



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
JANUARY 9, 2007
1:00 P.M.

- 1. CALL TO ORDER BY THE HONORABLE COUNTY JUDGE DANNY VALDEZ**
- 2. ROLL CALL BY HONORABLE MARGIE RAMIREZ-IBARRA, WEBB COUNTY CLERK**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES FOR DECEMBER 11, 2006 AND JANUARY 01, 2007**
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS**
- 6. COMMUNICATIONS**
- 7. Public Comment-This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.**

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

8. Discussion and possible action to approve the following changes for personnel of the Webb County Judge's Office effective January 1, 2007. The salary increases are equal to the salary decreases and the amount of personnel costs budgeted for fiscal year 2006-2007 remain unchanged.

	From:	To:
Slot 0069 Executive Secretary	53,211.00	58,540.00
Slot 0068 Court Administrator	49,384.00	40,010.00
Slot 1708 Administrative Technician	36,715.00	40,010.00
Slot 2262 Administrative Secretary	<u>32,826.00</u>	<u>33,576.00</u>
Total:	172,136.00	172,136.00

9. Discussion and possible action to approve the following changes in title for personnel of the Webb County Judge's Office effective January 1, 2007.

Slot No. 0067- Chief of Staff

Title changed to Executive Administrator

10. Discussion and possible action to amend current order of the commissioners court regarding meeting dates, by adjusting times of certain meetings.
11. Discussion and possible action to approve a Resolution for the introduction and support of proposed State Legislation by Senator Judith Zaffirini, Representative Richard Raymond and representative Ryan Guillen to authorize Webb County to adopt a Civil Service System, and to clarify and confirm Webb County's authority to construct an International Rail Bridge.
12. Discussion and possible action to appoint Mrs. Virginia Aranda as interim director of the Webb County Public Defender's Office, and directing the Administrative Services Department to commence advertising for Requests for Qualifications for a director.
13. Discussion and possible action to appoint (by majority vote) two members of the commissioner's court to the Webb County Purchasing Board, as required by Section 262.011, Local Government Code, said appointments to be effective immediately.
14. Discussion and possible action to appoint (by majority vote) one member of the commissioner's court to the Webb County Indigent (Pre-Trial) Committee.
15. Discussion and possible action to create a County-City Projects and Programs Coordinating committee comprised of members of the commissioner's court and/or their designee's who will resolve to work together on matters of mutual interest and benefit to the residents of our community.

16. Discussion and possible action to amend Webb County's Administrative Organizational Structure by reclassifying various slots as follows:

No. 0862 Administrative Services to Social & Administrative Services Director
No. 0015 Economic Development to Community & Economic Development Director
No.1298 County Engineer to Infrastructure, Engineering & Maintenance Director
No. 2063 Executive Administrator to Public Services Director

Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1

17. Discussion and possible action to appoint a director to the Rio Bravo Community Center, and designate salary for said director.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

18. Discussion and possible action to accept a donation in the amount of One Hundred Dollars (\$100.00) from Medina Electric Cooperative, Inc. for the Bruni Community Center Account #001-2100-04.
19. Status report on Conditions of County Roads as a result of recent rains from the Road & Bridge Superintendent and the County Engineer.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

20. Discussion and possible action to provide up to 4,000.00 for equipment and supplies for the American Legion Post 59 details assigned to provide services to deceased veterans at funerals. Funding will be monitored and allocated through the Webb County Veterans Service Office and the 2006 Bond Series Capital Outlay line item. (Co-sponsored by Commissioner Rosaura Tijerina)
21. Discussion and possible action to set the indigent burial rate at 1,000.00.

Honorable Sergio "Keko" Martinez, Webb County Commissioner Pct. 4

22. Discussion and possible action to transfer \$12,991 from employee slot #1596 in Commissioner Pct. 4 budget to a part-time line item in the same amount in the same department.
23. Status report on Veterans Historical Museum including title survey performed and any possible action. **Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney).**

MEDIA BREAK

Auditor

24. Discussion and possible action to approve payroll changes to the personnel budget of the 49th District Court that will not exceed the adopted budget and to transfer any excess funds to a part-time line item to pay an employee from the previous administration that is on official military leave.

<u>Slot #</u>	<u>From:</u>	<u>To:</u>
0152 - Court Reporter	38.54 / hour	35.22 / hour
0153 - Bailiff	21.53 / hour	20.43 / hour
0154 - Criminal Docket Coordinator	24.87 / hour	21.63 / hour
0155 - Civil Docket Coordinator	2,049.86 bi-weekly	2,000.00 bi-weekly
0156 - Office Manager	20.93 / hour	21.63 / hour
0157 - Receptionist	14.29 / hour	15.47 / hour
0799 - Bailiff	20.85 / hour	20.43 / hour
0804 - Secretary Typist	12.94 / hour	15.47 / hour

Personnel Budget Prior to Changes = \$ 377,209.00

Personnel Budget After Changes = \$ 377,182.52

Community Action Agency

25. Discussion and possible action to grant authorization to the County Auditor to expend funds from the WCCAA Comprehensive Energy Assistance Program (CEAP) and Community Social Services Block Grant (CSBG), effective January 1, 2007, pending the receipt of all required grant documents.
26. Discussion and possible action to approve the submission of FY 2007 Grant Application Part II to the Texas Department of Transportation for the second installment of a grant for El Aguila rural mass transportation in a total amount not to exceed TWO HUNDRED SEVENTY THOUSAND NINE HUNDRED EIGHTEEN DOLLARS (\$270,918.00) and authorizing the County Judge to sign all relevant documents.
27. Discussion and possible action to enter into contract amendment number one (1) to the rural transportation federal fund grant agreement No. RPT 0702(22) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts an increase of EIGHTEEN THOUSAND FOUR HUNDRED TWENTY ONE AND FIFTY ONE DOLLARS (\$18,421.51) to the original grant amount of THREE HUNDRED EIGHTEEN THOUSAND EIGHT HUNDRED FIFTY FIVE AND FIFTY ONE DOLLARS (\$318, 855.51) for the "El Aguila" rural mass transportation program and authorizing the County Judge to sign all relevant documents.
28. Discussion and possible action to accept TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) from TXU Energy Retail Company to be used to help families that are in financial distress to meet energy related costs essential to their health and welfare.

County Attorney

29. Discussion and possible action to enter into a one (1) year (November 1, 2006 thru October 31, 2007) training agreement with the American Red Cross for first aid training materials for an annual amount of ONE THOUSAND FOUR HUNDRED DOLLARS (\$1,400.00) and authorizing the County Judge to sign all relevant documents. [Requested by Head Start; Account No. (State Funded Training)]
30. Discussion and possible action to enter into a Vendor Agreement between Webb County for the Community Action Agency and Center Point Energy for the "Comprehensive Energy Assistance Program" whereby Center Point Energy will provide funding to Webb County Community Action Agency constituents to pay home energy expenses for a term beginning January 1, 2007 and ending on December 31, 2008 and authorizing the County Judge to execute all relevant documents. [Requested by Community Action Agency]
31. Discussion and possible action to enter into Mental Health Service Agreements for Children enrolled in the Webb County Head Start Program for a period of twenty-four (24) months, beginning August 1, 2006 through July 31, 2008 at reduced fees as set forth in the agreements, with the following Service Providers:

Laura H. Gomez, M.S. M.A.
Sara Cabello Thompson, M.A., L.P.C.

and authorizing an exemption from section 262.023 Local Government Code (Competitive Bidding and Competitive Proposal Requirements) and authorizing the County Judge to execute all relevant documents.[Requested by Head Start]

32. Discussion and possible action to enter into an Equipment Maintenance Agreement with Office Communications Systems, Inc. for one (1) Toshiba ES-352 Digital Photocopier Machine for the Floyd's Kitchen Head Start for a twelve (12) month period (October 1, 2006 through September 30, 2007) with a monthly base rate of TWENTY-FIVE DOLLARS (\$25.00) PER MONTH OR THREE HUNDRED DOLLARS OVER THE TERM OF THE LEASE including NO copies per month AND \$0.0077000 overage and authorizing the County Judge to sign all relevant documents. [Requested by Head Start Account No. 903-4208-6014 (Equipment Rental)].
33. Discussion and possible action to approve a 457(b) Governmental Plan Document with Nationwide Retirement Solutions, Inc. as the plan administrator and where Webb County serves as the Plan Sponsor for Webb County employees currently participating and those wishing to participate in Nationwide's 457(b) Deferred Compensation Plan and authorizing the Webb County Judge to execute all relevant documents. [Requested by Administrative Services Department]

34. Discussion and possible action to enter into a twelve month (September 1, 2006 thru September 1, 2007) Annual Maintenance Grant Contract with Office of the Attorney General of Texas (OAG) for Texas VINE grant contract No. 07-03592 for an total over twelve months of THIRTY THOUSAND ONE HUNDRED EIGHT DOLLARS (\$30,108.00) and authorizing the County Judge to sign all relevant documents. [Requested by Sheriff; Account No. 321-2001-3501 (Texas VINE Revenue)]
35. Discussion and possible action to enter into an Equipment Maintenance Agreement with Office Communications Systems, Inc. for one (1) Toshiba ES-720 Digital Photocopier Machine for the District Attorney for a twelve (12) month period (January 23, 2007 through January 22, 2008) with a monthly base rate of FIFTEEN DOLLARS (\$15.00) PER MONTH including no copies per month and \$0.006500 ea. overage and authorizing the County Judge to sign all relevant documents. [Requested by Engineer Account No. 001-1100-6402 (Equipment Maintenance)].
36. Discussion and possible action to enter into Third Party Funding Agreement for the Mercy Ministries of Laredo in the amount of ONE HUNDRED FIFTY SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$157,500.00) and authorizing the County Judge to execute all relevant documents.
37. Discussion and possible action to enter into a (1) one year (November 28,2006 through November 27, 2007) maintenance agreement with Office Communication Systems, Inc. to service a Toshiba DP-120F facsimile machine located at the County Court At Law No. 1, at a maintenance fee of TWO HUNDRED NINETY-FIVE DOLLARS PER YEAR (\$295.00 ANNUALLY) and authorizing the County Judge to sign all relevant documents. [Requested by County Court At Law No. 1, Account Number 001-1010-6402 (Repairs and Maintenance of Equipment)]
38. Discussion and possible action to enter into a Vendor Agreement between Webb County for the Community Action Agency and CPL Retail Energy, WTU Retail Energy, and Direct Energy for the Neighbor Program whereby vendors will provide funding to Webb County Community Action Agency constituents to pay home energy expenses for a term beginning January 1, 2007 and ending on December 31, 2007 and authorizing the County Judge to execute all relevant documents. [Requested by Community Action Agency; 902-4200-7804 (Emergency Food and Shelter Program)]
39. Discussion and possible action to accept grant from Texas Commission on Environmental Quality for an Environmental Coordinator/Liaison position for docketing and coordinating environmental cases among the various courts in Webb County.

County Morgue

40. Discussion and possible action to transfer \$20,000 from employee slot #2232 in the Medical Examiner & Morgue to a part-time line item in the same amount in the same department.

Engineering Department

41. Discussion and possible action authorizing the County Judge to execute an "Affidavit" and a "Project Information Sheet" prepared by the County Engineer to the Texas Department of Transportation for the construction of an "Off State System Bridge on Rubios Road at San Juanita Creek, Webb County Project CSJ: 0922-33-092.
42. Discussion and possible action authorizing the County Engineer to give formal notification to AEP and Medina Electric to move their Utility Poles that are obstructing the flow of traffic on Colonia Roads located in Webb County. The County has acquired easements to widen the roads from 30 feet to 50 feet and 60 feet for the purpose of the installation of storm drainage structures and the pavement of said roads.
43. Discussion and possible action authorizing Final Payment and Retainage in the amount of \$24,158.19 to CG Construction for the Fred & Anita Bruni Community Center.
44. Discussion and possible action Granting a Temporary Construction Easement to the City of Laredo on a tract of land of 0.017 acres (4,640 sq. ft.), situated on Lot 5, Block 18 of the Western Division of the City of Laredo adjacent to Santa Ursula Avenue, south of Zaragoza Street and Authorizing the County Judge to execute the easement.

Head Start

45. Discussion and possible action to fill slot # 1703, 1800 and 1802, part-time Substitute Teacher (15 hrs/week for 10 months) with an annual salary of \$4,548.60, effective January 10, 2007 through May 18, 2007.

Juvenile Department

46. Discussion and possible action to approve a Resolution notifying the Criminal Justice Division (CJD) of a change in the Authorized Official to County Judge Danny Valdez effective 1-1-07 for the grants received from CJD.

Management Information Systems

47. Discussion and possible action to approve the following line item transfer:

FROM 001-0500-6402 (EQUIPMENT MAINTENANCE) \$10,000.00
TO 001-0500-6224 (MINOR TOOLS AND APPARATUS)

FROM 001-0500-6402 (EQUIPMENT MAINTENANCE) \$18,000.00
TO 001-0500-6205-01 (MATERIALS & SUPPLIES PRODUCTION)

FROM 001-0500-6402 (EQUIPMENT MAINTENANCE) \$5,000.00
TO 001-0500-6205 (MATERIALS & SUPPLIES)

FROM 001-0500-6411 (REPAIRS & MAINTENANCE SOFTWARE) \$8,000.00
TO 001-0500-6205-01 (MATERIALS & SUPPLIES PRODUCTION)

Planning Department

48. Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (c)(1):

an unplatted 0.87 acre tract of land, more or less, out of Tract 7, La Presa Subdivision, as further described in Vol. 246, Pgs. 220-225 of the Webb County Deed Records (electricity – one dwelling only);

Purchasing Department

49. Discussion and possible action to rescind December 11, 2006 court order for item No. 49 (1 Digital Copier Lease for the District Attorney) and purchase from same proposed vendor OCS-Toshiba in the amount of \$16,450.00 through the Buy Board Purchase Price Contract #231-05 (Funded thru Certificate of Obligations, Series 2006)
50. Discussion and possible action for the Commissioners Court to appoint two (2) members of the Court to the Purchasing Board pursuant to Subchapter B §262.011(a) of the Texas Local Government Code.
51. Discussion and possible action for the Commissioners Court to approve a cellular phone for Dr. Corrine Stern, Medical Examiner for the County of Webb under the national plan for 1350 minutes from Verizon Wireless.

52. Discussion and possible action to purchase the following vehicles for the Facilities Department from Philpott Motors through the Houston Galveston Area Council contract number VE03-06:FUND:722-0106-8801;BAL:\$113,000.00

One ½ ton cargo van	\$16,540.00
One ton crew cab pickup truck	\$20,694.00
Three ½ ton pickup trucks	\$63,027.00
 Grand Total	 \$100,261.00

53. Discussion and possible action to purchase the following equipment for the Auditor's office through DIR state contract pricing from the following:FUND:623-0400-8801;BAL: \$6,181.00

Qty.	Description	Vendor	Amt.
3	Personal Computers DIR-SDD-200	Lenovo	\$3,678.00
4	Software DIR-SDD-198	SHI	\$1,703.00
Grand Total			\$5,381.00

54. Discussion and possible action to approve cellular phones for the following:

County Judge	National Plan 1350 minutes
Chief of Staff	National Plan 1350 minutes
County Judge's Bailiff	750 minutes
Commissioner Pct. 2	National Plan 1350 minutes
Commissioner Pct. 4	National Plan 1350 minutes
Justice of the Peace Pct. 2	National Plan 1350 minutes
Justice of the Peace Pct.1, Pl. 2	National Plan 1350 minutes

55. Discussion and possible action to retain the services of Fleet Pride to replace engine for Unit 10-03 for the Road and Bridge Department in the amount of \$8,321.83. FUND: 010-7002-6403; BAL: \$122,770.82.

56. Discussion and possible action to award the following bids and proposal:
- Bid No. 2007-64 "Raw Water Improvements for the Water Treatment Plant at Rio Bravo, Texas"
- Bid No. 2007-67 "Annual Contract for Uniforms Sheriff's Department"
Recommendation: GALLS
- P-2007-04 Youth Village Geotechnical and Engineering Services
Recommendation: Carrillo and Associates
57. Discussion and possible action to authorize the purchasing agent to solicit bids for repairs at the Justice Center Tax Office.
58. Discussion and possible action to authorize the purchasing agent to purchase Audio Video System in the amount \$61,388.51 from VSGL through the MICTA state contract number 0710MSC-A-0036 for the 49th Judicial District Court. FUND: Certificates of Obligations Series 2006.
59. Discussion and possible action to authorize the purchasing agent to purchase one digital copier 3510c from OCS-Toshiba in the amount of \$13,815.00 for the County Judge's office. FUND: Certificates of Obligations Series 2006.
60. Discussion and possible action to authorize the purchasing agent to purchase the following equipment for the Morgue operations: FUND: Certificates of Obligations Series 2006, Dr. Corinne E. Stern, Medical Examiner.

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
E-Studio 352 copier Buyboard#231-05	OCS-Toshiba	\$ 7,019.34
(2) Stretcher	Southland Medical	\$ 4,986.00
Assorted Shelving	Grainger	\$ 1,586.26
Platform Scales	Arlyn Scales	\$ 1,634.00
Desktop computer	SCW	\$ 788.81
Photo Color Printer	SCW	\$ 519.12
Grand Total		\$16,533.53

Road & Bridge Department

61. Discussion and possible action authorizing Dept. 0108, Road & Bridge/Motor Pool to fill the following slot: **Slot 1370 Tire Repairman \$9.93**

Sheriff

62. Discussion and possible action to implement new employee policies for the Webb County Sheriff's Department.
63. Discussion and possible action to authorize the submission of a grant application for a 2006-2007 Operation Linebacker (BJA-Byrne Discretionary Grant Project No. 2006-DD-BX-0504) grant program from the Department of Justice Office of Justice Programs Bureau of Justice Assistance in the amount of \$781,754.50 and authorizing the County Judge to act as the County's authorized official. This grant requires no match and thus is at no cost to the County.
64. Discussion and possible action of approval to grant County Auditor, authority to expend funds from the South Texas HIDTA Laredo Initiative for FY 2007, effective January 1, 2007 and to end on December 31, 2007.
65. Discussion and possible action to purchase and install a Webb County electronic system for video arraignments, remote testimony, psychiatric consultations, judicial appeals and other related legal purposes such as enabling greater communications, minimizing prisoner security risks and curtailing travel time for inmate transportation. (several fund accounts: Sheriff, Justices of the Peace and 406th District Court Judge)

Tax Assessor-Collector

66. Discussion and possible action to approve a refund in the amount of \$6,399.27 to Grothues Financial LTD. [Reason apply agriculture use]

Treasurer

67. Discussion regarding previous action of commissioners court (December 11, 2006) transferring slot 2166 from County Treasurer to Purchasing Agent despite protest and objection by County Treasurer, with possible action to rescind said action or alternatively, to replace transferred slot by transferring new slot to be identified by commissioners court from General Fund, and fully fund at level of slot 2166. **The court may meet in Executive Session to consult with the county attorney pursuant to Section 551.071 (Attorney Client Consultation).**

Executive Session

68. Discussion and possible action to compromise and settle claims for additional damages to a vehicle owned by Rosa Blanca and Jorge Flores that was struck by a pick-up truck assigned to the Office of the Webb County Precinct One Constable on October 24, 2006. **Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071(Consultation with Attorney).**

69. Discussion and possible action to amend Section 8.03 of the Webb County Personnel Policies manual to address changes to the Texas County and District Retirement System plan relating to participation by all employees except temporary employees and relating to the rehiring of retirees. **Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney).**
70. Discussion and possible action concerning request for mediation filed on behalf of Satterfield & Pontikes Construction, Inc. in connection with its contract with Webb County for the construction of the Webb County Regional Water Treatment Plant. Action may include association of outside counsel to represent Webb County in the mediation and related matters. **Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney).**
71. Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS _____ DAY OF JANUARY, 2007.

By: _____
YOLANDA L. CARRILLO
COURT ADMINISTRATOR

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 5th day of January, 2007 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 5th DAY OF JANUARY, 2007

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____