

## Public Notice

Notice is hereby given that the County of Webb is now accepting Request for Qualifications of a team that will come together and prepare/submit the Webb County TXDOT grant application related to the County Energy Transportation Reinvestment Zone (CETRZ). The team will provide oversight, management, and any related engineering services in relation to the requirements of Senate Bill 1747.

Qualifications must be submitted in one (1) original and eight (8) copies in sealed envelopes to the Office of the Webb County Clerk.

Sealed envelopes must be marked with qualification number and title on front lower left-hand corner of envelope.

### **RFQ-2013-16 "Qualified team for Senate Bill 1747 Services"**

Qualifications will be either hand delivered or mailed to the following location:

**Webb County Clerk  
Webb County Justice Center  
1110 Victoria St., Suite 201  
Laredo, Texas 78040**

Qualifications must be delivered no later than **Friday December 6, 2013, at 2:00 P.M.** at which time all qualifications received will be opened and read to the public. Late qualifications will not be considered.

If any additional information is requested please contact, Leticia Gutierrez at 956-523-4127 or Luis Perez Garcia, Webb County Engineer at 956-523-4055. Please visit our Web-site for a copy of RFQ, under purchasing department [www.webbcountytexas.gov](http://www.webbcountytexas.gov) .

The County of Webb reserves the right to reject any and all qualifications or to select the qualified vendor that is in the best interest of Webb County.

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Dr. Cecilia May Moreno  
Purchasing Agent

Publication Dates: November 23, 2013  
And November 30, 2013

THIS FORM MUST BE INCLUDED WITH RFQ-PACKAGE; PLEASE CHECK OFF EACH ITEM AND SIGN

**“Sealed RFQ”**

RFQ-2013-16 “Qualified Team for Senate Bull 1747 Services”

- Notice to Qualifier (read only)
- Qualifications (required)
- Conflict of Interest Forms (required)
- Certification Regarding Debarment (Form H2048) (required)
- Certification Regarding Federal Lobbying (Form 2049) (required)
- Qualifier Information Form (required)
- Proof of No Delinquent Tax Owed to Webb County (required)
- References (required)

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Signature

## RFQ 2013-16"Qualified Team for Senate Bill 1747 Services"

### Introduction

Webb County is requesting qualifications of a team that will come together and prepare/submit the Webb County TXDOT grant application related to the County Energy Transportation Reinvestment Zone (CETRZ). The team will provide oversight, management, and any related engineering services in relation to the requirements of Senate Bill 1747.

Senate Bill 1747 (passed the 83<sup>rd</sup> regular Session) creates a grant program for county roads in the energy development areas; program is to be administered by TXDOT.

Senate Bill 1747 requires that Webb County provide a supplemental road condition report summary which is currently being prepared on a separate contract.

Webb County will be required to create a county energy transportation reinvestment zone.

Webb County will provide a list and scope of transportation infrastructure projects including construction/reconstruction/maintenance of roads/bridges/culverts.

The selected team will conduct the necessary financial studies, financial management oversight/oversight of the CETRZ (County Energy Transportation Reinvestment Zone), GIS mapping, grant application submittal, and engineering services necessary in support of the application.

### Qualifications

The team is to minimally include the services of an engineer and a person with management experience.

### Selection Criteria

1. Knowledge/experience with grant writing.
2. Knowledge of increased road improvement needs with impact on safety.
3. Understanding/experience with investment zones.
4. Knowledge and understanding of Senate Bill 1747.
5. Experience of the lead engineer within the team.
6. Knowledge of Webb County
7. Commitment to meet deadlines

## **Qualifier information**

Qualifiers are to submit information supporting the selection criteria components.

## **Proposal Information**

1. Qualifications are to be sent to Webb County Clerk's office 2<sup>nd</sup> Floor, 1110 Victoria, Suite 201, Laredo, Texas 78042-0029
2. Qualifications are due Friday December 6, 2013, at 2:00PM
3. Questions regarding the project scope should be made in writing to Luis Perez Garcia (Webb County engineer) at [lperezgarcia@webbcountytexas.gov](mailto:lperezgarcia@webbcountytexas.gov). Questions are due Monday December 2, 2013 at 2:00 pm.
4. Questions regarding the submittal of the qualification package should be made in writing to Leticia Gutierrez, Purchasing Department Administrative Assistant at [lgutierrez@webbcountytexas.gov](mailto:lgutierrez@webbcountytexas.gov)
5. All questions and responses will be posted on the website.

## Webb County

### Conflict of Interest Disclosure

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Webb County no later than the 7<sup>th</sup> business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire may be viewed and printed by following the link before:

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

The Webb County Officials who come within Chapter 176 of the Local Government Code relating to filing of Conflict of Interest Questionnaire (Form CIQ) include:

1. Webb County Judge Danny Valdez
2. Commissioner Mike Montemayor
3. Commissioner Rosaura "Wawi" Tijerina
4. Commissioner John Galo
5. Commissioner Jaime Canales
6. Judge Joe Lopez, Chairman, 49<sup>th</sup> Judicial District
7. Judge Becky Palomo, 341<sup>st</sup> Judicial District
8. Judge Monica Notzon, 111<sup>th</sup> Judicial District

Please send completed forms to the Webb County Clerk's Office located at 1110 Victoria, Suite 201, Laredo, Texas 78040.

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

Qualifier Information

Name of Qualifier: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Person Authorized to Sign RFQ:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

\_\_\_\_\_

\_\_\_\_\_  
(Date)

Note:

All submissions relative to these Request for Qualifications shall become the property of Webb County and are nonreturnable.

If any further information is required please call the Webb County Purchasing Agent, Dr. Cecilia May Moreno, at (956)523-4125 or Administrative Assistant, Leticia Gutierrez, at (956)-523-4127.

## References

Name of Firm	Address	Phone	Name of Contact