

**WEBB
COUNTY
Job Vacancy Posting**

JOB TITLE: AA Teacher Assistant

DEPARTMENT: Head Start

JOB SUMMARY:

- Employee is responsible for assisting the teacher in the planning and provision of a high quality early childhood experience for pre-school children that meet all Head Start Program Performance Standards.

QUALIFICATIONS:

- Must have a high school diploma or equivalent.
- Must have at least a Child Development Credential.
- Or must be enrolled in a program leading to an Associate or Baccalaureate Degree;
- Or enrolled in a Child Development Associate credential program to be completed within 2 years.
- Must be bilingual and have experience in working with pre-school age children.
- Must have driver's; license with insurable transportation.
- Must be able to sit, walk, bend, squat, push, lift, stretch, and climb step ladder.
- Must maintain all local, state and federal guidelines for position on an annual basis.

OTHER REQUIREMENTS/INFORMATION:

- Drug and Alcohol Policy applies to this job. Pre-employment drug/alcohol testing and criminal background checks are required.
- This position is covered by Civil Service; therefore, is subject to the Civil Service Rules and Regulations in addition to all other Webb County Policies.

SALARY: \$10.23 Hr. with AA Degree 21 Pay Periods

CLOSING DATE: Until filled.

**Applications are available at the Administrative Services Office
1110 Washington St. – Suite 204 Laredo, Texas. 78040
Monday – Friday (8:00 a.m. - 12:00; 1:00 p.m. – 5:00 p.m.)
Or On-line at: www.webbcountytexas.gov
You may also call (956) 523-4198 for more information.
Webb County is an Equal Employment Opportunity (EEOC) Employer**