



# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR  
LAREDO, TEXAS 78040  
May 11, 2009  
9:00 a.m.

**CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE**

- 1.** Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2.** Pledge of Allegiance
- 3.** Approval of Minutes for April 27, 2009
- 4.** Approval of Bills, Payroll, and Monthly Report
- 5.** Communications
- 6.** Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**Honorable Danny Valdez, Webb County Judge**

- 7.** Presentation on the Children's Advocacy Center by Executive Director Sylvia Bruni.
- 8.** Discussion and possible action to set the date of June 1<sup>st</sup>, 2009 for the dedication of the Judge Solomon Casseb, Jr., Webb County Youth Village; and any other matters incident thereto.
- 9.** Discussion and possible action to schedule a Commissioner's Court budget workshop to evaluate the 2009-2010 proposed budget; and any other matters incident thereto.

**Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1**

- 10.** Discussion and possible action to appoint a member of the Commissioner's Court to the Border Region MHMR Board; and any other matters incident thereto.

**Honorable Jerry Garza, Webb County Commissioner Pct. 3**

- 11.** Discussion and possible action to have Webb County submit a Pass-Through Funding application to the Texas Department of Transportation to fund the Loop 20 overpasses on Interstate 35 and two of the Bob Bullock Loop (Loop 20) direct connectors to Interstate 35; and to retain the services of Dannenbaum Engineering Company to submit the application on Webb County's behalf (at no cost to Webb County) pursuant to §262.024 (a) (4) personal or professional service; and to authorize the County Judge to sign all relevant documents
- 12.** Discussion and possible action to authorize the Webb County Purchasing Agent to prepare and solicit Requests for Proposals for the Webb County Delinquent Property Tax contract, and any other matters incident thereto.

Commissioners Court

14. Presentation by Rudy Gonzalez, Casablanca Golf Course operator, recognizing the first ever All-Webb County Boy's & Girl's Golf Team, including Coach and Players of the Year.

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MEDIA BREAK

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**Honorable Anna L. Cavazos Ramirez, County Attorney**

15. Discussion and possible action to enter into a Thirty-Nine (39) month contract between Webb County and Toshiba Financial Services FMV Lease Agreement beginning on May 1, 2009 and ending on August 1, 2012 for a Toshiba Digital Color E-Studio 2330C Copier located at the Webb County Administrative Services Dept. at a monthly payment of TWO HUNDRED SEVENTY-EIGHT DOLLARS AND SEVENTY-FOUR CENTS (\$278.74) for a period of Thirty-Nine (39) months for a total amount of TEN THOUSAND EIGHT HUNDRED SEVENTY DOLLARS AND EIGHTY-SIX CENTS (\$10,870.86) and a one time document charge of SEVENTY FIVE DOLLARS (\$75.00) and to authorize the County Judge to sign all relevant documents. **[Requested by Cynthia Mares, Administrative Services Director]**
  
16. Discussion and possible action to enter into a Thirty-Nine (39) month contract between Webb County and Toshiba Business Solutions Premium Plus Maintenance Agreement beginning on May 1, 2009 and ending on August 1, 2012 for a Toshiba Digital Color E-Studio 2330C Copier located at the Webb County Administrative Services Dept. at an overage charge of \$0.007750 per black copy and an overage charge of \$0.0750 per color copy and to authorize the County Judge to sign all relevant documents. **[Requested by Cynthia Mares, Administrative Services Director]**
  
17. Discussion and possible action to enter into a Memorandum of Understanding between Webb County Community Supervision Department and the Webb County Community Action Agency for the purpose of establishing a formal standard of referring and monitoring CSCD supervisees ordered to perform community service restitution by the Court and for the County Judge to sign all relevant documents. **[Requested by Mike Kazen, Community Action Director]**
  
18. Discussion and possible action to enter into a Memorandum of Understanding between Webb County for Webb County Attorney's Office and Good Samaritan Community Services – WIA Youth Project for Workforce Solutions South Texas to commence May 1, 2009 for recruitment of youth who have dropped out or have not received a high school diploma or a GED to facilitate academic instruction and remediation until high school diploma or GED is achieved and for the County Judge to sign all relevant documents. **[Requested by Anna L. Cavazos Ramirez, Webb County Attorney]**

19. Discussion and possible action to enter into a Worksite Agreement between Webb County and Workforce Solutions South Texas WIA Summer Youth Work Experience Program Subsidized Employment beginning June 1, 2009 through July 10, 2009. **[Requested by Cynthia Mares, Administrative Services Director]**
  
20. Discussion and possible action to enter into a Sixty-Three (63) month contract between Webb County and Toshiba Financial Services FMV Lease Agreement beginning on May 2009 and ending on August 2014 for a Toshiba Digital Color E-Studio 6530C Copier located at the Webb County District Attorney's Office at a monthly payment of FOUR HUNDRED THREE DOLLARS AND THIRTY-THREE CENTS (\$403.33) for a period of Sixty-Three (63) months for a total amount of TWENTY-FIVE THOUSAND FOUR HUNDRED NINE DOLLARS AND SEVENTY-NINE CENTS (\$25,409.79) and a one time document charge of SEVENTY FIVE DOLLARS (\$75.00) and to authorize the County Judge to sign all relevant documents. **[Requested by Isidro Alaniz, Webb County District Attorney]**
  
21. Discussion and possible action to enter into a Sixty-Three (63) month contract between Webb County and Toshiba Business Solutions Premium Plus Maintenance Agreement beginning on May 2009 and ending on August 2014 for a Toshiba Digital Color E-Studio 6530C Copier located at the Webb County District Attorney's office at an average charge of \$0.007750 per black copy and an average charge of \$0.0625 per color copy and to authorize the County Judge to sign all relevant documents. **[Requested by Isidro Alaniz, Webb County District Attorney]**
  
22. Discussion and possible action to enter into a Thirty-Six (36) month contract between Webb County and Toshiba Business Solutions Premium Plus Maintenance Agreement No. 211179-ES352 beginning on May 1, 2009 and ending on April 30, 2012 for a Toshiba Digital E-Studio 352 Copier located at the Webb County Juvenile Department at a minimum charge of SEVENTY-FIVE DOLLARS (\$75.00) per quarter for a total amount of NINE HUNDRED DOLLARS (\$900.00) and at an average charge of \$0.008500 per black copy and to authorize the County Judge to sign all relevant documents. **[Requested by Melissa Mojica, Juvenile Department Director]**

23. Discussion and possible action to enter into a Thirty-Six (36) month contract between Webb County and Toshiba Business Solutions Premium Plus Maintenance Agreement No.697392-ES603 beginning on May 1, 2009 and ending on April 30, 2012 for a Toshiba Digital E-Studio 352 Copier located at the Webb County Administrative Services Department at a minimum charge of SEVENTY-FIVE DOLLARS (\$75.00) per quarter for a total amount of NINE HUNDRED DOLLARS (\$900.00) and at an overage charge of \$0.008500 per black copy and to authorize the County Judge to sign all relevant documents. **[Requested by Cynthia Mares, Administrative Services Director]**
24. Discussion and possible action to enter into a Thirty-Six (36) month contract between Webb County and Toshiba Business Solutions Premium Plus Maintenance Agreement No.211181-ES600 beginning on May 1, 2009 and ending on April 30, 2012 for a Toshiba Digital E-Studio 352 Copier located at the Webb County 111<sup>th</sup> District Court.at a minimum charge of SEVENTY-FIVE DOLLARS (\$75.00) per quarter for a total amount of NINE HUNDRED DOLLARS (\$900.00) and at an overage charge of \$0.008500 per black copy and to authorize the County Judge to sign all relevant documents. **[Requested by Judge Raul Vasquez, 111<sup>th</sup> District Court]**
25. Discussion and possible action to enter into a Thirty-Six (36) month contract between Webb County and Toshiba Business Solutions Premium Plus Maintenance Agreement beginning on May 1, 2009 and ending on April 30, 2012 for a Toshiba Digital E-Studio 350 Copier located at the Webb County Bail Bond Board Department at a minimum charge of TWO HUNDRED FIFTY DOLLARS (\$250.00) yearly and at an overage charge of \$0.020000 per black copy and to authorize the County Judge to sign all relevant documents. **[Requested by Alvino "Ben" Morales, Webb County Bail Bond Board Dept.]**
26. Discussion and possible action to enter into a Thirty-Six (36) month contract between Webb County and Toshiba Business Solutions Premium Plus Maintenance Agreement No. 211681-ES352 beginning on May 1, 2009 and ending on April 30, 2012 for a Toshiba Digital E-Studio 352 Copier located at the Webb County Sheriff's Department at a minimum charge of SEVENTY-FIVE DOLLARS (\$75.00) per quarter with a total amount of NINE HUNDRED DOLLARS (\$900.00) and at an overage charge of \$0.008500 per black copy and to authorize the County Judge to sign all relevant documents. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Honorable Margie Ibarra, County Clerk**

27. Discussion and possible action to waive the hiring freeze and authorize the Webb County Clerks Office to fill the following Slots, effective May 11, 2009 of which are vital to the daily judicial operations of the office:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0642	Deputy Clerk	\$13.86
0643	Deputy Clerk	\$13.86

**Honorable Isidro Alaniz, District Attorney**

28. Discussion and possible action to approve an exemption to the current County Wide hiring freeze to allow the District Attorney' Office to fill the following Slots, effective May 11, 2009.

<u>Slot #</u>	<u>Title</u>	<u>Yearly Salary</u>
0215	Asst. Dist. Atty	\$71,052.00
0234	Asst. Dist. Atty	\$64,415.00
0237	Asst. Dist. Atty	\$66,367.00
1411	Prosecutor	\$65,118.00
2078	Asst. Dist. Atty	\$69,718.00
2430	Prosecutor	\$75,000.00
2431	Prosecutor	\$75,000.00
2432	Financial Operations Officer	\$45,000.00
806	Secretary	\$30,551.00

**Honorable Jesus Garza, County Court at Law 2 Judge**

29. Discussion and possible action to approve the following line item transfer:

From:	001-1011-6024	Detention Hearings	5,000
To:	001-1011-6026	Visiting Judges	5,000

**Honorable Ricardo Rangel, Justice of the Peace Pct. 2 Pl. 2**

30. Discussion and possible action to approve the filling of the following Slot and to transfer two positions within the department effective May 11, 2009.

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
	2298	Clerk/Receptionist	\$10.32
	Transfer Employee		
	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2077	Court Coordinator	\$10.44
To:	2204	DPS Clerk I	\$12.65
From:	2298	Clerk/Receptionist	\$10.32
To:	2077	Court Coordinator	\$10.44

**Honorable Martin Cuellar, Sheriff**

31. Discussion and possible action to transfer Two (2) vehicles from the Sheriff's Office to Road & Bridge Department and to Judge Ben Morales's Office, County Court of Law #1 as follows:

Transfer to Road & Bridge – Motor Pool Division:

Year: 1993  
Make: Chevrolet  
Model: S-10 Pickup  
County Tag: 20443  
License Plate #: 54PDS3

Transfer to Judge Ben Morales's Office, County Court of Law #1 – Traffic Warrants Division

Year: 2000  
Make: Ford  
Model: Excursion  
County Tag: 19203  
License Plate #: 85LRP2

32. Discussion and possible action to accept a Community Outdoor-Outreach Program (CO-OP) grant award from the Texas Parks & Wildlife Department in the amount of \$49,610 for outdoor recreational activities for the children of Webb County, and designating the County Judge as authorized official in all matters pertaining to these grant-related issues. **[Fund #478]**
33. Discussion and possible action to approve a line item transfer to use Certificate of Obligation Series 2000 funds for Jail Facility repairs. Please see attached listing of jail facility repairs that require immediate attention.
- |                     |                                   |        |
|---------------------|-----------------------------------|--------|
| From: 614-8000-3601 | Interest Income Series 2000       | 62,190 |
| To: 624-8000-8601-3 | Law Enforcement Bldg. Series 2000 | 62,190 |
34. Discussion and possible action to approve the hourly rate correction to Slot No. 401/ Sgt. Investigator currently filled by Mr. Raul Mendoza from \$20.15 to \$22.31 retroactive to October 1<sup>st</sup>, 2008. Sgt. Mendoza was promoted by prior administration on September 16, 2008, and any other matters incident thereto. (See attached letter).

**Honorable Patricia A. Barrera, Tax Assessor-Collector**

35. Discussion and possible action to approve the filling of the following Slot effective May 11, 2009.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
142	Deputy Tax Collector	\$14.23
144	Deputy Tax Collector	\$14.23

**Administrative Services**

36. Discussion and possible action to approve the following line item transfers:

From:	863-0105-9201	Claims Paid Medical	9,000
To:	863-0105-9202	Claims Paid Dental	4,000
	863-0105-9203	Claims Paid Prescription	5,000

**Auditor**

- 37. Presentation of the fiscal year ended September 30, 2008 independent audit by Garza, Martinez & Co., CPA's and action to accept the Audited Basic Financial Statements of Webb County for fiscal year ended September 30, 2008.

**Community Action Agency**

- 38. Discussion and possible action to accept \$17,500.00 from Reliant Energy Retail Services, LCC. The Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy Retail Services, LCC clients. **[Account #902-4202-7004]**
- 39. Discussion and possible action to fill the following Slot effective May 11, 2009. **[Fund #980 (Rural Transportation)]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1129	Driver, full time with benefits	\$9.36

**Engineer**

- 40. Discussion and possible action to approve Change Order #2, to Jimmy Closner & Sons Construction, an increase in time to the Rio Bravo Waterline Replacement Phase II Contract of fifty seven days. This will increase the contract time to 248 days. Final acceptance is to be contingent on TWDB approval. **[Account #648-8008-8801-11]**
- 41. Discussion and possible action to authorize the County Attorney to acquire authorization from the City of Laredo, pursuant to Texas Transportation Code 251.012, to permit the County to construct that portion of the Old Milwaukee Center Road which is within the corporate limits of the City of Laredo and authorizing the County Judge to sign all relevant documents.

42. Discussion and possible action to approve an exemption to the Commissioners Court March 23, 2009 freeze on Line Item Transfers for the Utilities Department. **[Requested by Johnny Amaya, Utilities Director]**

From:	801-3001-6407	Repairs & Maintenance Waterlines	2,500
	801-3001-6048	License and Permits	400
	801-3001-6201	Utilities	11,000
	801-3002-6048	License and Permits	600
	801-3004-8801	Capital Outlay	100
	801-3004-6201	Utilities	11,000
To:	801-3001-6224	Minor Tools and Apparatus	200
	801-3004-6408	Repairs and Maintenance Sewer lines	250
	801-3001-6402	Repair and Maintenance Equipment	25,150

43. Discussion and possible action authorizing the payment of \$50,000.00 in emergency repairs to the Regional Water Plant media filters. **[Account # to be determined by Auditor's office]**

### Facilities

44. Discussion and possible action to fill the following Slots, effective June 9, 2009.

<u>Slot #</u>	<u>Title</u>	<u>Hourly/Rate</u>
0035	General Repairs Person	\$9.00
2425	General Repairs Person	\$9.00
0623	Grounds Keeper	\$9.00 (budget at \$11.39)

## Planning

45. Discussion and possible action to approve the issuance of "Certificates of Compliance with Plat Requirements Regarding the Connection of Utilities" to authorize water and sewer service connections pursuant to the provisions of Section 232.028(b), Local Government Code and contingent upon the owner's execution of required affidavits regarding present and future dwellings/structures limitations, uses and sales for the following properties:

### Ranchitos 359 East Subdivision

- 1) Lot 21 (One (1) dwelling only)

Staff recommends approval of the above-referenced properties as submitted containing One (1) dwelling on One (1) lot.

46. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities" to authorize an electrical service connection pursuant to Section 232.028 (b), Local Government Code to the following properties:

1. Lot 57, Tanquecitos South Acres Subdivision for One (1) dwelling only (limited to a total of Two (2) dwellings unless replatted)

Staff recommends the Court's approval of this item since all dwellings on these properties are connected to water and sewer service.

## Public Defender

47. Discussion and possible action to approve and execute a resolution for the Indigent Defense Discretionary Program as part of the grant application for the 2010 Webb County Grant Program Application.

## Purchasing

48. Discussion and possible action to authorize the Purchasing Agent to dispose of salvage property pursuant to Subchapter D, Disposition of Salvage or Surplus Property, Section 263.151 thru 263.157, Texas Local Government Code.

49. Discussion and possible action to authorize the purchase of Seven (7) Intercom Consoles (Telephone) and Upgrade existing CPU in the amount of \$7,195.02 from Southwest Sound and Electronics for Sheriff's Department, Jail Division. **[Requested by Martin Cuellar, Webb County Sheriff; Account #001-2001-6402 (Repairs & Maintenance Equipment)]**
50. Discussion and possible action to authorize the purchase of the following from AT&T (DIR-SDD-597) for the El Aguilar Transportation:

<u>Qty.</u>	<u>Description</u>	<u>Unit Amount</u>	<u>Total</u>
10	Motorola Tundra Cellular	\$119.99	\$1,199.90
10	Phone Clips	\$13. 99	\$139.90
10	Lines pooling 6,900 min.	\$351.50 per mo x 5	\$1,757.50 (F.Y. 09)
10	Push to talk (\$5.00 ea)	\$50.00 per mo x 5	\$250.00 (F.Y. 09)
10	Insurance (\$5.00 ea)	\$50.00 per mo x 5	<u>\$250.00</u> (F.Y.09)
Total:			\$3,597.30

**[Requested by Roberto Martinez, Director; Account #980-4205-6014 (Equipment Rental)]**

51. Discussion and possible action to authorize internet and television service to the El Cenizo Community Center from Time Warner for the annual amount of \$1,809.45 and authorize the County Judge to execute all relevant documents. **[Requested by Ricardo Molina, Director; Account #001-6101-6201 (Utilities)]**
52. Discussion and possible action to authorize the purchase of the following equipment for Judge Oscar Martinez' office:

<u>Qty</u>	<u>Description</u>	<u>Vendor</u>	<u>Price</u>
1	Printer and Cashier Drawer	CDW-G (TCDN Contract R4713)	\$942.17
1	License/Software	SHI (DIR-SDD-198)	\$355.00
1	Computer	Dell (DIR-SDD-890)	<u>\$1,122.65</u>
Total:			\$2,419.82

**[Requested by Oscar Martinez, Justice of the Peace, Pct. 4; Account #016-1044-8801 (Capital Outlay) (Technology Fund)]**

- 53. Discussion and possible action to authorize the Purchasing Agent to obtain the services of Sendero South in the amount of \$5,583.60 to calibrate meters at the Webb County Water Utilities Water Treatment Plant. **[Requested by Johnny Amaya, Water Utilities Director; Account #801-3001-6402 (Repairs & Maintenance Equipment)]**
- 54. Discussion and possible action to authorize the purchase of a projector with carrying case in the amount of \$974.99 from Dell (DIR-SDD-890-TX) for the Administrative Services Department. **[Requested by Cynthia Mares, Administrative Services Director; Account #733-0114-6224 (Capital Outlay)]**
- 55. Discussion and possible action to authorize the purchase of Six (6) Color Scanners in the amount of \$9,012.00 from CDW-G (TCPN Contract #R4713); Five (5) for the District Clerk' office and One (1) for the Central Jury Room. **[Requested by Manuel Gutierrez, District Clerk; Account #733-1110-6224, #733-1111-6224 (Minor Tools and Apparatus)]**
- 56. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the "Larga Vista Head Start Roofing Project". **[Requested by Cynthia Mares, Administrative Services Director; Account #001-0114-9201 (Claims Paid Property)]**
- 57. Discussion and possible action to authorize the purchase of courtroom furniture for the Judge Solomon Casseb, Jr., Webb County Youth Village from the following vendors:

<u>Qty.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	Sauder Worship Seating	(Spectator Pews)	\$10,129.00
24	Kimball National TXMAS 3-711060	Courtroom Chairs	\$12,086.74
4	Versteel TXMAS 4-7110290	Attorney Tables	<u>\$12,322.56</u>
			\$34,538.30

**[Requested by Melissa Mojica, Juvenile Detention Center Director; Account #684-1301-8401]**

## Closed Session/Executive Session

58. Discussion and possible action to retain a medical expert witness in connection with expected claim arising from the death of an inmate following incarceration at the Webb County Law Enforcement Center. **[Requested by Anna L. Cavazos Ramirez, Webb County Attorney] [Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**
  
59. Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 8<sup>th</sup> DAY OF May, 2009

By: \_\_\_\_\_  
Belinda Granado  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 8<sup>th</sup> day of May, 2009 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 8<sup>th</sup> DAY OF May, 2009

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_  
Imelda Diaz, Deputy Clerk