Start]

- 19.** Discussion and possible action to enter into Mental Health Service Agreements for Children enrolled in the Webb County Head Start Program for a period of twenty-four (24) months, beginning August 1, 2004 through July 31, 2006, at reduced fees as set forth in the agreements, with the following Service Providers:

- Denise L. Bradley, LPC
- Dr. Timothy Brown, Clinical Psychologist
- El Puente Counseling Center
- Deer Oaks Mental Health Associates
- Luis E. Flores, M.A., LPC, LCDC
- Dr. Daniel Garza, M.D.
- Guillermo E. Gonzalez, Jr., Ph.D.
- Dr. Karen Henderson, Psychologist
- Professional Counseling Center
- Ramirez Counseling Service
- Beatriz Rivero, M.A., L.P.C.
- Diana S. Salinas

and authorizing an exemption from section 262.023 Local Government Code (Competitive Bidding and Competitive Proposal Requirements) and authorizing the County Judge to execute all relevant documents.[Requested by Head Start]

- 20.** Discussion and possible action to approve a one-year maintenance and technical support contract between Webb County and Crystal Reports for the M.I.S. Department for a total amount of \$4,990.00. [Account # 001-0500-6402 Equipment Maintenance]

21. Discussion and possible action to enter into a Service Agreement with Simplex-Grinnell for the inspection of the sprinkler systems located at the Justice Center (1 wet system, 2 dry systems) which includes the Tax Office (1 wet system) for the sum of ONE THOUSAND TWO HUNDRED AND THIRTY-SIX DOLLARS (\$1, 236.00) and for the Administration Building (1 wet system) for the sum of SIX HUNDRED AND EIGHTEEN DOLLARS (\$618.00) and authorizing the County Judge to execute all relevant documents. [Account # 001-0106-6401 Building Maintenance, Requested by Facilities Director]

COUNTY ENGINEER

22. Discussion and possible action authorizing a court order adopting Webb County's Emergency Management Plan.
23. Discussion and possible action authorizing the Purchasing Agent to acquire the services of a licensed land surveyor to perform an on ground survey and authorize the County Engineer, County Planner and Road and Bridge Superintendent to develop a proposed right of way plan for Galvan Road.
24. Discussion and possible action authorizing the Utilities Department to increase the water and sewer rates effective September 1, 2004, and to conduct a Public Hearing on July 12, 2004, at the Webb County Commissioners Court meeting for the proposed water and sewer rates.
25. Discussion and possible action authorizing Change Order # 2 to Jimmy Closner & Sons Construction Company, increasing the contract by \$34,700.00 from \$1,036,562.47 to \$1,071,262.47, for the TWDB-EDAP Rio Bravo Water Line Replacement Project. This change order is for the installation of 1,000 feet of a 12" water line, two 12" gate valves and three fire hydrants for the Self Help Center plat. [Account # 504-6500-8707 Neighborhood Facilities Self Help Center]
26. Discussion and possible action authorizing Change Order # 1 to Ramos Industries, Inc., increasing the contract by \$78,000.00 from \$1,240,540.00 to \$1,318,540.00. This change order will provide an Odor Control System to the TWDB-EDAP Wastewater Collection System on the north side of El Cenizo, three lift stations and one force main connecting to the Regional Wastewater Treatment Plant. [Texas Water Development Board Grants]

27. Discussion and possible action authorizing Change Order # 2 to Ramos Industries, Inc., increasing the contract by \$7,337.00 from \$4,334,413.59 to \$4,341,750.59. This project is an expansion of 850,000 gallons per day to the existing 650,000 gallons per day Waste Water Treatment Plant which will give it a capacity of 1,500,000 gallons per day. This action is subject to Texas Water Development Boards' approval. [Account # 646-8005-8801-8 Capital Outlay Waste Water]

28. Discussion and possible action authorizing the transfer of funds for the TWDB-EDAP Projects Fund 610:

From: 8006-8801-11	Water Right	\$300,000.00
To: 8005-6099-6	Project Management (New Account)	\$300,000.00

29. Discussion and possible action authorizing the transfer of funds for the Records Management Building Expansion Series 2000 Projects Fund 685:

From: Fund 683	Interest Income	\$ 74,404.00
696-0104-8801	Economic Development	\$ 3,072.00
696-1010-8801	CCL # 1 Computer	\$ 3,300.00
696-1011-8801	CCL # 2 Video Camera	\$ 1,000.00
696-1110-8801	District Clerk	\$ 6,815.00
696-1120-8801	County Clerk	\$ 1,407.00
696-2600-8801	Security wand Detectors	\$ 4,500.00
696-6106-8801	Penitas Community Center	\$ 17,765.00
696-8007-8801	Capital Outlay	\$ 7,737.00
	Total:	\$120,000.00
To: 685-0116-8601	Construction in Progress	\$120,000.00

MANAGEMENT INFORMATION SYSTEMS

30. Discussion and possible action to fill slot # 1795 (Network Specialist I) at \$14.42 per hour, effective July 6, 2004.

PURCHASING AGENT

31. Discussion and possible action to authorize the purchasing agent to solicit bids for annual contract for cellular phone service.
32. Discussion and possible action to approve the issuing of an allowance of \$50.00 a month for cellular phone service to county employees and eliminate the annual contract for cellular phone service.
33. Discussion and possible action to purchase foot wear (\$3,593.00) and uniforms (\$10,791.64) for the Sheriff's Department. [Account # 001-2060-6202 and 001-2001-6202 Uniforms]
34. Discussion and possible action to authorize the purchase of the following equipment for the Drug Impact Court from Account # 227-1021-8801 Capital Outlay:
 - Fax \$ 948.00 OCS
 - 2 PC's \$3,652.74 L. Norton
 - 35 Copies/Min. Copier \$4,725.00 Neville

RISK MANAGEMENT

35. Discussion and possible action regarding requests for proposals for: (1) property, casualty, and liability insurance, (2) workers compensation excess insurance, (3) third party claims administration services, and (4) medical cost containment services beginning October 1, 2004, and any matters incident thereto.
36. Discussion and possible action to seek request for qualifications for an insurance consultant to provide consulting services to include, but not limited, to preparing request for proposals regarding property, casualty and liability insurance; claims services administration; workers compensation excess insurance; and medical cost containment services beginning October 1, 2004, and any matters incident thereto.

SHERIFF

- 37.** Discussion and possible action to approve the following line item transfers:

From:	001-2001-5001 – Payroll	\$133,646.00
	001-2060-5001 – Payroll	\$ 50,000.00
To:	2001-6001 – Office Supplies	\$ 10,000.00
	2001-6011 – Training & Education	\$ 5,000.00
	2001-6205 – Materials & Supplies	\$ 3,000.00
	2001-6402 – Repairs & Maint. Equipment	\$ 3,000.00
	2001-6403 – Repairs & Maint. Vehicles	\$ 20,000.00
	2060-5003 – Overtime	\$ 67,646.00
	2060-6001 – Office Supplies	\$ 8,000.00
	2060-6011 – Training & Education	\$ 10,000.00
	2060-6205 – Materials & Supplies	\$ 10,000.00
	2060-6401 – Repairs & Maint. Building	\$ 15,000.00
	2060-6402 – Repairs & Maint. Equipment	\$ 20,000.00
	2062-6502 – Janitorial Supplies	\$ 12,000.00

TREASURER

- 38.** Discussion and possible action to approve the following line item transfer:

From:	001-0300-6403 – Repairs & Maint. Vehicles	\$ 725.00
	001-0300-6204 – Fuels & Lubrication	\$ 499.00
	001-0300-6011 – Training & Education	<u>\$ 500.00</u>
	Total:	\$1,724.00
To:	001-0300-5602 – Mileage	\$ 150.00
	001-0300-6205 – Materials and Supplies	<u>\$1,574.00</u>
	Total:	\$1,724.00

- 39.** Discussion and possible action to approve payment of arrearage wages owed to Oscar Villarreal who was appointed Interim Elections Administrator in the amount of \$11,588.34 covering wages from October 2, 2003, through June 10, 2004.

EXECUTIVE SESSION

40. Discussion and possible action regarding Civil Action No. L-02-125; Leticia Hernandez and Deanira Vasquez vs. Webb County, Texas, Cynthia Mares, Jorge Flores, and Louis H. Bruni; In the United States District Court for the Southern District of Texas, Laredo Division. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
41. Discussion and possible action to approve contract with Landata Technologies as per proposal submitted for “Restoration and Preservation of Webb County Clerk Records.” [Fund 05 County Clerk Archive and Fund 09 Webb County Clerk Records Management and Preservation Fund]. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
42. Discussion and possible action regarding employee who elected optional term life insurance coverage in cafeteria plan but who was not enrolled in the plan. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matter)]**
43. Discussion and possible action related to litigation threatened by the Texas Commission on Jail Standards. **[Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
44. Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS _____ DAY OF JUNE 2004.

By: _____
TAMARA DE LA TORRE
COURT ADMINISTRATOR

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 2004 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS _____ DAY OF _____, 2004

COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____