

Official Minutes for Webb County  
Commissioners Court Meeting

Tuesday, May 27, 2008 at 9:00 AM  
(approved June 9, 2008)

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Sergio "Keko" Martinez	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 23<sup>rd</sup> of May 2008. Present also were Mrs. Imelda Diaz, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

**Item No. 1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Cmr. Jerry Garza out when Mrs. Margie Ramirez Ibarra, Webb County Clerk, called role.

**Item No. 2. Pledge of Allegiance**

**Item No. 3. Approval of Minutes for May 12, 2008**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Martinez seconded the motion.

Motion carried 4-0 with Cmr. Garza absent.

**Item No. 4. Approval of Bills, Payroll, and Monthly Report**

Ms. Delia Perales, County Treasurer, explained her report ending the month of April.

**Cmr. Garza present at 9:04 a.m.**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 5. Communications**

Cmr Sciaraffa welcomed everyone and thanked all veterans for everything they have done for our country. He congratulated all law enforcement agencies on the Special Olympics Torch Run. Cmr. Sciaraffa also congratulated Councilman Mike Garza, Cmr. Garza, and Judge Valdez on raising over \$19,000.00 for scholarships as well as the LCC Tennis team, Coach Don Juan, and Athletic Director Van Brunt on their championship.

Cmr. Tijerina thanked everyone who assisted in the informal meeting held at the San Enriquez and San Carlos Colonias. He thanked Mr. Tomas Rodriguez, Rhonda Tiffin, Rafael Vidaurri, Juan Vargas, Antonio Alderete, Arnulfo Gonzalez, Cassie Aldred, Mario Santos, Jose Luis Ramos, Jorge Calderon, Veronica Herrera, Juan Rodriguez, Amado Espinoza, and Ricardo De Leon for their support. She thanked Juan Vargas because the County of Webb was awarded ½ a million dollars from ORCA (Office of Rural Community Affairs) for the house to line connections at no match to the County for the Colonias of San Enriquez and San Carlos. Cmr. Tijerina thanked the Honorable Congressman Henry Cuellar for the Library of Congress book donation being given to the Larga Vista Community Center.

Mr. Bill Green, Mr. Pete Lara, and Alice Garcia invited the Commissioners Court to attend the event at the Larga Vista Community Center at 1:30 p.m. Mr. Bill Green recognized several Rotarians present Mr. Jose Compean, Linda Garza, and Grace Ramos.

Cmr. Tijerina recognized Ms. Aksara Srismith also known as "Petch" who is an exchange student from Thailand. Ms. Aksara Srismith thanked Judge Valdez and the Court for allowing her the opportunity to be present and recited a poem. Ms. Herlinda Garza explained the purpose of the Exchange Student program.

Cmr. Tijerina thanked Laredo Gateway Rotary and congratulated Judge Valdez, Cmr. Sciaraffa and Cmr. Garza on collecting funds to present scholarships. She also congratulated the LCC Tennis team on their championship as well as all veterans and their families. Cmr. Tijerina sent her condolences to the Farias Family on the loss of Guillermo "Memo" Farias.

Cmr. Garza thanked Cmr. Sciaraffa and Councilman Mike Garza for their support on the scholarships which raised over \$19,000.00 along with the sponsors and TAMIU for allowing the use of their facility. He explained that over 25 students were able to receive scholarships. Cmr. Garza thanked Gateway Rotary for sponsoring the new club Laredo Next Generation Rotary Club. He also thanked all Veterans past and present for all have done.

Cmr. Martinez sent his condolences to the Farias Family on the tragic loss of Guillermo Farias. He congratulated the United Longhorn Baseball Team on their win. Cmr. Martinez reported that the Civil Service Committee has been having meeting and moving forward. He stated that the Veteran's Museum Committee met with the City of Laredo and they are in agreement to assist the County. Cmr. Martinez thanked Colonel Greg Myson, United States Marine, on his inspiring speech at Memorial Middle School.

Judge Valdez acknowledged Cmr. Garza, Cmr. Sciaraffa, and Councilman Mike Garza for a successful Hoop it up for Scholars which raised funds for scholarships and the Laredo Food Bank. He acknowledged the media and Cmr. Sciaraffa for being M.V.P. He congratulated Cmr. Martinez on his Annual Memorial Day Commemoration. Judge Valdez recognized the LCC Tennis Team for winning nationals for the fourth year in a roll along with Coach Don Juan, Coach Carrasco, and Coach Van Brunt.

Coach Carrasco, Coach Van Brunt, and Coach Don Juan thanked the Court and introduced several players present.

Judge Valdez congratulated all graduates from UISD and LISD.

**Item No. 6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.**

1<sup>st</sup> witness card – Richard Rossell

Mr. Rossell spoke on the Veteran's Museum. He thanked Judge Valdez for hosting the annual luncheon for all mothers and the next of kin and stated that his mother would always look forward to the occasion. Mr. Rossell also

thanked the Court for making smart decisions and their financial support towards the veterans. He explained that the purchase of the Farias property was a smart economical purchase and the County should move forward since this property has already been studied and recommended. He invited Cmr. Martinez to join them since he was part of their family as well as a veteran.

2<sup>nd</sup> witness card – Valentin Jorge Cuellar

Mr. Cuellar stated that the Farias home sits on a well known area and should be given the same consideration as TAMIU, Casa Ortiz, Webb County Heritage Foundation, and Casa Montemayor. He asked the Court for a moment of silence for Guillermo Farias.

3<sup>rd</sup> witness card – Luis A. Diaz de Leon

Mr. Diaz de Leon explained that the Farias facility has about 168 years of history and should continue its history since it is part of the Villa de San Agustin. He advised the Court to do the right thing for the Veterans and not hire an architect again since there was already one.

Cmr. Garza motioned to move up item #14. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 14. Discussion and Possible action to authorize the Purchasing Agent to solicit Requests for Proposals for an architect to conduct a feasibility/assessment study of the Webb County Veterans Museum Building. [Co-sponsored by the Honorable Rosaura “Wawi” Tijerina, Commissioner Pct. 2]**

Discussion on file at the Webb County Clerks Office under the May 27<sup>th</sup> Commissioner’s Court Dvd.

Cmr. Tijerina motioned to table the item until the city county committee got together.

After discussion, Cmr. Tijerina and Cmr. Martinez withdrew their motions.

Cmr. Tijerina motioned to go out on RFPs to hire an architect and allow Eddie and Frank from Frank Architects to submit their proposals. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez motioned to move up item #26. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Sheriff’s Department**

**Item No. 26. Discussion and possible action to approve the following line item transfers:**

FROM: 001-2001-5003	Overtime	10,000.00
001-2001-5009	Uniform Allowance	1,400.00
001-2001-6007	Dues & Memberships	1,000.00
001-2001-6014	Equipment Rental	2,000.00
001-2001-6025	Radio Tower	3,000.00
001-2001-6201	Utilities	5,000.00
001-2001-6202	Uniforms	5,000.00
001-2001-6402	Repair & Maint. Equipment	3,000.00
001-2001-6403	Repair & Maint. Vehicles	25,000.00

	001-2001-6730	Narcotics Disposal	10,000.00
	001-2001-6740	Forensic Examination	2,500.00
	001-2020-5002	Incentive Pay	5,400.00
	001-2060-5003	Overtime	10,000.00
	001-2060-5009	Uniform Allowance	3,000.00
	001-2060-6006	Advertising	2,400.00
	001-2060-6007	Dues & Memberships	300.00
	001-2060-6010	Books & Subscriptions	4,862.00
	001-2060-6014	Equipment Rental	1,000.00
	001-2060-6022	Professional Services	10,000.00
	001-2060-6023-04	Contract Services Zapata	24,064.00
	001-2060-6201	Utilities	40,000.00
	001-2060-6204	Fuel & Lubricants	3,000.00
	001-2060-6402	Repair & Maint. Equipment	15,000.00
	001-2061-5003	Overtime	5,000.00
	001-2600-5002	Incentive Pay	900.00
	001-2600-5003	Overtime	2,000.00
	001-2600-5004	Longevity Pay	900.00
	001-2600-5005	Temporary Part Time	30,000.00
	001-2600-5009	Uniform Allowance	400.00
	001-2600-5601	Administrative Travel	6,500.00
	001-2600-6014	Equipment Rental	1,000.00
	001-2600-6022	Professional Services	10,000.00
	001-2600-6202	Uniforms	7,500.00
	001-2600-6204	Fuel & Lubricants	2,000.00
	001-2600-6403	Repair & Maint. Vehicles	1,200.00
TO:	001-2001-6204	Fuel & Lubricants	110,000.00
	001-2001-6205	Materials & Supplies	5,000.00
	001-2001-6710	Stray Animal Account	1,000.00
	001-2060-5005	Temporary Part Time	95,000.00
	001-2060-6401	Repair & Maint. Buildings	41,726.00
	001-2060-6411	Repair & Maint. Software	1,600.00

Discussion on file at the Webb County Clerks Office under the May 27<sup>th</sup> Commissioner's Court Dvd.

Com. Tijerina motioned to approve item as submitted. Com. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

Com. Garza motioned to move up item #27. Com. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 27. Discussion and possible action for the approval to add the following forfeiture vehicle to the Webb County Sheriff's Department fleet:**

**2005 Honda Civic CRV, VIN# JHLRD78775C606068**

Cmr. Garza motioned to approve item as submitted. Cmr. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Tijerina motioned to move up item #29. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

### **Judge Hector Liendo, Justice of the Peace Pct.1 PI.1**

**Item No. 29. Discussion and possible action to allocate monies to the Laredo County Area Justice Foundation for a youth summer camp at Camp Huisache for at risk students.**

Cmr. Tijerina motioned to approve \$2000.00 from each of the members of the Court including Judge Valdez from their Discretionary Funds and for Cmr. Martinez to allocate \$10000.00 also from his Discretionary Fund for a grand total of \$18,000.00. Cmr. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

### **Honorable Danny Valdez, Webb County Judge**

**Item No. 7. Discussion and possible action to instruct the Administrative Services Department to develop a Department Head performance evaluation form to be used by the Webb County Commissioners Court, and any matters incident thereto. [Co-Sponsored by Honorable Rosaura Tijerina, Commissioner Pct. 2]**

Cmr. Tijerina motioned to approve item as submitted. Cmr. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

### **Honorable Frank Sciaraffa, Webb County Commissioner Pct. 1**

**Item No. 8. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-0201-5601 Administrative Travel</b>	<b>2,500</b>
	<b>001-0201-6402 Repair &amp; Maintenance of Equipment</b>	<b>500</b>
<b>To:</b>	<b>001-0201-6250 Materials &amp; Supplies</b>	<b>1,000</b>
	<b>001-0201-5005 Temporary Part-Time</b>	<b>2,000</b>

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Tijerina not present.

**Item No. 9. Discussion and possible action to transfer Slot #2350 from La Presa Community Center to the Webb County Treasurers Department and re-classify the slot to Administrative Assistant.**

Cmr. Sciaraffa motioned to table the item. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Tijerina not present.

### **Honorable Rosaura "Wawi" Tijerina Webb County Commissioner Pct. 2**

**Item No. 10. Discussion and possible action to authorize the Economic Development Department to develop and submit an application for a National Association of Government Archives and Records Administrators (NAGARA) grant for the digitizing of Webb County historical records datasets with a principal goal as digitizing primarily for preservation, access or both. These historical records are currently being housed at the Records Management Department, no local cash match is required and designate the County Judge to sign all pertain application papers pertaining to this project.**

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 11. Discussion and possible action to set aside \$200,000.00 from discretionary funds to be used to build a park in Bruni, Texas. [\$100,000.00 From: Account 605-0202-8801 Commissioner Rosaura Tijerina, Discretionary Fund & \$100,000.00 From: Account 605-0200-8801 Judge Danny Valdez, Discretionary Fund] [Co-Sponsored by Webb County Judge Danny Valdez]**

Cmr. Martinez motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

### **Honorable Jerry Garza, Webb County Commissioner Pct. 3**

**Item No. 12. Presentation by Frank Architects on the Buenos Aires Community Center with discussion and possible action to authorize the Purchasing Agent to solicit bids for the construction of said facility; and any other matters incident thereto.**

Presentation on file from Frank Architects.

No action taken on this item.

**Item No. 13. Discussion on Webb County's current fuel consumption and financial analysis of Webb County's future use with additional discussion on the County's vehicle use policies and procedures in place to prevent possible abuse, with possible action.**

Discussion on file at the Webb County Clerks Office under the May 27<sup>th</sup> Commissioner's Court Dvd.

Cmr. Garza motioned to have the committee meet and bring back recommendations on ways to save. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Honorable Sergio "Keko" Martinez, Webb County Commissioner Pct. 4**

**Item No. 15. Discussion and possible action authorizing the Purchasing Agent, Road & Bridge Superintendent and County Engineer to prepare bid specifications and advertise for bids for the street lighting of Rancho Penitas West (Mines Road) from FM Rd 3338 to the end of the road for a total of 24 street lights; and any other matters incident thereto. [Co-Sponsored by Webb County Judge Danny Valdez]**

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Cmr. Martinez stated that the funding would come from his Discretionary Fund and Judge Valdez committed \$25,000.00 to this project.

Motion carried 5-0 by unanimous consent.

**Item No. 16. Status report on the structural and physical damage(s) existing on the Fred and Anita Bruni Community Center situated at Ranch Penitas-West Colonia: Discussion and possible action as to any matters regarding the above structural and physical damages(s).**

Discussion on file at the Webb County Clerks Office under the May 27<sup>th</sup> Commissioner's Court Dvd.

Cmr. Martinez motioned to instruct County Engineer Fitzgeraldo Sanchez to prepare a report on all damages to the center and have Mr. Homero Ramirez bring back a report for further discussion on the next meeting. Cmr. Garza seconded the motion.

Mr. Homero Ramirez, County Attorney, recommended that after all reports are received from the County Engineer Fitzgeraldo Sanchez that an item be place on the next meeting's agenda under Executive Session for consultation with counsel.

Motion carried 5-0 by unanimous consent.

Mr. Homero Ramirez asked the Court if items #18 and 20 could be moved up being that he had to be excused from the meeting.

Judge Valdez motioned to move up items #18 and 20. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 18. Discussion and possible action to authorize purchasing agent to purchase One (1) laptop for the County Attorney and authorizing the Webb County Judge to execute all relevant documents. [Requested by Honorable Homero Ramirez, County Attorney; Account Number Fund 683-Interest Income from Series 2002 Certificates of Obligation]**

Cmr. Martinez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 20.** Discussion and possible action to set an amount which the County Attorney may expend without Commissioners Court approval, as required by Local Government Code Section 130.908 – for incumbent county or precinct officials not re-nominated during the primary election of 2008, and any matters incident thereto. [Requested by Honorable Homero Ramirez, County Attorney]

Cmr. Tijerina motioned to set the amount at \$15,000.00. Cmr. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

Judge Valdez advised that this would be in effect until the end of the calendar year.

**Item No. 19.** Discussion and possible action to enter into a third party funding contract (FY 2007-2008) with Princess Pocahontas Council of Laredo, Texas payable in a one lump sum in the amount of FOUR THOUSAND TWO HUNDRED DOLLARS (\$4,200.00) and authorizing the County Judge to sign all relevant documents. [Requested by Honorable Homero Ramirez, County Attorney; Account 007-0101-7456 Hotel-Motel Tax]

**Item No. 21.** Discussion and possible action to enter into a One (1) year (May 27, 2008 through May 26, 2009) maintenance agreement with Toshiba Business Solutions of Texas concerning an ES 450S Copier located in the office of the Webb County Constable Precinct 3 at a cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) over the term of the agreement and with copy overages billed at .016000 cents per copy and authorizing the county judge to execute all relevant documents. [Requested by Annette Muñoz, Constable Precinct 3; Account Number 001-2501-6402 Repairs & Maintenance]

**Item No. 22.** Discussion and possible action to enter into a One (1) year (September 28, 2007 through September 27, 2008) Premium Plus Maintenance Agreement with Toshiba Business Solutions of Texas concerning an ES600 Copier located in the Webb County Elections Office at an annual cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) over the term of the agreement and with copy overages billed at .0077 cents per copy and authorizing the Webb County Judge to execute all relevant documents. [Requested by Oscar Villarreal, Elections Administrator, Webb County Elections Department; Account Number 001-0107-6402]

**Item No. 23.** Discussion and possible action to authorize the submission of a grant application to the Texas Department of Transportation for Fiscal Year 2009 Grant Application Part 1 for Transit Providers and Service Agencies and authorizing the County Judge to execute all relevant documents. [Requested by Mike Kazen; Director; Community Action Agency's "El Aguila" Rural Transportation Program]

Cmr. Sciaraffa motioned to approve items #19, 21, 22, and 23 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

(MEDIA BREAK 11:35 a.m. – 11:54 a.m.)

### Webb County Attorney

**Item No. 17.** Discussion and possible action to ratify the execution of a “Transfer Agreement” for the Old Detention Center Real Estate Sales Contract between Webb County and Khaledi Properties, Ltd. from Webb County Title & Abstract Co. to Border Title Group and ratifying the County Judge’s signature thereof. [Requested by Honorable Homero Ramirez, County Attorney]

Cmr. Garza motioned to approve item as submitted. Cmr. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 24.** Discussion and possible action to enter into a Dark Fiber Capacity Service Agreement with Valley Telephone Cooperative, Inc. at a one time cost of TWELVE THOUSAND SIX HUNDRED TWELVE DOLLARS AND FIFTY CENTS (12,612.50) for 2,600 feet of fiber cable interconnecting the Webb County Youth Village and the Webb County Self Help Center subject to the County Attorney’s modification of the indemnification provisions of agreement and authorizing the County Judge to sign all relevant documents; and any matters incident thereto. [Requested by Mr. Eloy Ramirez, Webb County Purchasing Agent]

Cmr. Sciaraffa motioned to approve item subject to the County Attorney renegotiating the indemnification provisions of the agreement. Cmr. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

### County Clerk

**Item No. 25.** Discussion and possible action to approve the following line item transfer:

From:	009-1120-6022 Professional Services	4,300
To:	009-1120-5005 Temporary Part Time	4,300
From:	005-1120-5001 Professional Services	12,000
To:	005-1120-5005 Temporary Part Time	12,000
From:	001-1120-6204 Fuel & Lubricants	950
	001-1120-6402 Repairs & Maintenance Equipment	4,000
To:	001-1120-6205 Materials & Supplies	4,950

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Mrs. Margie Ramirez Ibarra, County Clerk, advised the Court that records were already available on the website as well as e-filings for the civil courts.

**Judge Oscar Martinez, Justice of the Peace Pct. 4 Pl. 1**

**Item No. 28. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>016-1044-8801</b>	<b>Capital Outlay</b>	<b>10,000</b>
<b>To:</b>	<b>016-1044-6224</b>	<b>Minor Tools &amp; Apparatus</b>	<b>10,000</b>

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Judge Oscar Hale, Jr., 406th District Court Judge**

**Item No. 30. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-1050-7000</b>	<b>Other Litigation Expenses</b>	<b>20,000</b>
<b>To:</b>	<b>001-1050-6029</b>	<b>Court Interpreters/Court Reporters</b>	<b>20,000</b>
<b>From:</b>	<b>001-1004-6022</b>	<b>Professional Services Balance</b>	<b>10,000</b>
<b>To:</b>	<b>001-1004-6205</b>	<b>Material &amp; Supplies</b>	<b>10,000</b>

**Judge Alfredo Garcia Jr., Justice of the Peace Pct. 3**

**Item No. 31. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-1043-6014</b>	<b>Training &amp; Education</b>	<b>500</b>
<b>To:</b>	<b>001-1043-5602</b>	<b>Local Mileage</b>	<b>500</b>

**Tax Assessor Collector**

**Item No. 32. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-0700-6202</b>	<b>Uniforms</b>	<b>600</b>
	<b>001-0700-6205</b>	<b>Materials &amp; Supplies</b>	<b>9,000</b>
	<b>001-0700-6402</b>	<b>Repair &amp; Maint. Equipment</b>	<b>3,500</b>
	<b>001-0700-6403</b>	<b>Repair &amp; Maint. Vehicle</b>	<b>1,200</b>
	<b>001-0700-8801</b>	<b>Capital Outlay</b>	<b>2,000</b>
<b>To:</b>	<b>001-0700-6014</b>	<b>Equipment Rental</b>	<b>3,600</b>
	<b>001-0700-6022</b>	<b>Professional Services</b>	<b>2,500</b>
	<b>001-0700-6224</b>	<b>Minor Tools &amp; Apparatus</b>	<b>10,200</b>

Cmr. Sciaraffa motioned to approve items #30, 31, and 32 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

## Facilities

**Item No. 33.** Discussion and possible action to fill the following slots effective May 27, 2008:

Slot #	Title	Hourly Rate
0035	General Repairs Person	\$8.25
0890	Custodian	\$8.25

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

## Head Start

**Item No. 34.** Discussion and possible action to approve the Head Start Refunding Application for Fiscal Year 2008 – 2009 (September 1, 2008 through August 31, 2009). Amounts are for \$7,856,285 (Federal) and \$1,964,072 (Non-Federal Share) for a Grand Total of \$9,820,357. [Requested by Aliza F. Oliveros; Account Number 903-4200-3502]

**Item No. 35.** Discussion and possible action to approve the Head Start One Time Training and Technical Assistance Funding application for Fiscal Year 2008 – 2009 (September 1, 2008 through August 31, 2009). Amounts are for \$86,358 (Federal) and \$21,590 (Non-Federal Share) for a Grand Total of \$107,948. [Requested by Aliza F. Oliveros; Account Number 903-4200-3502]

**Item No. 36.** Discussion and possible action to extend the length of employment for Slot Number 1947 (Licensed Vocational Nurse) from 22 Pay Periods to 26 Pay Periods for FY 2007 - 2008. [Requested by Aliza F. Oliveros; Account Number 903-4208-5001]

**Item No. 37.** Discussion and possible action to extend the length of employment for Slot Numbers 955, 958, 1931, and 2035 (Education Assistants) from 24 Pay Periods to 26 Pay Periods for FY 2007 - 2008. [Requested by Aliza F. Oliveros; Account Number 903-4208-5001]

Cmr. Sciaraffa motioned to approve items #34, 35, 36, and 37 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

## Management Information Systems

**Item No. 38.** Discussion and possible action to approve the following line item transfer:

From: 001-0500-6402-02	Repairs and Maintenance Audio/Video	3,000
To: 001-0500-6205-01	Production Supplies	3,000
From: 001-0500-6411-01	Software Repair & Maintenance Audio/Video	2,000
To: 001-0500-6011	Training and Education	2,000
From: 001-0500-6402	Repairs and Maintenance Equipment	1,000
To: 001-0500-6204	Fuel & Lubricants	1,000

Com. Tijerina motioned to approve item as submitted. Com. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

### Planning Department

**Item No. 39.** Discussion and possible action to approve the issuance of "Certificates of Compliance with Plat Requirements Regarding the Connection of Utilities" to authorize water and sewer service connections pursuant to the provisions of Section 232.028(b), Local Government Code and contingent upon the owner's execution of required affidavits regarding present and future dwellings/structures limitations, uses and sales for the following properties:

Los Altos Subdivision, Phase I

1) Block 2, Lot 2 (1 dwelling only)

San Carlos Subdivision, Phase I (aka, San Enrique)

2) Block 1, Lot 2 (1 dwelling only)

3) Block 1, Lots 4 and 6 (1 dwelling only)

4) Block 3, Lot 2 (1 dwelling only)

Staff recommends approval of the above-referenced properties as submitted containing four (4) dwellings on four (4) lots.

Com. Tijerina motioned to approve item as submitted. Com. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

### Public Defender

**Item No. 40.** Discussion and possible action to relocate the attorneys from the Public Defender's Office to four offices located at 1102 Scott St. Laredo, Texas.

Discussion on file at the Webb County Clerks Office under the May 27<sup>th</sup> Commissioner's Court Dvd.

Com. Tijerina motioned to table the item. Com. Martinez seconded the motion.

Motion carried 5-0 by unanimous consent.

## Purchasing Department

- Item No. 41. Discussion and possible action to rescind the court action of April 28, 2008, to award the purchase of office furniture in the amount of \$5,500.00 from National Business Furniture for J.P. Ramiro Veliz' Office and award to Executive Office Supplies in the amount of \$5,499.85. [Requested by Judge Ramiro Veliz, Account 605-8108-8801 Capital Outlay]
- Item No. 42. Discussion and possible action to authorize the Purchasing Agent to purchase One (1) 2008 model, 4 cylinder vehicle from Philpott Motors (H-GAC Contract No.VE03-06) in the amount of \$16,151.00 for the Purchasing Department. [Requested by Eloy Ramirez, Jr., Account 605-8108-8801 Capital Outlay]

Cmr. Martinez motioned to approve items 41 and 42 as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 43. Discussion and possible action to authorize the Purchasing Agent to dispose of salvage and surplus property pursuant to Subchapter D, Disposition of Salvage or Surplus Property, Section 263.151 thru 263.157, Texas Local Government Code.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

- Item No. 44. Discussion and possible action to ratify the purchase of materials needed at the Tax Office from Black Box (GSA Contract GS35F0158J) in the amount of \$9,639.49. [Requested by Patricia Barrera, Tax Assessor Collector; Account 001-0700-6205 Materials and Supplies]
- Item No. 45. Discussion and possible action to accept the recommendation of Mejia Engineering Company to award Bid 2008-25 "Webb County EDAP Project Waterline Replacement Rio Bravo" to Jimmy Closner & Sons.
- Item No. 46. Discussion and possible action to authorize the Purchasing Agent to purchase a Security System from Osaeta Security System, Inc. in the amount of \$10,889.00, parts and labor, for the Road and Bridge Department. [Requested by Jose Luis Ramos, Road & Bridge; Account 010-7002-6402 Repairs & Maint. Equip]

Cmr. Sciaraffa motioned to approve items #44, 45, and 46 as submitted. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Item No. 47. Discussion and possible action to authorize the Purchasing Agent to purchase the following for the M.I.S./Records Management Department:

Qty.	Description	Vendor	Price
1	Computer	Dell (DIR-SDD-192)	833.00
1	Software	SHI (DIR-SDD-198)	353.00
1	Scanner	CDW-G (TCPN Contract r4713)	6,887.88
1	Automatic Gate Opener	West Texas Doors	4,123.24
1	Security System	Osaeta Security	12,748.00
TOTAL:			24,945.12

[Requested by Jaime F. Alvarado, Account Number 605-8108-8801 Capital Outlay]

Item No. 48. Discussion and possible action to award Bid 2008-26 SHC-Jonas Gamez to AA Builders in the amount of \$40,778.30. [Requested by Juan Vargas, Economic Development Director]

Item No. 49. Discussion and possible action to award the following bids and proposals for the Youth Village Project:

- (1) Paving (El Camino Nuevo Road) 2008-23 Jimmy Closner & Sons \$444,444.44
- (2) Food Service Equipment 2008-24 Mission Restaurant Supply \$201,197.00

Item No. 50. Discussion and possible action to authorize the Purchasing Agent to purchase One (1) computer from Dell (DIR-SDD-192) in the amount of \$1,556.00 and software from SHI (DIR-SDD-198) in the amount of \$706.00 for a total of \$2,262.00 for the Treasurer's Office. [Requested by Delia Perales, Treasurer; Account 605-8108-8801 Capital Outlay]

Cmr. Sciaraffa motioned to approve items 47, 48, 49, and 50 as submitted. Cmr. Tijerina seconded the motion.

Mr. Eloy Ramirez, Purchasing Agent, explained that on item #49 under #2 the total should be \$203,812.00 since the bonding was left out and on item #50 the total of \$2,262.00 is for two new complete systems.

Mr. Leo Flores, County Auditor, recommended that the Court prepare a Resolution to make purchases on #49 for the next meeting.

Motion carried 5-0 by unanimous consent on items #47, 48, and 50.

Motion carried 4-1 with Cmr. Garza voting against item #49.

Item No. 51. Discussion and possible action to award the following bids for the Self Help Center Rehabilitation Program:

- Bid 2008-27 SHC-Abel Hernandez
- Bid 2008-28 SHC-Jesus Contreras
- Bid 2008-29 SHC-Nutrition Center

Mr. Eloy Ramirez, Purchasing Agent, recommended Master Construction on Bids 2008-27, Bid 2008-28, and on Bid 2008-29 Saadria, Inc.

Cmr. Garza motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 5-0 by unanimous consent.

**Item No. 52. Discussion and possible action to ratify services obtained for emergency repairs to the Webb County Jail:**

Chavarria Plumbing	\$6,880.00
Southern Folger	\$6,950.00
<b>TOTAL:</b>	<b>\$13,830.00</b>

**[Requested by Major J.J. Gonzalez, Account Number 001-2060-6401 Repair & Maintenance Building]**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

**Road and Bridge**

**Item No. 53. Discussion and possible action to approve the following line item transfer:**

<b>From:</b> 730-8115-8625-01	<b>Debris Removal</b>	<b>\$21,945.00</b>
<b>To:</b> 010-7002-6402	<b>Repairs &amp; Maint. Equipment</b>	<b>\$21,945.00</b>

Cmr. Tijerina motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 5-0 by unanimous consent.

**Treasurer**

**Item No. 54. Discussion and possible action to ratify a new account set up for Webb County Tax Assessor Patricia Barrera, for a Motor Vehicle Internet Account at Commerce Bank. The purpose of the account is to process renewals of license stickers/plates and disbursements to the State Treasury via the internet.**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 5-0 by unanimous consent.

Ms. Patricia Barrera, Tax Assessor Collector, thanked Jaime Alvarado, MIS Director, for being very instrumental in getting this project going.

Cmr. Sciaraffa motioned to go into Executive Session. Cmr. Garza seconded the motion.

Motion carried 5-0 by unanimous consent.

Cmr. Tijerina asked to be excused before entering Executive Session.

**Closed Session/Executive Session (12:26 p.m. – 1:06 p.m.)**

Judge Valdez stated that no action was taken.

**Item No. 55. Discussion and possible action regarding Civil Action No. L-05-CV-76; Luis Montes vs. Webb County, Texas, and Cynthia Mares; In the United States District Court for the Southern District of Texas, Laredo Division [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

Mr. Michael Bukiewicz, County Attorney's Office, stated that no action was required.

**Item No. 56. Discussion and possible action to settle a bodily injury claim resulting from a collision between a Webb County vehicle and a vehicle being driven by Elisamar Ramos on or about January 14, 2008. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]**

Cmr. Martinez motioned to authorize the County Attorney to negotiate possible settlement. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Tijerina not present.

**Item No. 57. Discussion and possible action to amend Webb County Personnel Policies Manual §14.04 to require the recording of employee grievance hearings by stenographic, audio, video or other means; to provide a means for payment of such requirement; to establish guidelines for what information a grievance hearing should be presented to the governing body or official ultimately responsible for the employment decision; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]**

Cmr. Martinez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Tijerina not present.

**Item No. 58. Discussion and possible action regarding Cause No. 2008-CVE-000697-D2; Manuel Ayala and Paula Ayala vs. Webb County; In the 111th Judicial District Court of Webb County, Texas. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]**

Mr. Michael Bukiewicz, County Attorney's Office, stated that no action was required.

**Item No. 59.** Discussion and possible action to enter an order finding that the closure of the Webb County Justice Center and the Billy Hall Administration Building on May 5, 2008 was for extenuating circumstances pursuant to §6.03 of the Webb County Policies Manual and directing that all employees assigned to those buildings be paid in accordance therewith. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]

Judge Valdez motioned that extenuating circumstances persisted directing that employees assigned to the affected building be paid in accordance to section §6.03 of the Webb County Policies Manual. Cmr. Sciaraffa seconded the motion

Motion carried 4-0 with Cmr. Tijerina not present.

**Item No. 60. Adjourn**

Cmr. Sciaraffa motioned to adjourn. Cmr. Garza seconded the motion.

Motion carried 4-0 with Cmr. Tijerina not present.