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LAREDO INDEPENDENT SCHOOL DISTRICT

1604 Houston St. • Laredo, Texas 78040 • Ph. 956-273-1400 • Fax 956-273-1403

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Mary Gomez

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Superintendent of Schools

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Laredo I.S.D. Board of Trustees
Regular Board Meeting
Thursday, October 13, 2016 - 5:30 PM
Amber Yeary Board Room - 1620 Houston St.
Laredo, TX 78040

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance and Song
- D. Special Observance
- E. Recognitions
- F. Public Forum
- G. Board Communications
- H. Committee Meeting Reports

BY *Alfonso* DEPUTY

WEBB COUNTY, TEXAS

2016 OCT 12 AM 10:16

MARGIE R. IBARRA
COUNTY CLERK
FILED

CONSENT AGENDA

Items listed in this part of the LISD Board Meeting Agenda have been presented and discussed at previous Board Meetings, Board Committee Meetings, or are considered to be routine items or matters.

1. Approval and/or ratification of:
 - a. Monthly Disbursements
 - b. Unaudited Financial Statements
 - c. Donations Report
 - d. Tax Collection Report
 - Ms. Flor Ayala, CPA, Chief Financial Officer

2. Approval of Minutes:
 - Regular Board Meeting ~ September 15, 2016
 - Special Call Meeting ~ September 27, 2016

President of the Board of Trustees

3. Discussion and possible action on the following budget amendments

	Date	Description	Department	Fund	Amount
3A.	October 6, 2016	BA #1617-03 Discussion and possible action to approve the General Operating Fund (199) budget amendment in the amount of \$96,209 as a result of transfers between functional expenditure categories.	Financial Management Department	Fund 199 - General Operating Fund	\$96,209
<p>Purpose: Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements.</p>					
3B.	October 13, 2016	BA #1617-04 Discussion and possible action to approve the General Operating Fund (199) budget amendment in the amount of \$84,874 as a result of transfers between functional expenditure categories from the Board of Trustees discretionary funds.	Financial Management Department	Fund 199 - General Operating Fund	\$84,874
<p>Purpose: Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements.</p>					

4. Discussion and possible action to approve and award the following bids, proposals, quotations and contracts.

	Date	Description	Recommendation	TimePeriod	Avail Amt
4A.	September 24, 2015	Renewal TEA Approved Vendor: Professional Services Providers Division of Curriculum and Instruction	The evaluation committee recommends the renewal of the contracts to T.E.A approved vendors for an estimated amount of \$102,000, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (second) beginning on October 15, 2016 and ending October 14, 2017, with an option to renew for a third (final) year.	Historical expenditures for one year were \$85,000. Estimated expenditures for one year are \$102,000.
<p>Purpose: To comply with procurement requirements to purchase the services of Professional Service Providers (PSP) for Cigarroa Middle School, Santa Maria Elementary, Bruni Elementary and Leyendecker Elementary.</p> <p>Funding is available in the expenditure account code - 199 General Operating Fund.</p>					

	Date	Description	Recommendation	Time Period	Avail Amt
4B.	October 23, 2014	Renewal Request for Proposal (RFP)#14-024: Photography Services Division of Curriculum and Instruction	The evaluation committee recommends renewal of the contract to ProColor of Laredo, LLC for an estimated amount of \$120,000, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (third) beginning November 14, 2016 and ending November 13, 2017. This will be the third (final) year of the contract.	Historical expenditures for one year are \$86,862. Estimated expenditures for one year are \$120,000.
<p>Purpose: To comply with procurement requirements to purchase photography services for District elementary schools. This contract is utilized in fundraising activities where schools are paid a 40% commission.</p> <p>Funding is available in the expenditure account code – 461 Campus Activity Funds.</p>					
4C.	Sep 21, 2014	Renewal Request for Proposals (RFP) #14-036: Plumbing Supplies & Accessories Division of Plant Facilities and Support Services	The evaluation committee recommends renewal of the contract to Clark Hardware for an estimated amount of \$80,000, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (third) beginning October 14, 2016 and ending October 13, 2017. This will be the third (final) year of the contract.	Historical expenditures for one year were \$77,406. Estimated expenditures for one year are \$80,000.
<p>Purpose: To comply with procurement requirements to purchase plumbing supplies and Accessories for District-wide use.</p> <p>Funding is available in the expenditure account code – 199 General Operating Fund.</p>					
4D.	September 22, 2015	Renewal Request for Proposals (RFP) #15-022: Web Based Professional Development Curriculum & Instruction	The evaluation committee recommends renewal of the contract to School Improvement Network for an estimated amount of \$182,625, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (second) beginning October 14, 2016 and ending October 13, 2017, with an option to renew for a third (final) year.	Historical expenditures for one year were \$182,625. Estimated expenditures for one year are \$182,625.
<p>Purpose: To comply with procurement requirements to purchase Web Based Professional Development training for District-wide use.</p> <p>Funding is available in the expenditure account code – 211 Title I Fund.</p>					

	Date	Description	Recommendation	Time Period	Avail Amt
4E.	August 31, 2016	Texas Association of School Board (TASB) BuyBoard Co-op #487-15: Instructional Materials Curriculum & Instruction	The evaluation committee recommends awarding a contract to Frog Street Press for an estimated amount of \$72,425, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (first) beginning October 14, 2016 and ending October 13, 2017, with an option to renew for a second and third (final) year.	Historical expenditures for one year were \$20,121. Estimated expenditures for one year are \$72,425.
<p>Purpose: To comply with procurement requirements to purchase instructional materials for District-wide use. Items purchased will be Alphabet collection with E-stories and learning materials.</p> <p>Funding is available in the expenditure account code - 199 General Operating Fund.</p>					
4F.	September 7, 2016	Request for Proposal (RFP) #16-029: Resurfacing of Gym Floors-Classrooms Division of Plant Facilities and Support Services	The evaluation committee recommends awarding a contract to Jones Hardwood Floors for an estimated amount of \$50,000, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (first) beginning October 14, 2016 and ending October 13, 2017 with the option to renew for a second and third (final) year.	Historical expenditures for one year were \$45,000. Estimated expenditures for one year are \$50,000.
<p>Purpose: To comply with the procurement requirements to purchase resurfacing services for gym floors and classrooms. Services will be rendered at the following schools: Martin, Nixon, Cigarroa, and Vidal M. Treviño Magnet high schools and Christen, Lamar, Memorial middle schools.</p> <p>Funding is available in the expenditure account code - 199 General Operating Fund.</p>					
4G.	August 27, 2016	Texas Association of School Board (TASB) Buy Board Co-op #459-14: School Buses Division of Plant Facilities and Support Services	The evaluation committee recommends awarding a contract to Longhorn Bus Sales LLC for an estimated amount of \$196,610, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning October 14, 2016 and ending October 13, 2017.	Historical expenditures for one year were \$910,836. Estimated expenditures for one year are \$196,610.
<p>Purpose: To comply with procurement requirements to purchase two (2) in accordance with the 2016-2017 CIP.</p> <p>Funding is available in the expenditure account code - 199 General Fund</p>					

	Date	Description	Recommendation	Time Period	Avail Amt
4H.	August 31, 2016	Texas Association of School Board (TASB) Buy Board Co-op #430-13: Vehicles Department of Plant Facilities and Support Services	The evaluation committee recommends awarding a contract to Gunn Chevrolet for an estimated amount of \$68,958, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning October 14, 2016 and ending October 13, 2017.	Historical expenditures for one year were \$910,836. Estimated expenditures for one year are \$68,958.
<p>Purpose: To comply with procurement requirements to purchase vehicles approved in the District's 2016-2017 CIP. The Board allocated \$75,000 for two (2) vehicles in the CIP. However, at a per unit cost of \$22,852.51, the District may purchase a third vehicle if the Board approves a reallocation of funds as noted agenda footer #9.</p> <p>Funding is available in the expenditure account code - 199 General Fund.</p>					
4I.	September 7, 2016	The Cooperative Purchasing Network (TCPN) #R142104,#R142101; US Communities Co-op #11019-RFP and Texas Association of School Board (TASB) Buy Board Co-op #501-15: Building Maintenance, Repair & Operations Supplies & Equipment Division of Plant Facilities and Support Services	The evaluation committee recommends awarding contracts to Lowe's, Fastenal, The Home Depot, McCoys Building Supply, IDN-Acme, Inc., Grainger, Fairway Supply, Inc., Alamo Iron Works, CC Distributors, Inc., T&B Boiler Inc., and Schindler Elevator Corp. for an estimated amount of \$400,000, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (first) beginning October 14, 2016 and ending October 13, 2017, with the option to renew for a second and third (final) year.	Historical expenditures for one year were \$344,177. Estimated expenditures for one year are \$400,000.
<p>Purpose: To comply with procurement requirements to purchase building and maintenance supplies and repairs. Items to be purchased include nails, lumber, caulking, doors, elevator repair services and service, roofing supplies, etc.</p> <p>Funding is available in the expenditure account code - 199 General Operating Fund.</p>					

	Date	Description	Recommendation	Time Period	Avail Amt
4J.	September 09, 2016	Request for Proposals (RFP) #16-030: Air Filters & Supplies Division of Plant Facilities and Support Services	The evaluation committee recommends awarding contracts to CAPP/USA. Filters First, Joe W. Fly Company, and Johnstone Supply for an estimated amount of \$25,000, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (first) beginning October 14, 2016 and ending October 13, 2017, with an option to renew for a second and third (final) year.	Historical expenditures for one year were \$22,915. Estimated expenditures for one year are \$25,000.
<p>Purpose: To comply with procurement requirements to purchase air filters for District-wide use.</p> <p>Funding is available in the expenditure account code - 199 General Operating Fund.</p>					
4K.	September 16, 2016	Houston-Galveston Area Council (H-GAC) Co-op #CW10-14: Wireless GPS Services Division of Plant Facilities and Support Services	The evaluation committee recommends awarding a contract to Sprint Solutions, Inc. for an estimated amount of \$40,000, which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year (first) beginning January 16, 2017 and ending January 15, 2018, with an option to renew for a second and third (final) year.	Historical expenditures for one year were \$41,821. Estimated expenditures for one year are \$40,000.
<p>Purpose: To comply with procurement requirements to purchase wireless GPS services to track vehicles for the Transportation and Child Nutrition departments.</p> <p>Funding is available in the expenditure account codes - 101 Child Nutrition Program Fund and 199 General Operating Fund.</p>					
4L.	September 9, 2016	Region One Co-op Vendor #12-09-04/Texas Association of School Board (TASB) Buy Board Co-op Vendor #455-14: Band Instrument Purchase Division of Student Services	The evaluation committee recommends awarding contracts to: Woodwind & Brasswind, Tuba Exchange, Shar Products Company, Melhart, and Romeo Music for an estimated amount of \$670,323 which represents the best value to the District. Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning October 14, 2016 and ending October 13, 2017.	Historical expenditures for one year were \$753,696. Estimated expenditures for one year are \$670,323.
<p>Purpose: To comply with procurement requirements to purchase musical instruments. This will be the final purchase in the District's three year instrument replacement plan.</p> <p>Funding is available in the expenditure account code - 199 General Operating Fund.</p>					

5. Tax Refund(s)

	Acct#	Tax Year	Tax Payer	Description	Amount
5A.	920-00002-390	2015	Yolanda Santos	Staff recommends to approve the tax refund due to overpayment.	\$581.31
Purpose: To comply with the Texas Tax Code Section 31.11. All tax refunds equal to or greater than \$500 require Board of Trustees approval.					
5B.	213-00639-020	2015	David Argumedo	Staff recommends to approve the tax refund due to overpayment.	\$572.60
Purpose: To comply with the Texas Tax Code Section 31.11. All tax refunds equal to or greater than \$500 require Board of Trustees approval.					

Other Consent Items

6. Discussion and possible action to approve the position recommended for reclassification:

- Crime Stoppers Coordinator to Investigator (PA 01/230 to PD 06/230 - \$3,657.00)
Dr. A. Marcus Nelson, Superintendent of Schools

7. Discussion and possible action to approve the 2016-2017 District and Campus Performance Objectives.

Dr. A. Marcus Nelson, Superintendent of Schools

8. Discussion and possible action to approve the 2016-2017 Texas Teacher Evaluation and Support System (T-TESS) Calendar.

Dr. A. Marcus Nelson, Superintendent of Schools

9. Discussion and possible action to approve the 2016-2017 roster of Texas Teacher Evaluation and Support System (T-TESS) Alternate and/or Second Appraisers, including assistant principals and/or principals that are hired after the approval of this roster.

Dr. A. Marcus Nelson, Superintendent of Schools

10. Discussion and possible action to approve the 2016-2017 District Improvement Plan.

Dr. A. Marcus Nelson, Superintendent of Schools

11. Discussion and possible action to approve the 2017 Webb County Appraisal District budget at an estimated amount of \$357,374 to the school district.

Dr. A. Marcus Nelson, Superintendent of Schools

12. Discussion and possible action to reject the request for waiver of penalty and interest in the amount of \$152.83 for property tax account 440-00850-110 for tax year 2015, by taxpayer Sandra Vasquez.
Dr. A. Marcus Nelson, Superintendent of Schools

13. Discussion and possible action to approve the TASB Policy Update 106 affecting the following policy:
 - EHBAF (LOCAL) Special Education Video/Audio Monitoring
Dr. A. Marcus Nelson, Superintendent of Schools

14. Discussion and possible action to approve the Maximum Class Size Waiver from the Texas Education Agency for all K-4 class sections exceeding the class size limit of 22:1.
Dr. A. Marcus Nelson, Superintendent of Schools

15. Discussion and possible action to approve the annual School Health Advisory Council (SHAC) written report to the board of trustees as indicated in Title II, Chapter 28, Section 28.004 of the Texas Education Code.
Dr. A. Marcus Nelson, Superintendent of Schools

16. Discussion and possible action to approve the assignment of the Lamar Middle School Construction Manager at Risk contract from Leyendecker Construction, Inc. to Leyendecker Construction of Texas, Inc.
Dr. A. Marcus Nelson, Superintendent of Schools

17. Discussion and possible action to approve the partial release of retainage for the Nixon High School renovation project at an estimated amount of \$376,918.19 to Leyendecker Construction, Inc.
Dr. A. Marcus Nelson, Superintendent of Schools

18. Discussion and possible action to approve the Internal Audit Department's Audit Plan for Fiscal Year 2016-2017.
Dr. A. Marcus Nelson, Superintendent of Schools

19. Discussion and possible action to approve the Investment Report for the fourth quarter ended August 31, 2016, as required by the Public Funds Investment Act.
Dr. A. Marcus Nelson, Superintendent of Schools

REGULAR AGENDA

20. Discussion and possible action to approve the 2016-2017 CIP projects including amendments and repurposing of funding.
Dr. A. Marcus Nelson, Superintendent of Schools
21. Discussion and update on the duties of the Internal Auditor, including on-going audits. Possible Closed Session Pursuant to Texas Government Code, Section 551.074(a)(1).
Ms. Elizabeth G. Henry, Internal Auditor
22. Discussion and possible action on the duties and responsibilities of the Internal Auditor as assigned by the Board of Trustees, including the potential assignment of auditing duties. Possible Closed Session Pursuant to Texas Government Code Section 551.074(a)(1).
Ms. Elizabeth G. Henry, Internal Auditor
23. Discussion and possible action to approve the recommendation to hire the following Professional Positions. Possible Closed Session Pursuant to Texas Government Code, Section 551.074.
 - Elementary School Principal
Dr. A. Marcus Nelson, Superintendent of Schools
24. Discussion and possible action regarding the potential acquisition of real property, including 1900 Springfield and 2301 & 2305 San Bernardo Ave. Possible Closed Session Pursuant to Texas Government Code Section 551.072.
Dr. A. Marcus Nelson, Superintendent of Schools
25. Communications
26. Adjournment

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D and E.

It is the policy of the Laredo Independent School District not to discriminate on the basis of race, color, national origin, gender, religion, limited English proficiency, or handicapping condition in its programs.

DISABILITY ACCESS STATEMENT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Josie Z. Rodriguez at (956) 273-1401 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at the Amber Yeary Board Room, 900 Main.

Notice is hereby given that on the 13 day of October the Board of Trustees of the Laredo Independent School District will hold a (regular or called meeting) 5:30 pm, at the LISD Board Room, 1620 Houston, Laredo, TX 78040. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

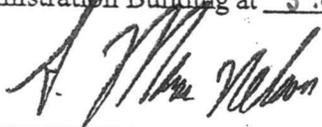
Texas Government Code Section:

- 551.071 Private consultation with the Board's attorney
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
- 551.075 To confer with employees of the school district to receive information of to ask questions.
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives or employee groups.
- 551.084 Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting;
or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

On this 10th day of October, 2016, this Notice was mailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board in the School District Administration Building at 5:00 P.M. or _____ on said date.



Dr. A. Marcus Nelson, Superintendent