

Question and Answers RFQ-2011-02

1. Why is the contract out to bid at this time? **The current contract will expire 9-30-11.**
2. How many contract renewal options are there? **Current contract was a 2 year contract and did not have an extension clause. The selected firm will be able to negotiate a contract which may or may not include an extension clause.**
3. Who are the incumbents, and how long have the incumbents been providing the requested services? **The incumbent is Attorney Maria Elena Quintanilla and she has had the contract for 2 years.**
4. Has the current contract gone full term? **Yes**
5. Have all options to extend the current contract been exercised? **No options remain**
6. Will accounts be primary placements, not having been serviced by any other outside collection agency, and/or will you also be referring secondary placements? If so, should bidders provide proposed fees for secondary placements also? **We deal only with tax collection accounts. This question could be addressed at the contract negotiation stage once the Commissioner's Court Awards the contract.**
7. What is the total dollar value of accounts available for placement now by category, including any backlog? **(pending)**
8. What is the total number of accounts available for placement now by category, including any backlog? **(pending)**
9. What is the average balance of accounts by category? **(pending)**
10. What current contingency fees or other fees are currently being billed by any incumbent(s), by category? **The Tax Office's software automatically assesses a 15% attorney fee of amount owed to accounts that are delinquent. In addition, the incumbent adds a 15% surcharge to amount paid for years prior to 1993.**
11. What is the average age of accounts at placement (at time of award and/or on a going-forward basis), by category? **(pending)**
12. What estimated or actual dollars were paid last year, last month, or last quarter to any incumbent(s)? **For Fiscal Year 2010- \$488,154.66 was paid.**

13. What is the monthly or quarterly number of accounts expected to be placed with the vendor(s) by category? **The number of accounts does not change each month. The number of tax delinquent accounts is determined in July of each fiscal year and unless the taxes are paid the number has not changed.**
14. What is the monthly or quarterly dollar value of accounts expected to be placed with the vendor(s) by category? **The dollar value of the accounts generally remains constant for the year until a new year brings**
15. What has been the historical rate of return or liquidation rate provided by any incumbent(s), and/or what is anticipated or expected as a result of this procurement? **At present we do not have any of this information. We will request information. (pending)**
16. If applicable, will accounts held by any incumbent(s) or any backlog be moved to any new vendor(s) as a one-time placement at contract start up? **(pending)**
17. Have all cases been fully adjudicated by the time of placement? **(pending)**