



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JANUARY 22, 2007
5:30 P.M.

CALL TO ORDER BY THE HONORABLE COUNTY JUDGE DANNY VALDEZ

1. ROLL CALL BY HONORABLE MARGIE RAMIREZ-IBARRA, WEBB COUNTY CLERK
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES FOR JANUARY 09, 2007
4. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
5. COMMUNICATIONS
6. Public Comment-This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

7. Proclamation recognizing the First United Methodist Church of Laredo in its celebration of 135th year of service to our community.
8. Discussion and possible action to approve the following line item transfer:

From:	Material & Supplies	001-0200-6205	\$5,000.00
To:	Administrative Travel	001-0200-5601	\$5,000.00
9. Discussion and possible action to appoint two members of the Commissioners Court to the Webb County Insurance Committee.
10. Discussion and possible action to direct the Administrative Services Department to prepare requests for qualifications for the position of Public Information Officer, and any matters incident thereto. (Co-Sponsored by Hon. Jerry Garza, Commissioner Pct. 3).

Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1

11. Discussion and possible action to appropriate a total of \$175,000.00 from two sources: \$149,741.00 from Series 2003 Fund 658, and \$25,259.00 Series 2006 Fund 723, for future use for construction of El Eden Recreational Facility; and authorization to negotiate and develop intergovernmental agreement with the City of Laredo for said construction.
12. Discussion and possible action to transfer slot 2351 (clerk) from La Presa Community Center to Justice of the Peace, Precinct 2, Place 1 to be paid at \$14.00/hr as a Civil/Criminal Docket Coordinator with funds to be derived from slot 2351 and remainder from this year's payroll fund.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

13. Discussion and possible action to direct Road & Bridge Dept. to deliver approximately 2,000 cubic yards of fill to LIFE DOWNS for the 19,800 square foot Metal Show and Sale Metal Building under construction.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

14. Discussion and possible action to increase the amount paid for juvenile burials to \$500.00. This represents an increase of \$100.00 from the current amount of \$400.00.
15. Discussion and possible action to rename Buenos Aires Community Center slot # 2346 (driver/maintenance) to Administrative Technician at a salary of \$20,000.00; and to adjust slot # 2288 (center coordinator) to \$27,000.00. These changes will have no financial impact on the FY 2006-2007 budget.

16. Discussion and possible action to transfer \$11,000.00 from Buenos Aires Community Center account # 001-6113-6201 (Utilities) to part time account # 001-0203-5005 (Commissioner Pct. 3).
17. Discussion and possible action to transfer \$2,000.00 from Buenos Aires Community Center account # 001-6113-6201 (Utilities) to account # 902-4200-7004-01 (emergency food and shelter).
18. Discussion and possible action to amend the Third Party Funding Contract to Habitat for Humanity and to increase it by \$1,000.00. Funds to be taken from account # 001-2100-03 (Precinct 3 Parks and Recreation Account).

Honorable Sergio “Keko” Martinez, Webb County Commissioner Pct. 4

19. Discussion and possible action concerning previous status report on Veterans Historical Museum including title survey performed and any matters incident thereto. **[Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

MEDIA BREAK

County Attorney

20. Discussion and possible action to enter into a one year (January 1, 2007 to December 31, 2007) equipment and services agreement with AT&T Data-Com to provide maintenance services to Webb County’s Cisco Networking System at a cost of SEVENTEEN THOUSAND FOUR HUNDRED AND TWENTY DOLLARS (\$17,420.00) and authorizing the Webb County Judge to execute all relevant documents. [Requested by M.I.S. Department; Account Number 001-0500-6402 (Equipment Maintenance)]
21. Discussion and possible action to enter into a (1) one year (January 22, 2007 through January 21, 2008) maintenance agreement with Office Communication Systems, Inc. to service a Toshiba ES-352 Copier located at the Morgue, at a maintenance fee of FORTY-FIVE DOLLARS AND NO CENTS PER MONTH (\$45.00), and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Judge; Account Number 001-2070-6402 (Repairs and Maintenance of Equipment)]

22. Discussion and possible action to enter into a (1) year (January 22, 2007 through January 21, 2008) maintenance agreement with Office Communication Systems, Inc. to service a Toshiba ES-3510C Copier located at the Judge's Office, at a maintenance fee of ONE HUNDRED TWENTY-SIX DOLLARS AND THIRTY-THREE CENTS PER MONTH (\$126.33), and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Judge; Account Number 001-0200-6402 (Repairs and Maintenance of Equipment)]

County Clerk

23. Discussion and possible action to correct typographical error to the minutes of the meeting of November 13, 2006, to accurately reflect that the court voted to approve agenda item 33.

District Attorney

24. Discussion and possible action to amend the personnel general order for \$ 5,200 or \$288.89 bi-weekly for slot 0887 Crime Victim Assistance Coordinator from \$1,712.55 and \$1,798.18 bi-weekly to \$ 2,001.44 and 2,087.07 bi-weekly respectively as of January 22, 2007 and April 1, 2007, funded from the department's payroll saving.

Administrative Services

25. Discussion and possible action to approve Request for Qualifications for Public Defender, direct publication notice of vacancy and other procedural components once applications are received.
26. Discussion and possible action to acknowledge receipt of Plan Year-End Forfeitures from National Plan Administrator, as per Internal Revenue Code Section 125, for years 2001, 2002, 2003 and 2004, for a total amount of \$38,087.73, and any matters incident thereto.

Auditor

27. Discussion and possible action to appoint two members of the Commissioners Court to the Audit Committee along with District Judge Joe Lopez, County Auditor Leo Flores, County Attorney Homero Ramirez, Executive Administrators Leroy Medford and Carlos Villarreal.

Community Action Agency

28. Discussion and possible action to authorize the County Auditor to expend funds from the Weatherization Program effective March 31, 2007, pending the receipt of all required documents for the new program year.
29. Discussion and Possible action to submit the proposed budget for the Comprehensive Energy Assistance Program (CEAP) to the Texas Department of Housing & Community Affairs (TDHCA), for FY-2007, in the amount of \$495,470.00 and authorizing the County Judge to sign all relevant documents.

30. Discussion and possible action to accept the initial allocation of \$186,397.00 from the Texas Department of Housing & Community Affairs (TDHCA), for the FY 2007 Community Services Block Grant (CSBG), and authorizing the County Judge to sign all relevant documents.
31. Discussion and possible action to authorize the submission of an application for the FEMA Emergency Food & Shelter Program Phase # 25, in the amount of \$25,050.00.

Economic Development

32. Discussion and possible action to approve a Resolution authorizing the County Judge and all of the Webb County Commissioners as authorized signatories for the purpose of drawing down grant funds from the following funded Texas Community Development Program Grants.

TCDP # 722205 - Tanquecitos I Sanitary Sewer Collection System Project

TCDP #725891 - Penitas West Community Center, Tool Lending Library, and Santa Teresita Community Center Project

TCDP # 721175 - Webb County 2002 EDAP Project

TCDP # 724003 - Webb County Self-Help Center Project

TCDP # 724195 - Felix Vela Tract

33. Discussion and possible action on a resolution to develop and submit a grant application to the Office of Justice Programs Office on Violence Against Women Safe Havens : Supervised Visitation and Safe Exchange Grant Program in the amount of \$400,00.00, with a County in-kind match of \$10,000.00 in administrative functions; to designate the Children's Advocacy Center of Laredo/Webb County as the subcontractor in the execution and administration of the Webb County Safe Havens Program; and to designate County Judge Danny Valdez as the County's Authorized Representative to act in all matters in connection with this application.
34. Discussion and possible action to authorize the Economic Development Department to develop and submit an application to the Office of Rural Community Affairs Disaster Relief and Urgent Need Project Grant Fund in an amount up to \$350,000.00 for the repair of storm damage to Webb County's 16" raw water lines and pipe embankment caused by a 6-8 inch storm event on September 24, 2006, and designating the County Judge as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the Disaster Relief and Urgent Need Project Grant Fund application.

Engineer

35. Discussion and possible action to authorize the payment of \$331.50 for the purchase of diesel engine water pump due to emergency repairs at the Water Treatment Plant.

- 36.** Discussion and possible action authorizing the Secondary Water Source Project to reimburse the Utilities Department \$40,000.00 for a 230 KW Diesel Generator to provide electricity to the 150 Hp, 450 gallon per minute Submersible Pump that is being installed.

Purchasing Department

- 37.** Discussion and possible action to solicit Request for Proposals to retain the services of an architect to develop plans and specifications for improvements to the Webb County Justice Center for the Webb County District Attorney’s office.
- 38.** Discussion and possible action to purchase the following office equipment and the installation of carpet for the Webb County Judge’s office. Funding source: Acct. 722-0200-8801:

Description	Vendor	Amount
Office Furniture	Wittings Office Interior	\$17,325.00
Carpet (ratify)	Intl Floor covering of LDO	\$ 4,201. 95

- 39.** Discussion and possible action to include Brothers Materials, Ltd. to our Bid No. 2007-03 Annual Contract to Flexible Base.
- 40.** Discussion and possible action to award Bid No. 2007-65 and Bid No. 2007-66 to High and Mighty Builders LLC for the Self Help Center - Housing Rehabilitation.
- 41.** Discussion and possible action to purchase one F150 regular cab from Philpott Motors in the amount of \$20,074.00 through the Buy Board state contract number 208-04 for the Justice of the Peace Pct. 3, Alfredo Garcia. Funding: Certificates of Obligation Series 2006.
- 42.** Discussion and possible action to purchase the following equipment for the County Judges’ office funded by Certificates of Obligations Series 2006:

Description	Vendor	Amt.
(3) HP Printers	Valcom Computer	\$ 987.00
(1) IBM Typewriter	Patria	\$ 484.95
(3) Software & licenses	SHI DIR-SDD-198	\$ 1,203.00
(1) Lenovo Thinkcentre and (5) Memory Key	LENOVO	\$ 1,468.57
(2) Sony Laptops	Southern Computer	\$ 4,651.22
	Grand Total	\$ 8,794.74

SHERIFF

43. Discussion and possible action to accept a grant from the Office of the Governor of the State of Texas in an amount not to exceed \$49,000.00 funded from and to be reimbursed against the following account: **Patrol Division: 001-2001-5003**; with no impact to the general fund.
44. Adjournment

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 DISABILITY ACCESS STATEMENT 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS _____ DAY OF JANUARY, 2007.

By: _____
YOLANDA L. CARRILLO
COURT ADMINISTRATOR

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of January, 2007 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 19th DAY OF JANUARY, 2007

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____