

## PUBLIC NOTICE

Notice is hereby given that the County of Webb is now accepting bids for interested parties wishing to lease the Webb County School Lands for hunting, grazing and any other purpose the Commissioners Court may deem appropriate.

Bid No. 2015-3 **“Lease of Cuchillas and Lomas Pastures”**

**Bids must be submitted in one (1) original and eight (8) copies in sealed envelopes to the Office of the Webb County Clerk’s. Sealed envelopes must be marked (sealed-Bid) with bid number and title on front of lower left-hand corner of envelopes.**

Bids will either hand delivered or mailed to the following location:

**Webb County Clerk  
Webb County Justice Center  
1110 Vitoria St. Suite 201  
Laredo, Texas 78042-0029**

Bids must be delivered no later than **2:00 P.M. Wednesday September 9, 2015** at which time all bids received will be opened and read to the public. Late bids will not be considered.

If additional information is requested please contact, Leticia Gutierrez at the Webb County Purchasing Department, 1110 Washington St. Suite 101 (956)523-4127, Laredo, Texas 78041. Please visit our Web-site for a copy of bid notice and specifications, under purchasing department [www.webbcountytexas.gov](http://www.webbcountytexas.gov).

The County of Webb reserves the right to reject any and all bids or to select the bid that is in the best interest of Webb County.

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Dr. Cecilia May Moreno  
Purchasing Agent

Published: Saturday August 22, 2015  
Saturday August 29, 2015

THIS FORM MUST BE INCLUDED WITH RFP-PACKAGE; PLEASE CHECK OFF EACH ITEM AND SIGN

## “Sealed Proposal Checklist”

Bid 2015-3 “Lease of Cuchillas and Lomas Pastures”

- Public Notice
- General Liability Insurance due at contract time
- Letter of Credit for initial term of lease (3 years) must be included with bid (required)
- Terms and Conditions (Please read)
- Conflict of Interest Forms (required)
- Certification Regarding Debarment (Form H2048) (required)
- Certification Regarding Federal Lobbying (Form 2049) (required)
- Proof of No Delinquent Tax Owed to Webb County (required)
- Price Bid Form (required)
- Bidders Information form (required)
- References (required)

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Signature

**County of Webb**  
**School Lands**  
Specifications for Agriculture and Hunting Lease  
Cuchillas and Lomas II Pastures  
**Bid # 2015-3**

**Introduction:**

The Webb County Purchasing Office invites interested parties wishing to lease the Webb County School Lands for grazing and hunting purposes to submit a proposal. The county is currently requesting sealed bids to lease the "**Cuchillas and Lomas II Pastures.**"

**Property Description:**

The descriptions for the pastures are as follows:

The property described is composed of two pastures being the Cuchillas and Lomas II Pastures.

The Pastures containing approximately 2,292.00 acres of land granted to Webb County, Texas as School Lands by the State of Texas being Survey No. 1687 and 577 in said County, and located on each side of Highway 59 approximately 27 miles east of City of Laredo.

**Legal Description**

Property ID 202162 - ABST 1890 SUR 1687 W C S L 2117.39 ACS  
Property ID 200098 - ABST 911 SUR 577 BS & F 174.61 ACS

**Lease of property:**

The County of Webb is considering the lease of property for agricultural grazing and hunting.

The property will be leased primarily for grazing and hunting of deer, game birds and other legally harvestable wildlife.

**Lease Period:**

The property shall be leased for an initial period of three (3) years with one (1) two- (2) year option by the county for a total of five (5) years.  
Previous lease agreement was for \$10.50 per acre.

**Terms and Conditions:**

Terms and conditions which should be considered and addressed by prospective bidders shall include but not be limited to:

1. The successful bidder must provide the following insurance in the amount of

General Liability

Each occurrence 1,000,000.00  
Medical Expense 5,000.00  
Gen. Aggregate 2,000,000.00

Umbrella

Each occurrence 3,000,000.00  
Aggregate 3,000,000.00

And name County of Webb as coinsured. This will be due before a contract is approved by the Webb County Commissioners Court.

2. The successful bidder must provide a letter of credit from a bank that is duly authorized to do business in the State of Texas, for the initial term of lease (three years). (Must be included with bid, no exceptions)
3. Bidders must provide the following:
  - a. Price per acre.
  - b. Describe wildlife management practice and conservation practice to be implemented.
4. The successful bidder will practice wildlife conservation and take census data for harvest recommendations, which must be reported quarterly to the County Commissioners Court.
5. The successful bidder will be required to maintain, repair, and replace perimeter fences.  
The successful bidder will be required to keep senderos adjacent to perimeter fences open.
6. The successful bidder must abide by all Texas Department of Parks and Wildlife

Game Laws and Regulations.

7. Day leasing will be strictly prohibited.
8. Any additional information that will communicate the planned use of the property is welcomed.

**Procedure:**

The property will be leased pursuant to a sealed-bid procedure. Bidders are to submit their respective bids on their own letterhead. Bids must contain the following information:

1. The price per acre - (2,2292 Total acres)
2. Bidder must address items 1 through 8 as specified under Terms and Conditions.
3. Interested bidders must sign their respective bid proposal to include name, address, and telephone number.
4. Bid proposal shall be delivered in a sealed envelope together with a cashier's check, certified check, or bank money order made payable to Webb County in the amount of \$1,500.00. If you are the successful bidder, the \$1,500.00 shall be applied to the first year's rental; if you are not the successful bidder, your \$1,500.00 will be returned to you after selection of highest bidder.
5. Once the Commissioners' Court makes a selection, the County Attorney will prepare a contract with the successful bidder.
6. The following items will be part of any contract entered into between the parties and will not be negotiable:
  - a. Proceeds from surface damages from any source shall become and remain property of the Webb County School Land Fund.
  - b. Webb County shall have the right of ingress and egress for the purpose of monitoring compliance with lease provisions and general inspection of the property and improvements.
  - c. Occurrence of any of the following shall result in the immediate termination of the lease:

1. Non-payment of rentals when due.
  2. Violation of any game law by lessee, assignees, and/or invites.
  3. Non-compliance with any provision of the lease executed by the parties.
- d. Webb County shall make no improvements to subject property. Any additional improvements shall be the responsibility of the successful bidder upon mutual agreement of both parties and shall remain the property of Webb County.

## Webb County

### Conflict of Interest Disclosure

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Webb County no later than the 7<sup>th</sup> business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire may be viewed and printed by following the link before:

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

The Webb County Officials who come within Chapter 176 of the Local Government Code relating to filing of Conflict of Interest Questionnaire (Form CIQ) include:

1. Webb County Judge Cayetano "Tano" Tijerina
2. Commissioner Frank Sciaraffa
3. Commissioner Rosaura "Wawi" Tijerina
4. Commissioner John Galo
5. Commissioner Jaime Canales
6. Judge Joe Lopez, Chairman, 49<sup>th</sup> Judicial District
7. Judge Becky Palomo, 341<sup>st</sup> Judicial District
8. Judge Monica Notzon, 111<sup>th</sup> Judicial District

Please send completed forms to the Webb County Clerk's Office located at 1110 Victoria, Suite 201, Laredo, Texas 78040.

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor or other person doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE USE ONLY**

Date Received

1 Name of person who has a business relationship with local governmental entity.

2  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (Item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes       No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes       No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes       No

D. Describe each employment or business relationship with the local government officer named in this section.

4

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Name and Title of  
Authorized Representative

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes
- No

<b>Name of Contractor/Potential Contractor</b>	<b>Vendor ID No. or Social Security No.</b>	<b>Program No.</b>
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<b>Name of Authorized Representative</b>	<b>Title</b>
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\_\_\_\_\_  
Signature – Authorized Representative

\_\_\_\_\_  
Date

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name \_\_\_\_\_ owes no delinquent property taxes to Webb County.

\_\_\_\_\_ owes no property taxes as a business in Webb County.  
(Business Name)

\_\_\_\_\_ owes no property taxes as a resident of Webb County.  
(Business Owner)

\_\_\_\_\_  
Person who can attest to the above information

**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas  
County of Webb

Before me, a Notary Public, on this day personally appeared \_\_\_\_\_, know to me (or proved to me on the oath of \_\_\_\_\_ to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_ 2015.

Notary Public, State of Texas

\_\_\_\_\_  
(Print name of Notary Public here)

My commission expires the \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

**PRICE BID FORM**

**ACREAGE**

Cuchillas and Lomas Pastures      2,292.00

TOTAL ACREAGE: 2,292.00    Price per Acre \$ \_\_\_\_\_    Total \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

**DESCRIBE:**

Describe wildlife management practice and conservation practice to be implemented.

BIDDER INFORMATION:

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature of Person Authorized to Sign Bid:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Title)

Bidder to indicate status, as to "Partnership", "Corporation", "Sole Proprietorship", etc.

\_\_\_\_\_  
Date: \_\_\_\_\_

**IMPORTANT**

Bidder must complete this bid document in it's entirety in order for it to be valid.

## References

Name of Firm	Address	Phone	Name of Contact