

**Official Minutes for Webb County  
Commissioners Court Meeting**

**Monday, June 27, 2011 at 9:00 AM  
(Approved July 11, 2011)**

Call to order by Cmr. Jerry Garza

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 24<sup>th</sup> day of June 2011. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

**Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk**

Cmr. Garza motioned to excuse Judge Valdez. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Cmr. Tijerina motioned to excuse Cmr. Sciaraffa.

Motion carried 3-0 by unanimous consent.

**Item No.2. Pledge of Allegiance**

**Item No.3. Approval of Minutes for June 13, 2011 and June 20, 2011**

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

**Item No.4. Approval of Bills, Payroll, and Monthly Report**

9:10 a.m. Cmr. Sciaraffa present.

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

County Treasurer, Delia Perales presented her monthly report for May.

Comr. Canales motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.5. Communications**

Comr. Sciaraffa – No comment.

Comr. Tijerina congratulated Mr. Jorge Vera for being elected City Councilman Member for District Seven. She congratulated Ms. Ana Rodriguez for ranking third runner-up in the Miss USA Pageant. Comr. Tijerina also congratulated Senator Judith Zaffirini for being recognized as Hero of the Hope by the Laredo Morning Times. She sent out her heartfelt condolences to the family of Carlos Zuniga and Guillermo “Memo” Pena. Lastly, Comr. Tijerina sent out her heartfelt condolences to the family of Graciela, Velma, and Johnny Davila.

Comr. Canales congratulated the Sagrado Corazon de Jesus Mission and the Grupo Juvenil Guerreros de Cristo Trail Ride at Las Penitas. He thanked all the volunteers who helped in the event. Comr. Canales also thanked the Webb County Fire/EMS Volunteer Department and Angel Care for their quick response to the accident which occurred at the event. He sent out his heartfelt condolences to the family of Guillermo “Memo” Pena and Carlos Zuniga.

Comr. Garza sent out his heartfelt condolences to the family of Guillermo “Memo” Pena and Reynaldo Rodriguez. Lastly, Comr. Garza congratulated Mr. Jorge Vera for being elected City Councilman Member for District Seven.

**Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.**

Juanita Puente

Ms. Puente spoke against items #53 and #55.

**Honorable Rosaura “Wawi” Tijerina, Webb County Commissioner Pct. 2**

**Item No.7. Status report by Economic Development Department and Engineering Department regarding new Firestation and Justice of the Peace Office Extension in Oilton, Texas and Bruni Park project, including estimated completion dates; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk’s Office June 27, 2011 Commissioner’s Court Meeting DVD.

Economic Development Director, Mr. Juan Vargas and County Engineer, Mr. Fitzgerald Sanchez presented their status report regarding new Firestation and Justice of the Peace Office Extension in Oilton, Texas and Bruni Park project.

Cmr. Tijerina motioned to bring up items #8 and #11. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.8. Status report by Jose Luis Ramos, Road and Bridge Superintendent, regarding paving projects throughout Precinct Two; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Road and Bridge Superintendent, Mr. Jose Luis Ramos presented his status report regarding paving projects throughout Precinct Two.

**Item No.11. Status report by Fitzgerald Sanchez, Webb County Engineer, regarding bid packages for paving projects throughout Precinct Two, and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Webb County Engineer, Mr. Fitzgerald Sanchez presented his status report regarding bid packages for paving projects throughout Precinct Two.

**Item No.9. Status and update report by Planning Department, regarding water and wastewater connections throughout Precinct Two; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Planning Department Director, Ms. Rhonda Tiffin presented her status report regarding water and wastewater connections throughout Precinct Two.

**Item No.10. Discussion and possible action to enter into an Inter-Local Agreement with the Mirando Rural Water Supply Corporation for the TCDP #710075 - Mirando Sanitary Sewer Improvements and Sanitary Sewer house-to-line connection project and authorize County Judge to sign all relevant documentation. This action will have no impact on the County's General Fund. [Requested by Juan Vargas, Webb County Economic Development Director]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

## Commissioners Court

**Item No.12. Discussion and possible action to approve the recommendation of the Administrative Board of Judges and Facilities Department to remodel a portion of the Webb County Law Library for the purpose of providing additional office space to house Cluster Court personnel at a proposed cost of \$2,000; with transfer of funds from Transcripts Acct. #001-1050-6018 to Building Maintenance Acct.# 001-0106-6401; and any other matters incident thereto. [Requested by Joe Lopez, Local Administrative Judge]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.13. Discussion and possible action to approve new dates for the Court to conduct annual department head evaluations; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve July 18, 2011 at 10:00 a.m. as the scheduled date and time to conduct the Annual Department Head Evaluations. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

Cmr. Garza motioned to bring up item #53. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

## Fred & Anita Bruni Community Center

**Item No.53. Discussion and possible action to obtain the services of outside counsel to represent Javier Cavazos, Director in a grievance filed by Webb County former employee, Juanita Puente; and any other matters incident thereto. [Closed session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personal Matters)]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to go into Executive Session. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**(Executive Session 10:21 – 10:47 a.m.)**

No action taken.

**Fred & Anita Bruni Community Center**

**Item No.53. Discussion and possible action to obtain the services of outside counsel to represent Javier Cavazos, Director in a grievance filed by Webb County former employee, Juanita Puente; and any other matters incident thereto. [Closed session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personal Matters)]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Comr. Sciaraffa motioned to approve action in obtaining Attorney Jim Alison as outside counsel to represent Javier Cavazos, Director in a grievance filed by Webb County former employee, Juanita Puente. Comr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Comr. Canales motioned to bring up items #54 and #55. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.54. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-6104-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$1,000</b>
<b>To:</b>	<b>001-6104-6403</b>	<b>Repair and Maint Vehicles</b>	<b>\$ 500</b>
	<b>001-6104-5601</b>	<b>Administrative Travel</b>	<b>\$ 200</b>
	<b>001-6104-6219-2</b>	<b>Goods for Public Events</b>	<b>\$ 300</b>

Comr. Canales motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.55. Discussion and possible action to approve the temporary filling of Slot 2469 (Clerk), Fred & Anita Bruni Community Center, at the budgeted amount, while pending the outcome of previous employee's civil service appeal process; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Comr. Sciaraffa motioned to approve item as submitted. Comr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Anna L. Cavazos Ramirez, County Attorney**

**Item No.14.** Discussion and possible action to enter into a contract renewal with Haydee M. Gonzalez (Speech Therapy Professional) for children enrolled in the Webb County Head Start/Early Head Start Children for a period of Two (2) years starting Sept. 1, 2011 through August 31, 2013 at reduced fees as set forth in the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Accounts #903-4207-6736 (Head Start Program) and #908-4208-6726 (Early Head Start Program)]

**Item No.15.** Discussion and possible action to enter into a Professional Service Agreement with Ana Maria Pena, registered dietician, for children enrolled in the Webb County Head Start/Early Head Start Program for a period of One (1) year October 1, 2011 through September 30, 2012 to assist in assessing the nutritional status and special needs of children at fees set forth in the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #906-4209-6083]

Cmr. Sciaraffa motioned to approve items #14 and #15 as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.16.** Discussion and possible action to enter into a Service Agreement Renewal between Appriss and Webb County Sheriff's Department for Fiscal Year 2012 for the VINE (Victim Information & Notification Everyday) for the notification of crime victims for a period of Twelve (12) months beginning September 1, 2011 through August 31, 2012 for a total cost of THIRTY THOUSAND SEVEN HUNDRED TEN DOLLARS (\$30,710.00) and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Martin Cuellar, Webb County Sheriff; Account #321-2001-6402-03]

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.17.** Discussion and possible action to enter into an Interlocal Agreement between Scofflaw Services and Webb County Tax Department for a program to be used for renewal notices to be printed for registration purposes for a period of Five (5) years for a minimum charge of FIVE HUNDRED DOLLARS (\$500.00) and Recurring Fees of TWENTY-THREE DOLLARS (\$23.00) per Media submission to the Texas Department of Motor Vehicles and an extra charge of \$0.12 for each vehicle transaction and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Patricia Barrera, Webb County Tax Assessor-Collector]

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.18. Discussion and possible action to enter into a One (1) year (September 1, 2011 through August 31, 2012) Interlocal Agreement with United Independent School District (UISD) for Three (3) Justices of the Peace Juvenile Court Coordinators in the amounts of SIXTEEN THOUSAND ONE HUNDRED FORTY-ONE DOLLARS (\$16,141.00) for the coordinator assigned to J.P. Court Pct. 2, PI 1, EIGHTEEN THOUSAND SEVEN HUNDRED NINE DOLLARS (\$18,709.00) for the coordinator assigned to J.P. Court Pct. 2, PI. 2, and NINETEEN THOUSAND EIGHT HUNDRED NINETY DOLLARS (\$19,890.00) for the coordinator assigned to J.P. Court Pct. 4, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Ramiro Veliz, Justice of the Peace Pct. 2, PI. 1, Ricardo Rangel, Justice of the Peace. Pct. 2, PI. 2, and Oscar O. Martinez, Justice of the Peace Pct. 4]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted.

Cmr. Sciaraffa withdrew his motion.

Cmr. Tijerina motioned to table item #18.

Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.19. Discussion and possible action to approve the Permit allowing Dawson Geophysical to conduct 3-D seismic surveys of 2,120.00 acres of Webb County school land at \$25.00 per acre and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.**

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.20. Discussion and possible action to approve the contractual option to extend the Lease of the 51,094 square foot property located at 4300 Bartlett Avenue at the Laredo International Airport for the Webb County El Aguila Program until June 1, 2016 in the amount of \$3,065.64 per month and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.**

**Item No.21. Discussion and possible action to approve the contract between Webb County and Gilpin Engineering for all design, redesign, and construction coordination for the Roadway Plan Revision for Tanquecitos South Acres I and II in the amount of Ninety Thousand Four Hundred and Twelve Dollars (\$90,412.00) and authorizing the Webb**

County Judge to execute all relevant documents; and any other matters incident thereto.

**Item No.22.** Discussion and possible action to approve the contract between Webb County and DEH Construction Company, LLC to reconstruct, raise, and repair water and wastewater appurtenances and lift station located in Rio Bravo, Texas in the amount of Seven Hundred Sixty Thousand Five Hundred Eighty-One Dollars and No Cents (\$760,581.00) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [FEMA Disaster Fund 730]

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve items #20 and #21 as submitted and #22 contingent in obtaining 25% County match from County Funds or County Grants. Cmr. Sciaraffa seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.23** Discussion and possible action to approve the amendment of the existing owner's project budget amount for the Fernando Salinas Community Center to One Million Four Hundred Forty-Four Thousand Four Hundred Thirty-Four Dollars and Fifty Cents (\$1,444,434.50). Owner's budget for the cost of the work excluding architect's compensation is One Million Three Hundred Forty-Three Thousand Six Hundred Sixty Dollars (\$1,343,660.00). The Two Hundred Thousand Dollars (\$200,000.00) donation from the Fernando Salinas trust will not be considered in the architect's compensation; and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. [Fund 658 and 666 Series 2003 and Fund 634 Series 2010]

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Margie Ibarra, County Clerk**

**Item No.24.** Discussion and possible action to approve an exception to the County wide wage and hiring freeze and to approve the filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Annual Salary/Hourly Rate</u>
305	Public Record's Coordinator	\$41,018
308	Deputy Clerk (Temporary Part-Time)	\$10.00/hr

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.25. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-1120-6402</b>	<b>Repairs &amp; Maintenance of Equipment</b>	<b>\$7,000</b>
<b>To:</b>	<b>001-1120-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$7,000</b>

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Item fails for lack of motion.

**Honorable Isidro Alaniz, District Attorney**

**Item No.26. Discussion and possible action to authorize the Webb County District Attorney's Office to partner with the Webb County Office of Economic Development in the creation, submission and acceptance of a grant administered by The Office of the Governor of the State of Texas, Criminal Justice Division, to provide equipment for the use of prosecuting crimes involving domestic violence, sexual assault and stalking. The amount of funding requested shall not exceed Eighty-Six Thousand (\$86,000) Dollars. This formal request shall also authorize the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in this Program. This proposal does not require any matching funds.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Comr. Sciaraffa motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Esther Degollado, District Clerk**

**Item No.27. Discussion and possible action to approve an exemption to the current Webb County Wide hiring freeze and to authorize the transfer of employees within the following Slots: Salary transfers will not impact the general fund.**

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
<b>From:</b>	<b>281</b>	<b>Deputy Clerk</b>	<b>\$19.61</b>
<b>To:</b>	<b>278</b>	<b>Deputy Clerk</b>	<b>\$20.07</b>
<b>From:</b>	<b>294</b>	<b>Deputy Clerk</b>	<b>\$16.03</b>
<b>To:</b>	<b>280</b>	<b>Deputy Clerk</b>	<b>\$16.23</b>
<b>From:</b>	<b>283</b>	<b>Deputy Clerk</b>	<b>\$17.18</b>
<b>To:</b>	<b>281</b>	<b>Deputy Clerk</b>	<b>\$19.61</b>

From:	280	Deputy Clerk	\$16.23
To:	283	Deputy Clerk	\$17.18
From:	290	Deputy Clerk	\$13.20
To:	288	Deputy Clerk	\$14.00
From:	2331	Deputy Clerk	\$11.98
To:	290	Deputy Clerk	\$13.20
From:	1887	Deputy Clerk	\$14.64
To:	292	Deputy Clerk	\$14.78
From:	292	Deputy Clerk	\$14.78
To:	293	Deputy Clerk	\$15.35
From:	293	Deputy Clerk	\$15.35
To:	294	Deputy Clerk	\$16.03
From:	288	Deputy Clerk	\$14.00
To:	1887	Deputy Clerk	\$14.64

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Comr. Tijerina motioned to approve item as submitted. Comr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.28. Discussion and possible action to approve an exemption to the current Webb County Wide hiring freeze and authorize the filling of the following Slot:**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2331	Deputy Clerk	\$11.98

Comr. Sciaraffa motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Oscar Hale, Jr. 406<sup>th</sup> District Court Judge**

**Item No.29. Discussion and possible action to approve the following line item transfer:**

From:	001-1004-6402	Repairs & Maintenance	\$1,500
To:	001-1004-6010	Books & Subscriptions	\$1,500

**Item No.30. Discussion and possible action to approve and ratify the 406<sup>th</sup> District Court Drug Court Program STCADA contract for January 2010- September 2011. [Account #334-1004-6022]**

Comr. Sciaraffa motioned to approve items #29 and #30 as submitted. Comr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1**

**Item No.31. Discussion and possible action to approve the following line item transfers:**

<b>From:</b>	<b>001-1042-5601</b>	<b>Administrative Travel</b>	<b>\$166</b>
	<b>001-1042-6005</b>	<b>Postage &amp; Courier Service</b>	<b>\$500</b>
	<b>001-1042-6004-2</b>	<b>Cell Phone Cost</b>	<b><u>\$300</u></b>
		<b>Total</b>	<b><u>\$966</u></b>
<b>To:</b>	<b>001-1042-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$966</b>

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Comr. Canales motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion fails 2-2 with Comr. Sciaraffa voting against and Comr. Tijerina abstaining her vote.

**Honorable Oscar Martinez, Justice of the Peace Pct. 4**

**Item No.32. Discussion and possible action to approve the use of technology funds to pay for the costs of attending a conference titled "Education & Technology Conference" in the amount of \$901.68 to be held at the Hyatt Regency Austin in Austin, Texas on July 19-22, 2011. [Account #016-1044]**

Comr. Sciaraffa motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Rudy Rodriguez, Constable Pct. 1**

**Item No.33. Discussion and possible action to approve the title change of the following Slot as the employee is a Certified Peace Officer; with no salary changes.**

	<b><u>Slot #</u></b>	<b><u>Title</u></b>	<b><u>Hourly Rate</u></b>
<b>From:</b>	<b>2467</b>	<b>Clerk</b>	<b>\$19.51</b>
<b>To:</b>	<b>2467</b>	<b>Mental Health Officer</b>	<b>\$19.51</b>

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted.

Cmr. Canales seconded the motion.

Cmr. Canales withdrew his seconded.

Motion fails for lack of second.

**Honorable Annette Munoz, Constable Pct. 3**

**Item No.34. Discussion and possible action to approve the following line item transfer:**

<b>From: 001-2501-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$1,197</b>
<b>To: 001-2501-6403</b>	<b>Repairs &amp; Maint. Of Vehicles</b>	<b>\$1,197</b>

**Item No.35. Discussion and possible action to approve the following line item transfers:**

<b>From: 001-2501-6004 (2)</b>	<b>Cell Phone Cost</b>	<b>\$ 300</b>
<b>From: 001-2501-6007</b>	<b>Dues &amp; Memberships</b>	<b>\$ 70</b>
<b>From: 001-2501-6011</b>	<b>Training &amp; Education</b>	<b>\$ 825</b>
<b>From: 001-2501-6202</b>	<b>Uniforms</b>	<b><u>\$1,000</u></b>
		<b>\$2,195</b>
<b>To: 001-2501-6204</b>	<b>Fuel &amp; Lube</b>	<b>\$2,195</b>

Cmr. Sciaraffa motioned to approve items #34 and #35 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Martin Cuellar, Sheriff**

**Item No.36. Discussion and possible action to approve the submission of a FY 2011 Justice Assistance Grant (JAG) application in conjunction with the City of Laredo Police Department to the Department of Justice for an estimated amount of \$59,940 tentatively allotted for the acquisition of law enforcement 2-way radios and other equipment/supplies and designating the County Judge as the authorized official in all matters relating to this grant. This grant does not require any type of match. Consequently, this grant will have no impact on the general fund.**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.37. Discussion and possible action to provide information to the Court and the public regarding services being obtained from Heliworks for upgrades to the Sheriff's**

**Office Helicopter in the amount of \$126,087.15 in accordance with Subchapter G (Purchases from Federal Schedule Sources of Supply; Section 271.103, of the Texas Local Government Code). [Account #170-2002-8801]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item contingent upon receipt of insurance. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.38. Discussion and possible action to approve the following line item transfers:**

<b>From:</b>	<b>001-2001-6202</b>	<b>Uniforms</b>	<b>\$ 52,609</b>
	<b>001-2001-6205</b>	<b>Materials and Supplies</b>	<b>\$ 8,000</b>
	<b>001-2001-6224</b>	<b>Minor Tools and Appts</b>	<b>\$ 8,000</b>
	<b>001-2001-6401</b>	<b>Bldg Maintenance</b>	<b>\$ 3,000</b>
	<b>001-2060-5601</b>	<b>Admin Travel</b>	<b>\$ 1,750</b>
	<b>001-2060-6006</b>	<b>Advertising</b>	<b>\$ 600</b>
	<b>001-2060-6007</b>	<b>Dues and Membership</b>	<b>\$ 800</b>
	<b>001-2060-6022</b>	<b>Professional Services</b>	<b>\$ 18,871</b>
	<b>001-2060-6201-4</b>	<b>Trash Collection</b>	<b>\$ 3,000</b>
	<b>001-2060-6202</b>	<b>Uniforms</b>	<b>\$ 9,088</b>
	<b>001-2600-6202</b>	<b>Uniforms</b>	<b>\$ 7,000</b>
	<b>001-2600-6205</b>	<b>Materials and Supplies</b>	<b>\$ 1,400</b>
			<b>\$114,118</b>
<b>To:</b>	<b>001-2062-6714</b>	<b>Medical Services</b>	<b>\$ 50,000</b>
	<b>001-2001-5002</b>	<b>Incentive Pay</b>	<b>\$ 8,971</b>
	<b>001-2001-5004</b>	<b>Longevity Pay CPO</b>	<b>\$ 3,611</b>
	<b>001-2060-5002</b>	<b>Incentive Pay</b>	<b>\$ 36,813</b>
	<b>001-2060-5004</b>	<b>Longevity Pay CPO</b>	<b>\$ 4,723</b>
	<b>001-2060-5605</b>	<b>Special Travel (Transport Only)</b>	<b>\$ 10,000</b>
			<b>\$114,118</b>

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Honorable Patricia A. Barrera, Tax Assessor- Collector**

**Item No.39. Discussion and possible action to approve a refund in the amount of \$6,035.14 (H.K. Global Trading, Account #80017000831) paid to the Webb County Tax Assessor-Collector, and applies to Account #80008011106, per Supp 10, Cert 2010, double assessment. [Accounts #001-0700-3063 and #010-0700-3063]**

**Item No.40. Discussion and possible action to approve exception to the current County Wide hiring freeze and to authorize the filling of the following Slots effective immediately.**

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
144	Deputy Tax Collector	\$14.51
30	Clerk	\$12.03

Cmr. Sciaraffa motioned to approve items #39 and #40 as submitted. Cmr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Canales out of the courtroom.

**Casa Blanca Golf Course**

**Item No.41. Discussion and possible action to approve payment for Briggs Equipment for the rental of a box blade and tractor for the installation and preparation of newly sodded areas at the golf course; not to exceed the amount of \$5,000.00. [Account #631-6001-8601]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Garza motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 with Cmr. Canales out of the courtroom.

**Item No.42. Discussion and possible action to approve the following line item transfers:**

<b>From:</b>	<b>800-6016-6004</b>	<b>Telephone</b>	<b>\$ 800</b>
	<b>800-6011-6412</b>	<b>CLUBH Repair &amp; Maint. Club House</b>	<b>\$2,000</b>
	<b>800-6015-6004</b>	<b>Telephone</b>	<b>\$ 400</b>
	<b>800-6011-6004</b>	<b>Telephone</b>	<b><u>\$1,000</u></b>
			<b>\$4,200</b>
<b>To:</b>	<b>800-6016-6005</b>	<b>Postage &amp; Courier Services</b>	<b>\$ 140</b>
	<b>800-6015-6231</b>	<b>Merchandise Cost Hard Goods</b>	<b>\$3,060</b>
	<b>800-6014-6004</b>	<b>Telephone</b>	<b><u>\$1,000</u></b>
			<b>\$4,200</b>

**Community Action Agency**

**Item No.43. Discussion and possible action to approve title changes and the filling of the following Slots. These Slots are Part-time (20 hours per week). Agenda items will not have an impact to the General Fund. [Account #952-4200-3500]**

<u>Slot #</u>	<u>Title</u>	<u>Proposed Title</u>	<u>Hourly Rate</u>
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1217	Food Service Worker	Food Transporter	\$8.25
2001	Food Service Worker	Food Transporter	\$8.25

Comr. Tijerina motioned to approve items #42 and #43 as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 3-0 with Comr. Canales out of the courtroom.

**Emergency Medical Services (Quad City)**

**Item No.44. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-2200-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$400</b>
	<b>001-2200-6403</b>	<b>Repairs &amp; Maint Vehicles</b>	<b>\$200</b>
<b>To:</b>	<b>001-2200-6204-01</b>	<b>Fuel &amp; Lubricants Firetruck</b>	<b>\$600</b>

Comr. Sciaraffa motioned to approve item as submitted. Comr. Garza seconded the motion.

Motion carried 3-0 with Comr. Canales out of the courtroom.

**Engineer**

**Item No.45. Discussion and possible action to approve the following change order for the Espejo Molina ARRA Paving Project.**

**Change Order No.2 – To install a new school zone signal light head including any necessary hardware, labor, and mobilization. The amount to fund this work on the project is \$1,129.16 (ARRA Funding). Final approval is contingent on TxDOT concurrence. [Account # 702-8001-8801-14]**

**Item No.46. Discussion and possible action to authorize the purchasing agent to solicit the invitation for bids 2011-11 for the TxDOT Border Colonia Access Program San Carlos I and II Project #5BCF5032 C2400051, contingent upon TxDOT approval; and any other matters incident thereto, and authorizing the County Judge to execute all relevant documents. [Account #704-8001-8801-14 (BCAP Funds)]**

**Item No.47. Discussion and possible action to approve the following line item transfers:**

<b>From:</b>	<b>801-3001-6402</b>	<b>Rep. &amp; Maint. Equipment</b>	<b>\$2,829.00</b>
	<b>801-3001-6401</b>	<b>Rep. &amp; Maint. Buildings</b>	<b>\$ 160.00</b>
	<b>801-3001-6006</b>	<b>Advertising</b>	<b>\$ 60.00</b>
	<b>801-3002-6214</b>	<b>Chemicals</b>	<b>\$ 80.00</b>
	<b>801-3002-6402</b>	<b>Rep. &amp; Maint. Equipment</b>	<b>\$ 50.00</b>
	<b>801-3004-6014</b>	<b>Equipment Rental</b>	<b>\$ 40.00</b>
	<b>801-3004-6403</b>	<b>Rep. &amp; Maint. Vehicles</b>	<b>\$ 30.00</b>
	<b>801-3004-6408</b>	<b>Rep. &amp; Maint. Sewer Lines</b>	<b>\$ 50.00</b>
			<b><u>\$3,299.00</u></b>

To:	801-3001-6205	Materials & Supplies	\$2,220.00
	801-3001-6407	Rep. & Maint. Waterlines	\$ 345.00
	801-3002-6205	Materials & Supplies	\$ 160.00
	801-3002-6201	Utilities	\$ 574.00
			<u>\$3,299.00</u>

**Item No.48. Discussion and possible action to approve the following line item transfer:**

From:	801-3001-6402	Repairs & Maint. Equipment	\$2,860
To:	801-3001-6202	Uniforms	\$2,700
	801-3001-6017	Printing & Printing Supplies	\$ 160

Cmr. Sciaraffa motioned to approve items #45, #46, #47, and #48 as submitted. Cmr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Canales out of the courtroom.

### Facilities

**Item No.49. Discussion and possible action to approve the following line item transfer:**

From:	001-0106-6402	Repairs & Maint. of Equipment	\$24,800
To:	001-0106-6401	Repairs & Maint. of Buildings	\$24,800

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Canales out of the courtroom.

### Fire Suppression & EMS Services

**Item No.50. Discussion and possible action to allocate additional monies to cover projected shortfalls in operational line items for the County Fire Department through September 30, 2011; with request to authorize the Auditor's office to identify a funding source; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Garza motioned to table item #50. Cmr. Tijerina seconded the motion.

Motion carried 3-0 with Cmr. Canales out of the courtroom.

### Fred & Anita Bruni Community Center

**Item No.51.** Discussion and possible action to accept a donation of Four (4) used computers for the Fred & Anita Bruni Community Center from Texas A&M College Station Colonias Program; and any other matters incident thereto.

**Item No.52.** Discussion and possible action to accept a donation from Mr. John S. Long in the amount of \$150.00 for public events use at the Fred & Anita Bruni Community Center; and any other matters incident thereto.

Comr. Tijerina motioned to approve items #51 and #52 as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 3-0 with Comr. Canales out of the courtroom.

### Head Start

**Item No.56.** Discussion and possible action to approve the Head Start Expansion and Early Head Start Supplemental Application for Fiscal Year 2011–2012 (September 30, 2011 through August 31, 2012). Amounts are for \$1,358,020 (Federal) and \$339,505 (Non-Federal Share) for a Grand Total of \$1,697,525. [Accounts #903 and #908]

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Comr. Garza motioned to approve item as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 3-0 with Comr. Canales out of the courtroom.

**Item No.57.** Discussion and possible action to approve the filling of the following Slots:

<u>Slots #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
2520	ARRA Area Service Worker	\$14.10	21
2519	ARRA Family Service Worker	\$14.14	26
2525	ARRA Teacher Assistant(Temp)	\$10.19	21
1039, 1360	CDA Teacher Assistant	\$ 9.15	21
1088	Bus Driver	\$10.45	21
1142, 1146	Cook	\$ 8.47	21
1105, 1106, 1108	Substitute	\$ 7.91	21

[Accounts #903-4207-5001, #905-4208-5001 and #906-4209-5001]

**Item No.58.** Discussion and possible action to extend the length of employment from 21 to 23.6 Pay Periods for FY 2010 – 2011 for the following employees:

<u>Title</u>	<u>Slots #</u>	<u>Hourly Salary</u>
(9) Area Service Workers	965, 966, 967, 968, 1637, 1648, 1923, 1929, 2520	\$14.10

<b>(4) Area Service Worker</b>	<b>969, 970, 971, 972</b>	<b>\$13.57</b>
<b>(2) Disability Aides</b>	<b>1660, 1940</b>	<b>\$ 8.74</b>
<b>(1) Handy Man</b>	<b>1085</b>	<b>\$10.46</b>

**[Account #903-4208-5001]**

Comr. Garza motioned to approve items #57 and #58 as submitted. Comr. Sciaraffa seconded the motion.

Motion carried 3-0 with Comr. Canales out of the courtroom.

**Larga Vista Community Center**

**Item No.59. Discussion and possible action to accept a donation of Seven (7) used Dell monitors for the Larga Vista Community Center Computer Lab from Texas A&M College Station Colonias Program; and any other matters incident thereto.**

Comr. Sciaraffa motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 with Comr. Canales out of the courtroom.

**Planning**

**Item No.60. Discussion and possible action to approve the following line item transfer:**

<b>From: 010-0102-6224</b>	<b>Minor Tools &amp; Apparatus</b>	<b>\$208</b>
<b>To: 010-0102-6403</b>	<b>Repair &amp; Maintenance Vehicles</b>	<b>\$208</b>

**Item No.61. Discussion and possible action to issue a “Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities” pursuant to 232.028, L.G.C. and authorize an electrical service connection pursuant to Section 232.029 (b), L.G.C. to the following properties:**

- a) Lot 17, Block 7, Pueblo Nuevo Subdivision. Approval is limited to one dwelling only (limited to a total of two dwellings unless replatted).**

**Staff recommends the Court’s approval contingent upon receipt of the Premise Report from the City of Laredo Health Department evidencing the decommissioning of existing septic systems.**

Discussion on file at the Webb County Clerk’s Office June 27, 2011 Commissioner’s Court Meeting DVD.

Comr. Sciaraffa motioned to approve item #60 as submitted and item #61 to include Comr. Jerry Garza as the authorized Commissioner to sign for Judge Valdez. Comr. Tijerina seconded the motion.

Motion carried 3-0 with Comr. Canales out of the courtroom.

**Public Information Officer**

**Item No.62. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>001-0550-6411-01</b>	<b>Repairs &amp; Maint. Audio &amp; Video</b>	<b>\$5,000</b>
<b>To:</b>	<b>001-0550-6205</b>	<b>Materials &amp; Supplies</b>	<b>\$5,000</b>

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to table item #62. Cmr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Canales out of the courtroom.

### **Purchasing**

**Item No.63. Discussion and possible action to purchase/install 60 Votesafe Electronic Poll Books and required software from Votec Corporation #DIR-SDD-937 in the amount of \$115,800; and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Oscar Villarreal, Webb County Election Administrator (HAVA Funds)]**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.64. Discussion and possible action to approve the naming of the park and the wording for the plaque for Trautmann International Park project.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.65. Discussion and possible action to award Bid 2012-75 "Annual Contract for Meter Calibration" to Sendero South. Contract will go into effect July 1, 2011– September 30, 2012.**

Cmr. Tijerina motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.66. Discussion and possible action to authorize the Purchasing Agent to solicit bids for listed contracts for the following:**

### **Solicit Bids**

**Annual Contract for Emulsion  
Annual Contract for Wheel Alignment & Balancing Service  
Annual Contract for Replace Muffler  
Annual Contract for liquid Soil Stabilizer  
Annual Contract for Hot Mix Asphalt  
Annual Contract for Office Supplies  
Annual Contract for Automatic Transmission  
Annual Contract for Auto Electrical Repair Service  
Annual Contract for Brakes & Rotors for Webb County Law Enforcement & County Vehicles  
Annual Contract for Maintenance & Inspections of Fire Extinguishers & Fire Suppression Systems**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.67. Discussion and possible action to purchase timber for Road & Bridge Department from Lowe's Home Center in the amount of \$10,995.22. [Requested by Jose Luis Ramos, Webb County Road & Bridge Superintendent; Account #010-7002-6403 (Road & Bridge Funds)]**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.68. Discussion and possible action to purchase parts to repair and perform Engine overhaul for the Road & Bridge Department, pursuant to Subchapter C. Competitive bidding in General Section 262.024 (D) Discretionary Exemptions, captive replacement parts or components for equipment from Rotex Truck Center in the amount of \$9,944.97. [Requested by Jose Luis Ramos, Webb County Road & Bridge Superintendent; Account #010-7002-6403]**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

**Item No.69. Discussion and possible action to purchase Three (3) Computers and software for the office of Justice of the Peace Pct. 2, PI, 1 from Dell pursuant to Sections 271.101 and 271.102, Subchapter F. Cooperative Purchasing Program (DIR-SDD-890-TX, and 1014), Texas Local Government Code, in an amount of \$4,980.89. [Requested by Ramiro Veliz, Justice of the Peace Pct. 2, PI. 1; Account #016-1042-6224 (Technology Fund)]**

**Item No.70. Discussion and possible action to contract Carrillo & Associates Inc. for construction material testing for the Youth Village JJAEP new facility project in the**

amount of \$5,355.00. [Requested by Fitzgerald Sanchez, Webb County Engineer; Account #701-8001-6022-8 (Professional Services)]

**Utilities**

**Item No.71. Discussion and possible action to approve the following line item transfer:**

<b>From:</b>	<b>801-3001-6201</b>	<b>Utilities</b>	<b>\$10,000</b>
	<b>801-3004-6201</b>	<b>Utilities</b>	<b>\$ 5,000</b>
<b>To:</b>	<b>801-3002-6204</b>	<b>Fuel &amp; Lubricants</b>	<b>\$15,000</b>

**[Requested by John Amaya; Webb County Utilities Director]**

Cmr. Sciaraffa motioned to approve items #69, #70, and #71 as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

**Addendum**

**Administrative Services**

**Item No.1. Discussion and possible action to approve the recommendation of the insurance committee regarding the assignment of markets for the Property and Casualty RFP; and any other matters incident thereto.**

Discussion on file at the Webb County Clerk's Office June 27, 2011 Commissioner's Court Meeting DVD.

Cmr. Garza motioned to approve item as submitted. Cmr. Sciaraffa seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

**Item No.72. Adjourn**

Cmr. Sciaraffa motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 3-0 with Cmr. Tijerina out of the courtroom.

