



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
June 28, 2010
9:00 a.m.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1.** Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
- 2.** Pledge of Allegiance
- 3.** Approval of Minutes for June 2nd, June 3rd, June 10th and June 14th
- 4.** Approval of Bills, Payroll, and Monthly Report
- 5.** Communications
- 6.** Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1

7. Discussion and possible action to approve the following line item transfer:

From:	001-6101-6502	Janitorial Supplies	800
To:	001-6101-6401	Repair Maint. Buildings	800

8. Discussion and possible action to authorize the County Attorney's office to prepare the necessary legal documentations for the proposed road closure of the Southern portion of Espejo Molina Road, and any other matters incident thereto. **[Co-Sponsored by Honorable Danny Valdez, Webb County Judge] [Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071) (Consultation with Attorney) and Section 555.072 (Deliberation on Real Estate Matters)]**

Commissioners Court

9. Discussion and possible action to schedule interviews or select from the top Three (3) short-listed engineering firms for the procurement of professional services for the preparation of plans, specifications and estimates (PS&E) for the Loop 20 Stimulus Initiative Project; and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071] (Consultation with Attorney)]**

MEDIA BREAK

Honorable Anna L. Cavazos Ramirez, County Attorney

- 10.** Discussion and possible action to enter into a Three (3) year (July 1, 2010 through June 30, 2013) Lease Agreement between West Drive Business Center, LLC and Webb County Head Start for lease of main office to be located at 4509 West Drive for a monthly rate of THREE THOUSAND EIGHT HUNDRED DOLLARS (\$3,800.00) for a total amount of ONE HUNDRED THIRTY-SIX THOUSAND EIGHT HUNDRED DOLLARS (\$136,800.00) and authorizing the County Judge to execute all relevant documents. **[Requested by Aliza Oliveros, Webb County Head Start Director]**

- 11.** Discussion and possible action to correct the typographical error regarding the architect fee in the amount of \$29,000.00 to \$29,800.00 in agenda item #21, Commissioner's Court meeting held October 13, 2009. Contract is between Webb County and Madeline Anz Slay Architecture, PLLC for the preparation of Feasibility Study to make recommendations as to the best use of the Tex Mex Building. **[Requested by Anna Laura Cavazos Ramirez, Webb County Attorney]**

- 12.** Discussion and possible action to approve the granting and execution of a 1,574.1 linear foot natural gas pipeline right-of-way to Encinal Gathering, LTD., to be located on Survey 1383-Abstract 503, Webb County School Lands, for good and valuable consideration; and to authorize the County Judge to execute any relevant documents; and any matters incident thereto. **[Requested by Anna Laura Cavazos Ramirez, Webb County Attorney].**

- 13.** Discussion and possible action to authorize the submission of grant application to the Texas Department of Transportation for Fiscal Year 2011 Grant Application Part 1 for Transit Providers and Service Agencies and authorizing the County Judge to execute all relevant documents. **[Requested by Javier Martinez, Webb County Community Action Agency Director]**

- 14.** Discussion and possible action to clarify Commissioner's Court action of June 14th, 2010 approving an intergovernmental agreement (IGA) for One (1) year (July 1, 2010-June 30, 2011) between Webb County and Corrections Corporation of America (CCA) for housing federal inmates in excess of the County Jail's available space; agreement included that CCA shall pay Webb County an administrative fee of \$1.50 per inmate per day for services rendered. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071] (Consultation with Attorney)**

Honorable Margie Ibarra, County Clerk

- 15.** Discussion and possible action to approve an exemption to the current County Wide hiring freeze and allow the Webb County Clerk's Office to fill the following positions, effective June 28, 2010:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
0305	Public Records Coordinator	\$ 40,213
0314	Deputy Clerk	\$ 12.45/hr

Honorable Isidro Alaniz, District Attorney

- 16.** Discussion and possible action to approve the transfer of employees within the following slots for the District Attorney's office:

	<u>Slot #</u>	<u>Title</u>	<u>Annual Salary</u>
From:	221	Assistant District Attorney	\$71,052.00
To:	2327	Assistant District Attorney	\$74,880.00
From:	1969	Assistant District Attorney	\$67,037.00
To:	221	Assistant District Attorney	\$71,052.00
From:	1411	Assistant District Attorney	\$65,118.00
To:	1969	Assistant District Attorney	\$67,037.00
From:	1883	Assistant District Attorney	\$61,580.00
To:	1411	Assistant District Attorney	\$65,118.00

- 17.** Discussion and possible action to approve the filling of the following vacant Slot, effective July 1, 2010.

<u>Slot #</u>	<u>Title</u>	<u>Annual Salary</u>
1883	Assistant District Attorney	\$61,580.00

- 18.** Discussion and possible action to approve the filling of the following vacant Slot, effective June 28, 2010.

<u>Slot #</u>	<u>Title</u>	<u>Annual Salary</u>
2328	Receptionist	\$21,964.00

- 19.** Discussion and possible action to approve the development of a Webb County Firearms Range, specifically the fourth range located on Hwy. 59 in Webb County, Texas; and any other matters incident thereto. The Webb County District Attorney's office is currently in a position to develop the fourth firearms range at no cost to Webb County.

- 20.** Discussion and possible action to approve the addition of the following vehicles to the District Attorney's office fleet of vehicles:

2006 Toyota Avalon VIN: #4T1BK36B76U241404
 2001 Dodge P-U VIN: #3B7HC13Y51G219275

Honorable Oscar Hale, 406th District Court Judge

- 21.** Discussion and possible action to approve the following line item transfers:

From:	001-1004-6022	Professional Services	2,000
To:	001-1004-6011	Training & Education	500
	001-1004-6205	Material & Supplies	1,500

- 22.** Discussion and possible action to approve and to ratify the minor renovations at the 406th District Court.

Honorable Martin Cuellar, Sheriff

- 23.** Discussion and possible action to approve an exemption to the current County Wide hiring freeze to allow the Sheriff's Office to fill the following vacant law enforcement grant Slot to support overall operations.

<u>Dept. #</u>	<u>Dept. Description</u>	<u>Slot #</u>	<u>Title</u>	<u>Proposed Title Change</u>	<u>Hr. Rate</u>
2060	Bu-Jail Division	2512	Detention Officer-Classification	No change proposed	\$18.57

24. Discussion and possible action to approve the following line item transfers:

From:	001-2001-6730	Narcotics Disposal	3,000
	001-2060-6023-03	Contract Services	74,000
	001-2062-6502	Janitorial Supplies	<u>18,000</u>
		Total:	95,000
To:	001-2060-6006	Advertising	3,000
	001-2060-8801	Capital Outlay	50,000
	001-2062-6205	Material & Supplies	10,000
	001-2060-6402	Repairs & Maint. Equip.	<u>32,000</u>
		Total:	95,000

Honorable Patricia A. Barrera, Tax Assessor- Collector

- 25.** Discussion and possible action to approve refund of: \$5,712.13 to Hurd Urban Development Ltd., for Accts. #900-90311-224, 900-90321-270, 900-90321-271, Adjust Value as per 49th Judicial District Judgement Cause 2008 CVQ 001-499-01 for 2008, Supp. 10. [Requested by Patricia A. Barrera, Webb County Tax Assessor; Account #001-0700-3063 & 010-0700-3063]

Honorable Delia Perales, Treasurer

- 26.** Discussion and possible action to approve the following line item transfers:

From:	001-0300-5601	Administrative Travel	450
To:	001-0300-6205	Materials & Supplies	300
	001-0300-5602	Local Mileage	150

Administrative Services

- 27.** Discussion and possible action to approve the form and content of the proposed Insurance Consultant Request for Proposal Packet. [Requested by Cynthia Mares, Administrative Services Director]

- 28.** Discussion and possible action to approve change of title and salary adjustment for the following slots:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1526	Human Resources Asst. I	\$11.00
To:	1526	Human Resources Asst. II	\$13.60
From:	2427	Human Resources Asst. II	\$10.32
To:	2427	Human Resources Asst. I	\$12.25
From:	2319	Receptionist/Office Asst.	\$10.26
To:	2319	Receptionist/Office Asst.	\$11.00

**[Requested by Cynthia Mares, Webb County Administrative Services Director;
Account #001-0114-5001 (Payroll Savings)]**

- 29.** Discussion and possible action to approve the following line item transfers:

From:	001-0140-5601	Administrative Travel	1,500
	001-0140-6010	Books & Subscriptions	505
To:	001-0140-6205	Materials & Supplies	2,005
From:	863-0105-9201	Claims Paid Medical	3,000
To:	863-0105-9202	Claims Paid Dental	3,000

Community Action Agency

- 30.** Discussion and possible action to accept additional monies for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing & Community Affairs (TDHCA), for FY-2010, in the amount of (\$686,989.00) for a total award of \$2,189,319.00 and authorizing the County Judge to sign all relevant documents. **[Requested by Javier Martinez, Webb County Community Action Agency Director; Account #911-4200-3501 (Grant Fund)]**

- 31.** Discussion and possible action to approve the filling of the following vacant Slot for the Social Services Program, effective June 29, 2010. **[Requested by Javier H. Martinez, Webb County Community Action Agency Director; Account #920-4200-5001 (Grant Fund)]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1794	Caseworker	\$9.00/hr

- 32.** Discussion and possible action to approve the filling of the following vacant Slot for the Meal on Wheels Program, effective June 29, 2010. **[Requested Javier H. Martinez, Webb County Community Action Agency Director; Account #952-4216-5001(Grant Fund)]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1220	Head Cook	\$9.00/hr

- 33.** Discussion and possible action to approve the filling of the following vacant Slot for the Weatherization Program, effective June 29, 2010. **[Requested Javier H. Martinez, Webb County Community Action Agency Director; Account #917-4216-5001(Grant Fund)]**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2550	Inspector Assessor	\$9.00/hr

- 34.** Discussion and possible action to create an additional Slot titled "Inspector Assessor" at the pay rate of \$9.00 per/hour for the Weatherization Program effective June 29, 2010. **[Requested Javier H. Martinez, Webb County Community Action Agency Director; Account #917-4216-5001]**

- 35.** Discussion and possible action to approve Category "B" Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. The Advisory Board shall be composed of membership that complies with the Community Services Block Grant-Texas Administrative Code-Rule 5.25. Election will be held on Tuesday, June 29, 2010, for Representative and Alternate for Area IX-Rio Bravo in the Rio Bravo Community Center from 10:00 a.m. to 11:00 a.m.

- 36.** Discussion and possible action to approve conducting Category “B” Elections to fill a current vacancy as per the Governing Regulations of the Advisory Board of the Webb County Community Action Agency. The Advisory Board shall be composed of membership that complies with the Community Services Block Grant–Texas Administrative Code-Rule 5.25). Election will be held on Wednesday, June 30, 2010 for Area VI- Three Points, Lamar Chacon in the South Laredo Center 2201 Piedra China from 10:00 a.m. to 11:00 a.m
- 37.** Discussion and possible action to approve payment to the Texas Department of Housing and Community Affairs (TDHCA) for material cost related to a weatherization project as a disallowable cost. Weatherization Management Group LLC billed \$25.00 to Webb County Weatherization Program, for disallowed cost for material expense made by the Weatherization Program.
- 38.** Discussion and possible action to approve the creation of an internship program with Texas A&M International University School of Behavioral and Social Sciences for a graduate student in Public Administration to work within the Webb County Community Action Agency Administration as assigned by Executive Director with full consultation with University professors and to have the County Attorney's Office produce any legal agreement with the University to include the Administrative Services Department for any liability issues necessary to formalize the internship program.
- 39.** Discussion and possible action to identify and approve additional funding to cover the projected shortfall in the Elderly Nutrition Program; and any other matters incident thereto. The amount necessary to cover the Elderly Nutrition Program through the end of our fiscal year (September 30, 2010) will include:

Labor and Fuel	\$ 22,350.00
Food Cost	<u>\$ 19,000.00</u>
Total:	\$ 41,350.00

Economic Development

- 40.** Discussion and possible action to authorize the Webb County Economic Development Department to submit Change Order #1 to the Texas Department of Rural Affairs for a change in contract time to the Alsay, Inc. contract for One Hundred Forty One (141) days for the construction of the Bruni and Oilton Water Well and authorize the County Judge to sign all relevant documentation.

- 41. Discussion and possible action to authorize the Webb County Economic Development to submit Budget Amendment #1 to the Texas Department of Rural Affairs for the purchase of a Ten (10) acre tract off HWY 59 colonias for evaporation ponds to be identified by the Webb County Engineering Department; and to grant an exemption to competitive bidding pursuant to Texas Local Govt. Code §262.024 (a) (6) to purchase at fair market value subject to appraisal; and authorize the County Judge to sign all relevant documentation.
- 42. Discussion and possible action to ratify the acceptance of an Energy Efficiency and Conservation Block Grant (EECBG) Program amount of Fifty-Seven Thousand Five Hundred Seventy-Six dollars (\$57,576.00) under the American Recovery and Reinvestment Act (ARRA), and authorize the County Judge to Sign all relevant documents.
- 43. Discussion and possible action to authorize the Economic Development Department to develop and submit a contract amendment to TCDP Contract #R729700 A/B requesting an additional \$111,042.00 grant with no matching funds by the due date of June 30, 2010 and authorize the County Judge to sign all relevant documents.

El Cenizo Community Center

- 44. Discussion and possible action to approve the following line item transfer:

From:	001-6101-6402	Repairs Maint. Equipment	100
To:	001-6101-6401	Repairs Maint. Buildings	100

Engineer

- 45. Discussion and possible action to approve the release of the retainage and associated fees subject to completion of pending items as identified by Planning Advisory Board to CEC Civil Engineering Consultants, Don Durden, Inc. for the Vela Tract Project Contract. **[Requested by Fitzgerald Sanchez, Webb County Engineer; Account #675-8001-6022]**

Facilities

- 46.** Discussion and possible action to approve the filling of the following vacant Slot, effective June 28, 2010.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0032	General Repairs Person	\$9.00/hr

- 47.** Discussion and possible action to approve the following line item transfers:

From:	001-0106-6202	Uniforms	1,600
	001-0106-6502	Janitorial Supplies	9,000
	001-0106-6703	Landfill Fees	<u>700</u>
		Total:	11,300
To:	001-0106-6204	Fuel & Lubricants	7,200
	001-0106-6401	Repairs & Maintenance of Buildings	<u>4,100</u>
		Total:	11,300
From:	001-6002-6014	Equipment Rental	523
	001-6002-6202	Uniforms	1,200
	001-6002-6703	Landfill Fees	<u>1,800</u>
		Total:	3,523
To:	001-6002-6204	Fuel & Lubricants	650
	001-0106-6401	Repairs & Maintenance of Buildings	<u>2,873</u>
		Total:	3,523

Head Start

- 48.** Discussion and possible action to approve the Refunding application for the ARRA Head Start Expansion program which serves 68 eligible children and their families. Amounts are for \$477,360 (Federal) and \$119,340 (Non-Federal Share) for a Grand Total of \$595,700. [Requested by Aliza Flores Oliveros; Webb County Head Start Director; Account #905-4208]

- 49.** Discussion and possible action to approve the Refunding application for the ARRA Early Head Start program which serves 72 eligible children between the ages of 0-3 and their families. Additionally, this application includes Teaching and Mentoring Children (TMC) as a delegate agency. Amounts are for \$907,200 (Federal) and \$226,800 (Non-Federal Share) for a Grand Total of \$1,134,000. **[Requested by Aliza Flores Oliveros, Webb County Head Start Director; Account #908-4208]**

Indigent Defense Services

- 50.** Discussion and possible action to approve the following line item transfers:

From:	001-1205-6011	Training & Education	1,000
	001-1205-6402	Repairs & Maintenance	1,000
To:	001-1205-6022	Professional Services	2,000

Management Information Systems

- 51.** Discussion and possible action to approve the following line item transfer:

From:	001-0500-6402	Repairs & Maintenance Equipment	20,000
To:	001-0500-6411	Repairs & Maintenance Software	20,000

- 52.** Discussion and possible action to approve the following line item transfer:

From:	001-0500-6402	Repairs & Maintenance Equipment	400
To:	001-0500-6204	Fuel and Lubricants	400

[Requested by Jaime F. Alvarado, Webb County MIS Director; Account # 001-0500-6402]

Purchasing

- 53.** Discussion and possible action to approve the following line item transfers:

From:	001-0600-5601	Administrative Travel	2,000
	001-0600-6022	Professional Services	2,200
	001-0600-6205	Materials & Supplies	3,000
To:	001-0600-6011	Training & Education	7,200

- 54.** Discussion and possible action to purchase support services and training from New World Systems and to grant an exemption to competitive bidding pursuant to Section 262.024, Texas Local Government Code, (a) 7 (Sole Source), in an amount not to exceed \$16,200.00 (\$10,200.00) to be paid from Purchasing Department and \$6,000.00 from MIS Department), and any other matters incident thereto. **[Requested by Dr. Cecilia May Moreno, Webb County Purchasing Agent; Account #001 (General Fund)]**
- 55.** Discussion and possible action to purchase Four (4) Digital Portable Radios and equipment for the Sheriff's Department, pursuant to Section 271.101, and 271.102, Subchapter F., Cooperative Purchasing Program, Contract No. HGAC RA01-08, Texas Local Government Code from Motorola in the amount of \$29,452.80. **[Requested by Martin Cuellar, Webb County Sheriff; (Grant Funds TBSC)]**
- 56.** Discussion and possible action to purchase Two (2) Mobile Radios and equipment for the Sheriff's Department, pursuant to Section 271.101, and 271.102, Subchapter F., Cooperative Purchasing Program, Contract No. HGAC RA01-08, Texas Local Government Code from Motorola in the amount of \$12,472.40. **[Requested by Martin Cuellar, Webb County Sheriff; Account (LEC Block Grant), (TBSC Grant Funds) & (ARRA Funds)]**
- 57.** Discussion and possible action to purchase bridge timber for the Road & Bridge Department, from Lowes Home Center in the amount of \$6,207.50. **[Requested by Jose Luis Ramos, Webb County Road and Bridge Superintendent; Account #010-7702-6404]**
- 58.** Discussion and possible action to purchase One (1) Digital Video Recorder System and related surveillance equipment with a Two year warranty for parts and labor for "El Aguila" Transportation Department, from Nova Star in the amount of \$5,318.00. **[Requested by Robert Martinez, Jr., "El Aguila" Transportation Director; Account #981 (ARRA Funds)]**
- 59.** Discussion and possible action to purchase One (1) Ford Vehicle for the Sheriff's Department, pursuant to Section 271.101, and 271.102, Subchapter F., Cooperative Purchasing Program, HGAC RA01-08, Texas Local Government Code, from Philpott Motors in the amount of \$33,435.00. **[Requested by Martin Cuellar, Webb County Sheriff; Account #283-2001-8801-1 (JAG-ARRA Funds)]**

- 60.** Discussion and possible action to purchase One (1) Mini Van for the Head Start Department, pursuant to Section 271.101, and 271.102, Subchapter F., Cooperative Purchasing Program, Texas Buy Board No. 281-07, Texas Local Government Code from Philpott Motors in the amount of \$28,312.00. **[Requested by Aliza Oliveros, Webb County Head Start Director; (ARRA Funds)]**
- 61.** Discussion and possible action to award RFP-2010-05 “Annual Contract for Central Air Conditioning” to AA Builder as the primary vendor and Laredo Accurate Inspections as a secondary vendor for the Comprehensive Energy Assistance Program; including an option on an extension contingent on holding their current prices for another year. **[Requested by Javier Martinez, Webb County Community Action Agency Director; (CEAP Funds)]**
- 62.** Discussion and possible action to award RFP-2010-10 “Annual Contract for Installation of Appliances” to AA Builders as the primary vendor for the Comprehensive Energy Assistance Program; including an option to extend contingent on vendor holding their current prices for another year. **[Requested by Javier Martinez, Webb County Community Action Agency Director; (CEAP Funds)]**
- 63.** Discussion and possible action to award RFP-2010-06 “Annual Contract for Energy Efficient Appliances” to Lowe’s as a primary vendor for the Comprehensive Energy Assistant Program; including an option to extend contingent on vendor holding their current prices for another year. **[Requested by Javier Martinez, Webb County Community Action Agency Director; (CEAP Funds)]**
- 64.** Discussion and possible action to accept the ARRA Weatherization Program assignments made to the different contractors; fifth series of homes for weatherization.

AA Builders

- 1. Maria M. Guzman – 508 Boston
- 2. Esther Guillen Reyes – 3110 San Ignacio

Marion Services, LLC

- 1. Elida de Anda – 4101 Vidaurri Ave.
- 2. Eduardo Sibrian – 3010 San Eduardo
- 3. Sonia A. Cuellar – 3307 Saint Kathryn Lp.
- 4. Amalia D. Salinas – 1604 Juarez

A-I Insulation

- 1. Amalia D. Salinas – 1604 Juarez

- 65.** Discussion and possible action to authorize the purchasing agent to solicit bids for the Security Fencing and Parking Lot Paving improvement projects at the Webb County Jail; and any other matters incident thereto. **[Requested by Martin Cuellar, Webb County Sheriff; Account #170-2001-8801 (Federal Foreiture Fund-Capital Outlay)]**

Closed Session/Executive Session

- 66.** Discussion and possible action to evaluate the performance of Webb County Public Defender, Hugo Martinez. The Commissioners Court may take any action deemed necessary to implement its decisions. **[Requested by Cynthia Mares, Webb County Administrative Services Director] [Executive Session may be requested pursuant to Texas Government Code Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]**

- 67.** Adjourn

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 25th DAY OF June, 2010

By: _____
Belinda Granado
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 25th day of June, 2010 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 25th DAY OF June, 2010

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: _____
Imelda Diaz, Deputy Clerk