Public Notice

Notice is hereby given that the County of Webb is now accepting sealed bids for the sale of a salvage copier Sharp MX-3500N (Copier, Printer, Fax, and Network Printer & Scan). The copier is located at Webb County Purchasing Department, 1110 Washington Suite 101, Laredo, Texas 78040. Bids must be prepared in written form and submitted to the following locations.

Bid 2011- 01 "Copier Sharp MX-3500N"

Bids must be submitted in one sealed envelope to the Office of the Webb County Clerk. Sealed envelope must be marked (Sealed-Bid) with bid number on the front lower left-hand corner envelope.

Bids will be hand-delivered or mailed to the following:

Webb County Clerk
Webb County Justice Center
1110 Victoria St. Suite 202
Laredo, Texas 78042

Bids must be delivered no later than **2:00 P.M. Friday, April 15, 2011** at which time all bids received will be opened and read to the public. Bids not received before the time specified will not be considered.

If any additional information is requested please contact, Leticia Gutierrez, at 956-523-4127. Please visit our Web-site for a copy of bid notice and specifications, under purchasing department www.webbcounttx.gov .

The County of Webb reserves the right to reject any and all bids, or to select the best bid that will serve in the best interest of Webb County.

Dr. Cecilia May Moreno
Purchasing Agent

Advertise: Friday April 1, 2011
Friday, April 8. 2011

Webb County

ITB 2011-01 "Copier Sharp MX 3500N"

Project Name: Copier-Sharp MX 3500N

Project Location: 1110 Washington
Suite 101
Laredo, Texas 78040

1. Section I: General
    a. This is an invitation to purchase a copier thru the bid process and the best offer will be selected.
    b. Owner reserves the right to reject all bids.
    c. Bid must be submitted as a sealed competitive bid within the specified time and to the specified location.
    d. All bids must be personally delivered or mailed; no faxes or emails will be accepted.
    e. The item is a copier in good working condition; however, no warranties are included
    f. Bid may be in the form of financial consideration; services; or both
2. Section II: Statement of Work/Specs
    a. A Sharp Copier-MX 3500M is for sale
    b. The department that was using the copier has upgraded to a larger copier
    c. There are not warranties; the owner makes no statements as to condition
    d. The copier is available for viewing at the Webb County Purchasing Department;1110 Washington; Suite 101; Laredo, Texas 78040
    e. Bids must be submitted to: Webb County Clerk
    Webb County Justice Center
    1110 Victoria St. Suite 202
    Laredo, Texas 78042
3. Pricing Forms
    a. Bidder must use the pricing form made available by the county
    b. Bidder must sign the bidder information form

Bid Form

Option 1

Service Offered _____

Option 2

Dollar Amount Offered _____

Option 3

Combination of Services

and Dollar Amount _____

NEVILL
SHARP
MX-3500N