

**Official Minutes for Webb County
Commissioners Court Meeting
(Approved May 29, 2012)**

Monday, May 14, 2012 at 9:00 AM

Call to order by Judge Danny Valdez

Let it be remembered that a regular meeting of the Webb County Commissioners Court was held at 9:00 a.m. at the regular meeting place with the following members present to wit:

Danny Valdez	County Judge
Frank Sciaraffa	Commissioner, Pct. 1
Rosaura "Wawi" Tijerina	Commissioner, Pct. 2
Jerry Garza	Commissioner, Pct. 3
Jaime Alberto Canales	Commissioner, Pct. 4

Thus constituting a quorum, the Commissioners Court proceeded to act upon the Agenda as posted in the meeting notice of the 11th day of April 2012. Present also were Ms. Virginia Martinez, Deputy County Clerk representing Mrs. Margie Ramirez Ibarra, Ex-officio Clerk of the Commissioners Court, various officers and others interested in the business of the Court.

Item No.1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk

Cmr. Garza motioned to excuse Cmr. Sciaraffa. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Cmr. Garza motioned to excuse Cmr. Canales. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.2. Pledge of Allegiance

9:04 a.m. – Cmr. Canales present.

Item No.3. Approval of Minutes for April 23, 2012

Cmr. Tijerina motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.4. Approval of Bills, Payroll, and Monthly Report

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

County Auditor, Leo Flores presented his monthly report for April 2012.

Comr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Item No.5. Communications

Judge Valdez reminded everyone about the importance of voting and that early voting had begun today May 14, 2012. He stated that Mr. Larry Sanchez, PIO had produced two PSAs that will be airing on the radio and on TV.

PIO, Mr. Larry Sanchez presented two PSAs emphasizing the importance of voting.

Comr. Canales welcomed everyone presented and wished all mothers a happy belated Mother's Day. He also emphasized the importance of voting and encouraged everyone to vote. Comr. Canales congratulated Judge Valdez on his first community event and also wished him the best of luck on his upcoming fishing derby. He invited all veterans to the Hero Salute Luncheon to be held on Tuesday, May 15, 2012 at the Cesar's Reception Hall at 12:00 p.m.

Comr. Garza reminded everyone about the importance of voting and encouraged the public to exercise their right to vote. He wished every mother a Happy Mother's Day. Comr. Garza welcomed all the student athletes who were present. He invited all veterans to the Hero Salute Luncheon and thanked them for everything they've done. Comr. Garza thanked the Webb County family for participating in the Cooling our Veterans fundraiser.

Comr. Tijerina congratulated all mothers in Webb County for Mother's Day. She wished a Happy Birthday to the PIO, Mr. Larry Sanchez. Comr. Tijerina congratulated Sheriff Martin Cuellar and his staff for hosting an appreciation luncheon for all correction officers. She congratulated Chief Pete Arredondo on his wedding. Comr. Tijerina thanked all the women who helped out in the Habitat for Humanity's Women Build. She congratulated Comr. Sciaraffa for his announcement for Phase II of La Presa Park. Comr. Tijerina congratulated Judge Valdez on his first community foundation event and also wished him the best of luck on his upcoming fishing derby. She congratulated Comr. Garza and Comr. Canales on their Cooling our Veterans fundraiser. Comr. Tijerina sent out her heartfelt condolences to Sonia De Leon's sister, Linda De Leon Dominguez Family. She sent out her heartfelt condolences to the family of Sylvia Davila, Louis Bruni, and Eloy Juarez. Comr. Tijerina sent out her heartfelt condolences to the family of Rebecca Cigarroa Uribe and Rene Mendez. Lastly, she welcomed Roberto Marshall, president of the Webb Consolidated Independent School Board.

Judge Valdez reminded the public about exercising their right to vote. He congratulated Comr. Garza and Comr. Sciaraffa on their elections. Judge Valdez commended and congratulated Comr. Sciaraffa on the ground breaking ceremony for La Presa Park Phase II and also for unveiling of the El Cenizo Public Library. He welcomed and recognized the student athletes present.

Item No.6. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing

to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of Three (3) minutes within which to make any/all public comments.

Robert Marshall, president of the school board at the Webb Consolidated Independent School in the Quad City area

Mr. Marshall spoke in favor of item #10.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

The Commissioners Court read a proclamation addressing and the declaring the month of May as "Elderly Abuse Month"

Cynthia Angiano, Isaac Garza, Evelyn Palacios, and Isela Diaz, representatives from Adult Protective Services were in attendance.

Cmr. Garza motioned to bring up items #11 and #12. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Jerry Garza, Webb County Commissioner Pct. 3

Item No.11. Status report on the remodeling project for the Justice of the Peace, Pct. 4 office building; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Justice of the Peace Precinct 4, Judge Oscar Martinez was in attendance to present a status report regarding the remodeling project for the Justice of the Peace, Pct. 4 office building.

Item No.12. Discussion and possible action to increase funding for the construction/repairs to the offices of J.P. Oscar Martinez from \$312,480 to \$497,844 to be utilized as follows:

Additional building space	\$101,710
Energy Savings Light fixtures	\$ 18,846
Revised A&E Fee Balance	\$ 19,808
Furniture, Telephones, Security Cameras	<u>\$ 45,000</u>
	\$185,364

Funding Source: Permanent Improvement Fund #604-0101-8103

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 4-0 by unanimous consent.

Honorable Danny Valdez, Webb County Judge

- Item No.7. Introduction and recognition of the John B. Alexander 2011-12 Lady Bulldogs with presentation of certificates for their accomplishments of being Laredo's All Time Record Champions.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

The Commissioners Court recognized and presented certificates to the John B. Alexander 2011-12 Lady Bulldogs for their accomplishments of being Laredo's All Time Record Champions.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

- Item No.8. Recognition and presentation of Certificates of Achievement to the 2011-2012 All-Webb County Golf Team, including male and female Players of the Year and Coach of the Year. [Co-Sponsored by Danny Valdez, Webb County Judge]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

The Commissioners Court recognized and presented certificates of achievement to the 2011-2012 All-Webb County Golf Team, including male and female Players of the Year and Coach of the Year.

- Item No.9. Discussion and possible action pursuant to the Public Hearing held on October 11, 2011 (where the Court voted unanimously to designate the proposed area in eastern Webb County a wind energy reinvestment zone because it will attract major investment in the zone and will contribute to the economic development of Webb County) to authorize the Webb County Judge to execute on behalf of Webb County, Texas the Resolution and Order. [Co-Sponsored by Danny Valdez, Webb County Judge]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Garza seconded the motion.

Motion carried 4-0 by unanimous consent.

- Item No.10. Discussion and possible action pursuant to Texas Tax Code §312.402, as amended, to enter an Order approving a Tax Abatement Agreement between Webb County, Texas and Whitetail Wind Energy, LLC, the prospective owner of taxable property to be located in Webb County Wind Energy Reinvestment Zone 2 for a maximum term of Ten (10) years and any other matters incident thereto, and authorizing the Webb County Judge and Webb County Clerk to execute and deliver the Tax Abatement on behalf of Webb County, Texas and all relevant documents. [Co-Sponsored by Danny Valdez, Webb County Judge] [Closed Session requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney) and Section 551.087 (Economic Development Negotiations)]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Mr. Dan King, project development manager for Whitetail Wind Energy project and Mr. Wes Jackson, representative, were in attendance to give a presentation regarding the Whitetail Wind Energy Project.

Comr. Tijerina motioned to approve item #10 contingent upon the agreement of Whitetail Wind Energy and Webb County on the items discussed. Judge Valdez seconded the motion.

Motion carried 4-0 by unanimous consent.

10: 24 a.m. - Comr. Garza stepped out of the courtroom.

(Recess 10:24 – 10:58 a.m.)

Honorable Rudy Rodriguez, Constable Pct. 1

Item No.28. Discussion and possible action to approve the purchase of Ten (10) new vehicles in the amount of \$408,621.50 pursuant to Sections 271.101 and 271.102 Cooperative Program Contract #HGAC RA08-01 and Contract BuyBoard #358-10 with Ten (10) mobile radios in the amount of \$55,788.00 which total to \$464,409.50 as stated on letter submitted to each Honorable Member of the Commissioners Court and County Auditor on March 22, 2012 with attachments. [Funding Source-Capital Outlay Fund #603-0101-8801]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Comr. Canales motioned to approve \$100,000.00 on item #28 and to give priority to his request in the Capital Outlay 2012 issue. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Anna L. Cavazos Ramirez, County Attorney

Item No.13. Discussion and possible action to enter into a Twenty-Four (24) month (September 1, 2012 through August 31, 2014) Dental Health Service Agreement with Dr. Hector Lopez, D.D.S. for children enrolled in the Webb County Head Start Program at reduced fees as set forth in the agreement (Attachment "A") and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director, Accounts #903-4207-6218 and Early Head Start #903-4208-6218]

Judge Valdez motioned to table item #13. Comr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

- Item No.14. Discussion and possible action to enter into a Two (2) year (April 2, 2012 through April 1, 2014) Lease Agreement with the City of Laredo for the Tatangelo Head Start Center located at 2200 Zacatecas St. with an option to renew for an additional Two (2) years at a monthly rate of Six Hundred Sixteen Dollars (\$616.00) for a total amount of Fourteen Thousand Seven Hundred Eighty-Four Dollars (\$14,784.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6012]
- Item No.15. Discussion and possible action to enter into a Two (2) year (April 2, 2012 through April 1, 2014) Lease Agreement with the City of Laredo for the Jesus Garcia Head Start Center located at 2518 Cedar Ave., with an option to renew for an additional Two (2) years at a monthly rate of Nine Hundred Dollars (\$900.00) for a total amount of Twenty- One Thousand Six Hundred Dollars (\$21,600.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6012]
- Item No.16. Discussion and possible action to enter into a Two (2) year (April 2, 2012 through April 1, 2014) Lease Agreement with the City of Laredo for the Villa Alegre Head Start Center located at 3501 Eagle Pass, with an option to renew for an additional Two (2) years at a monthly rate of Eight Hundred Ninety-Three Dollars (\$893.00) for a total amount of Twenty-One Thousand Four Hundred Thirty-Two Dollars (\$21,432.00) over the term of the agreement and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6012]

Judge Valdez motioned to approve items #14, #15, and #16 as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

- Item No.17. Discussion and possible action to approve an Affidavit of Indigency form for all applications filed at the County Attorney's office for Court Committed services for Mental and Chemical dependency evaluations and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Isidro Alaniz, District Attorney

- Item No.18. Discussion and possible action to approve the transfer of One (1) unmarked vehicle from the Webb County District Attorney's Office to the Webb County Justice of the Peace Precinct 4 Office.

Vehicle Description

2006 Chevy Impala
VIN#2G1WS551469386903
County Unit #09-54

Honorable Elma T. Salinas-Ender, 341st District Court Judge

Item No.19. Discussion and possible action to approve the purchase of the following items for the 341st Judicial District Court: [Funding Source - Capital Outlay Fund #603-0101-8801]

9 Computers, software, printers	\$17,000
Executive Desk and Chair	\$ 3,500
Window blinds for Courtroom	\$ 5,000
Steno Writer w/wireless kit	<u>\$ 5,200</u>
	\$30,700

Honorable Alvino "Ben" Morales, County Court at Law 1 Judge

Item No.20. Discussion and possible action to approve the following line item transfer:

From:	001-1010-6024	Court Appointed Attorney	\$3,000
To:	001-1010-6010	Books & Subscriptions	\$3,000

Judge Valdez motioned to approve items #18, #19, and #20 as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Jesus Garza, County Court at Law 2 Judge

Item No.21. Discussion and possible action to approve the purchase of the following items in the amount of \$8,073.65. [Funding Source - Capital Outlay Fund #603-0101-8801]

Lowe's Home Centers, Inc. (see attached)	\$ 781.94
Stenograph, L.L.C. (Case CATalyst Upgrade Version & Annual Support Plan)	\$1,575.00
2 EA. - 37" 60 HZ LCD TV 1080P, 2 HDMI @ \$428.00 ea.	\$ 856.00
2 EA. - Omnimount – Full Motion TV Mount 32" – 63" . @ \$89.88 ea.	\$ 179.76
2 EA. – Think Pad T420s- Express (see attached) @ \$1,682.00	\$3,364.00
1 EA. – Desk 66 x 30 (LLR68579)	\$ 389.00
1 EA. – Desk Return (LLR68585)	\$ 299.00
1 EA. - Keyboard Tray (LLR68599)	\$ 129.00
1 EA. – Troy Leather Chair (GLB-3966BK450550)	<u>\$ 499.95</u>
	\$8,073.65

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Comr. Canales motioned to approve item as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Hector Liendo, Justice of the Peace Pct. 1 Pl. 1

Item No.22. Discussion and possible action to approve the transfer of employees within the following Slots with salary changes and approve the filling of the resultant vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective May 18, 2012:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2607	Clerk	\$10.71
To:	2352	Court Clerk	\$10.92
From:	2682	Traffic Clerk	\$10.00
To:	2607	Clerk	\$10.71
To Fill:	2682	Traffic Clerk	\$10.00

Item No.23. Discussion and possible action to approve the following line item transfer:

From:	001-1040-6005	Postage & Courier Services	\$550
To:	001-1040-6010	Books & Subscriptions	\$550

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Comr. Canales motioned to approve items #22 and #23 as submitted. Comr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Ramiro Veliz, Justice of the Peace Pct. 2 Pl. 1

Item No.24. Discussion and possible action to approve the following purchases and construction costs:

<u>Item</u>	<u>Amount</u>
Court Room Chairs (30)	\$ 4,200.00
Lobby Chairs (set of 4 chairs x 3)	\$ 1,800.00
Computers (3)	\$ 4,873.20
Judge's Chair	\$ 259.00
Guest Arm Chairs (2)	\$ 298.00
Clerk Chairs (11)	<u>\$ 1,518.00</u>

Funding Source – Capital Outlay Fund #603-0101-8801 \$12,948.20

Extension of Office (2 offices) \$ 7,000.00

Funding Source – Permanent Improvement Fund #604-0101-8103

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.25. Discussion and possible action to approve the following title changes and to adjust the pay rate for the following Slots:

<u>Slot #</u>		<u>Title</u>	<u>Hourly Rate</u>
2608	From:	Warrant Peace Officer	\$15.43
	To:	Certified Peace Officer	\$21.83
2240	From:	Certified Peace Officer	\$21.83
	To:	Warrant Peace Officer	\$15.43

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Ricardo Rangel, Justice of the Peace Pct. 2 Pl. 2

Item No.26. Discussion and possible action to approve an amount of \$20,000.00 from the Permanent Improvement Fund to cover the costs associated with the renovation of the office in Precinct 2, Place 2. [Account #604-0101-8103]

Honorable Oscar Martinez, Justice of the Peace Pct. 4

Item No.27. Discussion and possible action to approve the filling of the following Slots, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective May 18, 2012:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2135	Traffic Clerk I	\$11.71
2198	Asst. Traffic Dept. Supervisor	\$16.12

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve items #26 and #27 as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Ricardo Rodriguez, Constable Pct. 2

Item No.29. Discussion and possible action to approve remodeling and creation of office in Constable Pct. 2 building for use by department administration in the amount of \$4,232.00. [Funding Source–Permanent Improvement Fund #604-0101-8103]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Martin Cuellar, Sheriff

Item No.30. Discussion and possible action to approve the submission of a FY 2012 Justice Assistance Grant (JAG) to the U.S. Department of Justice in conjunction with the City of Laredo Police Department for medical scanning, management, and digitization technology improvement in the form of software, hardware, and contractual services for the Webb County jail in the amount of \$48,295.50 and designating the County Judge as the authorized official in all matters relating to this grant. This grant requires no cash match; and, thus, is at no cost to Webb County.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

(Recess 11:15 – 11:17 a.m.)

Item No.31. Discussion and possible action on an order by the Webb County Commissioners Court to adopt the latest Homeland Security and Emergency Management policies and procedures for the required ICS NIMS Training and NIMSCAST Reporting for timely required compliance with the Department of Homeland Security mandated policy to include but not limited to the following Webb County offices/divisions: Emergency Management, Aviation, Fire Department, Water Utility, Sheriff's Office, Road and Bridge, and any other applicable department/office. Each afore-mentioned office/department shall appoint a minimum of one point-of-contact (POC), and offices/departments are encouraged to appoint a back-up POC. All afore-mentioned departments/offices are required to keep their POC's current and immediately notify the main Webb County Emergency Manager/Webb County NIMSCAST POC of any changes. Department/ Office POCs will return completed training surveys in a timely manner to the Webb County Emergency Manager/Webb County NIMSCAST POC,

including maintaining written documentation/training certificates of mandated training compliance objectives. These objectives include all applicable departments maintaining accurate records of personnel who have received ICS training and maintain written documentation that details timely completion of compliance requirements.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.32. Discussion and possible action to approve a vehicle lease agreement with EAN Holdings, LLC (DBA, Enterprises Rent-A-Car) for Six (6) vehicles not to exceed \$54,648.00 for 12 months pursuant to Subchapter G. Purchases from Federal Schedule Sources of Supply (Section 271.103) of the Texas Local Governmental Code, GSA Number v33F-0015S and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Account #TBD (Southwest Border Alliance Grant)]

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.33. Discussion and possible action to enter into a Building lease agreement between Mouse Properties Holdings, LTD and Webb County for a Twelve (12) month period in the amount of \$96,925.20 and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [SW Border Alliance Grant]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.34. Discussion and possible action to approve the following line item transfers:

From:	001-2001-6204	Fuel & Lubricants	\$ 9,000
	001-2001-6401	Bldg. Maintenance	\$ 7,000
	001-2001-6730	Narcotics Disposal	\$ 20,000
	001-2060-5605	Special Travel	\$ 10,000
	001-2060-6023-03	Dimmit	\$ 40,000
	001-2060-6023-04	Zapata	\$ 68,000
	001-2062-6714	Medical Services	\$ 63,000
	001-2600-6202	Uniforms	<u>\$ 13,000</u>
			\$230,000

To:	001-2001-5001	Payroll Cost	\$ 7,405
	001-2001-5301	FICA County Share	\$ 566
	001-2001-5303	Retirement Co. Share	\$ 741
	001-2001-5305	Worker Compensation	\$ 389
	001-2001-5306	Unemployment Tax	\$ 122
	001-2001-6001	Office Supplies	\$ 8,000
	001-2001-6014	Equip Rental	\$ 5,000
	001-2001-6224	Minor Tools & Appt.	\$ 5,000
	001-2001-6706	K9 Expense	\$ 5,000
	001-2001-6740	Forensic Exam	\$ 2,000
	001-2060-5001	Payroll Cost	\$ 11,892
	001-2060-5005	Part time	\$ 44,681
	001-2060-5301	FICA County Share	\$ 910
	001-2060-5303	Retirement Co. Share	\$ 1,189
	001-2060-5305	Worker Compensation	\$ 624
	001-2060-5306	Unemployment Tax	\$ 196
	001-2060-6001	Office Supplies	\$ 8,000
	001-2061-5001	Payroll Cost	\$ 30,738
	001-2061-5003	Overtime	\$ 25,000
	001-2061-5301	FICA County Share	\$ 2,351
	001-2061-5303	Retirement Co. Share	\$ 3,074
	001-2061-5305	Worker Compensation	\$ 1,614
	001-2061-5306	Unemployment Tax	\$ 508
	001-2062-6205	Materials & Supplies	<u>\$ 65,000</u>
			\$230,000

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Honorable Patricia A. Barrera, Tax Assessor- Collector

Item No.35. Discussion and possible action to approve the following refunds:

- a. \$1,755.44 to Martha B. Santos, for Invoice #900-90221-215 (\$1,725.97), Account #001-0700-3063, and Invoice #900-90221-215 (\$29.47), Account #010-0700-3063, Supp. 8, Cert 2011, property did not exist at location described in appraisal roll for years 2007-2008.
- b. \$1,316.00 to Webb County Tax Office, for Invoice #900-90221-215 (\$1,271.69), Account #001-0700-3063, and Invoice #900-90221-215 (\$44.31), Account #010-0700-3063, Supp. 8, Cert 2011, property did not exist at location described in appraisal roll for years 2007-2008. Apply refund to owner's (Martha B. Santos) property Account #927-00005-076. [Accounts #001-0700-3063 and #010-0700-3063]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Administrative Services

Item No.36. Discussion and possible action to approve title changes to the following Slots; no impact on the budget. Title changes were previously approved by Civil Service; and any other matters incident thereto.

<u>Slot #</u>		<u>Title</u>
0874	From:	Special Projects Coordinator
	To:	Wellness/Special Projects Coordinator
2461	From:	Safety/Loss Control Clerk
	To:	Safety/Loss Control Coordinator

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.37. Discussion and possible action for the approval of the following line item transfers:

From:	001-0114-5601	Administrative Travel	\$4,000
To:	001-0114-6011	Training & Education	\$4,000

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.38. Discussion and possible action to approve the Job Descriptions for Director of Facilities and Maintenance and Webb County Engineer, and direct Administrative Services to commence RFQ process for said vacancies.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.39. Discussion and possible action to select dates to conduct annual performance evaluations for the Webb County Department Heads; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Comr. Canales motioned to approve June 26 and possibly June 27, 2012 as the dates to conduct the annual performance evaluations for the Webb County Department Heads. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Auditor

Item No.40. Presentation of the *Conduct of Audit Report* for Webb County for the Fiscal Year ended September 30, 2011 by Rene Gonzalez of Garza/Gonzalez & Associates, Certified Public Accountants, and action to accept the Audited Basic Financial Statements for Webb County for the Fiscal Year ended September 30, 2011.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Mr. Rene Gonzalez of Garza/Gonzalez & Associates, Certified Public Accountants was in attendance to give a presentation regarding the Conduct of Audit Report for Webb County for the Fiscal Year ended September 30, 2011.

Building Maintenance

Item No.41. Discussion and possible action to approve the filling of the following vacant Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0620	Grounds Supervisor	\$21.19

Casa Blanca Golf Course

Item No.42. Discussion and possible action to approve the following line item transfer:

From:	800-6016-6006	Advertising	\$350
To:	800-6016-6005	Postage	\$350

Community Action Agency

Item No.43. Discussion and possible action to authorize the Webb County Community Action Agency/Self Help Center to enter into an annual agreement with the Laredo Community College for skills training to benefit Webb County colonia residents. The skills training shall consist of Construction Skills Certification and Computer Skills Certification geared toward providing an employable skill for colonia residents and thus providing the necessary tools to transition out of poverty.

Item No.44. Discussion and possible action to authorize the Webb County Community Action Agency (CAA) to enter into a Non-financial partnership with the Literacy Volunteers of Laredo "LVL". Through this partnership, CAA will implement a Literacy Program for its clients. The Program will benefit the clients by providing them with an additional long-term sustainable resource in their efforts to transition out of poverty.

Item No.45. Discussion and possible action to accept the recommendation from the Webb County Housing Rehabilitation Scoring Committee to approve the following Five (5) applicants to receive housing assistance under the Self Help Center and/or Rural Development Housing Preservation Grant programs and authorize the Purchasing Agent to solicit bids for the approved applicants.

- 1) Rogelio Fernandez – 246 Tanquecitos Rd., Colonia Tanquecitos I
- 2) Rafaela Aguirre – 7499 Kay Bailey Rd., Colonia San Carlos II
- 3) Jose Medina – 285 Nacogdoches, Colonia San Carlos II
- 4) Arcadio Cardenas – 212 Cardenas, Colonia Peñitas West
- 5) Irene Gonzalez – 175 Palomino Rd., Colonia Peñitas West

Housing rehabilitation/reconstruction costs to be covered by grants, TCDP Contract #728023 and/or RD Housing Preservation Grant. [Accounts #507-6500-7037-3 and #469-4301-7037-3]

Item No.46. Discussion and possible action to accept \$67.29 from Nueces Electric Cooperative. The Webb County Community Action Agency will utilize these funds to assist qualified Nueces Electric Cooperative clients. [Account #907-4202-7004]

Item No.47. Discussion and possible action to authorize the release of the 10% retainage payment (\$3,400.00) to Habitat for Humanity of Laredo, Inc. for the New Home Construction for Consuelo and Ramiro Ruiz, 532 France Ct. and the 10% retainage payment (\$3,300.00) to Habitat for Humanity of Laredo Inc. for the New Home Construction for Emilio and Ileana Raz, 519 Violette Dr., under the Self-Help Center New Construction Program. To be paid from grant funds. [Account #507-6500-7046]

Cmr. Tijerina motioned to approve items #41, #42, #43, #44, #45, #46, and #47 as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Economic Development

Item No.48. Discussion and possible action to authorize the Webb County to submit Performance Statement Amendment to the Texas Department of Agriculture (TDA) to remove the Oilton Water Well from the contract's Performance Statement due to high level of arsenic found in the water and water well is unable to be approved by TCEQ preventing it from being placed into operation with the Oilton Water Supply Corporation distribution system; and authorize the County Judge to sign all relevant documentation.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.49. Discussion and possible action to authorize the County of Webb to refund an amount between \$53,179.60 and \$174,229.00 to the Texas Department of Agriculture (TDA) for the construction of the Oilton Water Well due to high arsenic levels found in the water and water well is unable to be approved by TCEQ preventing it from being placed into operation with the Oilton Water Supply Corporation distribution system and authorize the County Judge to sign all relevant documentation; and any other matters incident thereto.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.50. Discussion and possible action to authorize the submission of a US Department of Housing and Urban Development (HUD) - Emergency Solutions Grants Program (ESG) application to the City of Laredo for Homeless Prevention - Rental Assistance and Rapid Re-Housing - Rental Assistance for up to \$113,000 in grant funding; and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the US Department of Housing and Urban Development - Emergency Solutions Grants (ESG) Program. The grant requires a 100% in-kind match commitment that shall be provided through staff support.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Tijerina motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

El Cenizo Community Center

Item No.51. Discussion and possible action to approve the following line item transfer:

From:	001-6101-5601	Administrative Travel	\$500
To:	001-6101-6205	Materials & Supplies	\$500

Engineer

Item No.52. Discussion and possible action to approve the following line item transfers:

From:	010-0115-5601	Administrative Travel	\$2,500
	010-0115-6011	Training & Education	<u>\$1,500</u>
			\$4,000
To:	010-0115-6001	Office Supplies	\$1,500
	010-0115-6204	Fuel & Lube	<u>\$2,500</u>
			\$4,000

Head Start

Item No.53. Discussion and possible action to approve the filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Salary</u>	<u>Pay Periods</u>
2567	EHS Teacher Floater	\$8.85	26

Judge Valdez motioned to approve items #51, #52, and #53 as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Indigent Healthcare Services

Item No.54. Discussion and possible action to approve the filling of the following Slot, subject upon the availability of payroll funds and any applicable Civil Service timelines, effective May 18, 2012:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1891	Front Desk Coordinator	Up to \$10.92

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item with the effective date after Civil Service timelines. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.55. Discussion and possible action to approve the following line item transfer:

From:	001-4101-6502	Janitorial Supplies	\$1,400
To:	001-4101-5601	Administrative Travel	\$1,400

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Juvenile Probation Department

Item No.56. Discussion and possible action to approve funding in the amount of \$46,000 to complete the purchase of furniture, cameras, and computers for the JJAEP. [Funding Source– Capital Outlay Fund #603-0101-8801]

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Management Information Systems

Item No.57. Discussion and possible action to approve the following line item transfer:

From:	001-0500-6402 Repairs & Maint. Equipment	\$30,000
To:	001-0500-6224 Minor Tools & Apparatus	\$30,000

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.58. Discussion and possible action to approve a salary change to the following Slot as per original budgeted rate, effective May 18, 2012:

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	1795	Network Specialist I	\$16.85
To:	1795	Network Specialist I	\$18.73

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Planning

Item No.60. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements Regarding the Connection of Utilities" pursuant to 232.028, L.G.C. and authorize an electrical service connection pursuant to Section 232.029 (b), L.G.C. to the following property:

- a) An unplatted 1.00 acre tract of land, more or less, out of and part of Tract 9, Laredo Ranchettes Subdivision; said tract is identified by the 2012 Tax Roll as Property ID 275919 (ID 589).

Approval is contingent upon certification evidencing connection of all facilities to a licensed OSSF (On-Site Sewage Facility) and limited to a total of two dwellings unless replatted.

- b) An unplatted 0.7437 acre tract of land, more or less, out of and part of Tract 46, Tanquecitos South Acres as recorded in Vol. 1943, Pg. 841, WCDR; said tract is identified on the 2011 Tax Roll as Property ID 221446 (ID 334).

Approval is limited to one dwelling unless replatted. Staff recommends approval.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

- Item No.59. Discussion and possible action to approve/deny Preliminary and Final Plat Approval of Lot 25, Block 3, Old Milwaukee East Subdivision for non-residential purposes contingent upon compliance with staff comments pursuant to Planning Advisory Board recommendations of June 23, 2010 (ID 692).

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Purchasing

- Item No.61. Discussion and possible action to approve the procurement of Twenty (20) firearms and associated holsters for Sheriff's Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Buy Board Contract 363.10, Texas Local Government Code from GT Distributors in the amount of \$15,246.00. This equipment is grant-funded; and, thus, is at no cost to Webb County. [Requested by Martin Cuellar, Webb County Sheriff; Account #329-2001-6228]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

- Item No.62. Discussion and possible action to approve the procurement of Seventeen (17) patrol bulletproof vests and associated carriers and trauma plates; Eighteen (18) investigator bulletproof vests and associated threat plates, ballistic collars, vests,

panels, and rifle plates; and Five (5) K-9 vests and associated K-9 identifiers for Sheriff's Department pursuant to Sections 271.101 and 271.102, Subchapter F., Cooperative Purchasing Program Buy Board Contract 363.10, Texas Local Government Code from Nardis Public Safety in the amount of in the amount of \$42,285.50. This equipment is grant-funded; and, thus, is at no cost to Webb County. [Requested by Martin Cuellar, Webb County Sheriff; Account #329-2001-7211-06]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.63. Discussion and possible action to purchase Five (5) computers for the Sheriff's Department pursuant to Sections 271.101 and 721.102, Subchapter F., Cooperative Purchasing Program Buy Board Contract 331-09, Texas Local Government Code from Southern Computer Warehouse in the amount of \$5,502.45. [Requested by Martin Cuellar, Webb County Sheriff; Account #312-2001-6224 (CJD -CCHRCR Fund)]

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.64. Discussion and possible action to purchase One Thousand Two Hundred and Eighteen (1,218) Teaching Strategies Gold Portfolios for Head Start Department pursuant to Section 262.024 Discretionary Exemptions (a),(7) from Teaching Strategies for Early Childhood in the amount of \$18,209.10. [Requested by Aliza Oliveros, Webb County Head Start Director; Account #903-4208-6069 (Head Start Funds)]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Cmr. Canales motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.65. Discussion and possible action to dispose of salvage and surplus property equipment and furniture that has become obsolete for future use as per Section 263, 151 Subchapter D(1). Disposition of Salvage Surplus Property, Texas Local Government Code and all other miscellaneous items.

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.66. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the following contracts:

- Bid 2012-80-2 "3 month contract for Paper, Toner and Ink Cartridges"
- RFQ 2012-86 "Annual Contract for Medical Professional Services for Head Starts"
- RFQ 2012-87 "Annual Contract for Dental Professional Services for Head Starts"
- RFQ 2012-88 "Annual Contract for Psychological Professional Services for Head Starts"
- RFQ 2012-89 "Annual Contract for Neurological Professional Services for Head Starts"
- RFQ 2012-90 "Annual Contract for Cardiology Professional Services for Head Starts"
- RFQ 2012-91 "Annual Contract for Optometry Professional Services for Head Starts"
- RFQ 2012-92 "Annual Contract Audiology Professional Services for Head Starts"
- RFQ 2012-93 "Annual Contract for Speech Therapy Services for Head Starts"
- RFQ 2012-94 "Annual Contract for Student Counseling Services for Head Starts"
- RFQ 2012-95 "Annual Contract for Nutritionist's Professional Services for Head Starts"

Judge Valdez motioned to approve item as submitted. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.67 Discussion and possible action to award RFP 2012-104 Service Provider to Webb County Community Action Agency, the qualified and sole proposer. [Requested by Juan Vargas, Webb County Economic Development Director]

Judge Valdez motioned to approve item as submitted. Cmr. Tijerina seconded the motion.

Motion carried 3-0 by unanimous consent.

Road and Bridge

Item No.68. Discussion and possible action to approve a transfer of employee within the following Slots and to approve a salary change to Slot 689 as per original budgeted rate, effective May 18, 2012. [Account 3010-7002-5001]

	<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
From:	2116	Truck Driver	\$13.09
To:	690	Field Lube/Fuel Man	\$13.42
From:	689	Dump Truck Driver	\$12.83
To:	689	Dump Truck Driver	\$13.09

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Comr. Tijerina motioned to approve item as submitted. Judge Valdez seconded the motion.

Motion carried 3-0 by unanimous consent.

Comr. Tijerina motioned to bring back item #38. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Administrative Services

Item No.38. Discussion and possible action to approve the Job Descriptions for Director of Facilities and Maintenance and Webb County Engineer, and direct Administrative Services to commence RFQ process for said vacancies.

Judge Valdez rescinded his motion on the vote that was taken to proceed with the approval of the Job Descriptions for Director of Facilities and Maintenance and Webb County Engineer. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Comr. Tijerina motioned to table item #38. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Judge Valdez motioned to go into Executive Session on items #69 and #70. Comr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

(Executive Session 12:02 – 12:20 p.m.)

No action taken.

Closed Session/Executive Session

Item No.69. Discussion and possible action to approve tendering remaining funds in the SIR to OneBeacon Insurance Company in the case entitled Thelma M. Garza, Individually, and as Representative of the Estate of Charles Gabriel Trevino Johnson v. Webb County, Texas; Cause Number 2011CVT1202D2, pending in the 111th District Court of Webb County, Texas and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez motioned for the amount of \$20,077.58 left in the SIR be tendered to OneBeacon Insurance Company. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.

Item No.70. Discussion, status report, and possible action regarding No. 12-40330; Luis Montes vs. Cynthia Mares; In the Fifth Circuit Court of Appeals. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

Discussion on file at the Webb County Clerk's Office May 14, 2012 Commissioners Court Meeting DVD.

Judge Valdez stated that item #70 was just a status report.

Item No.71. Adjourn

Cmr. Tijerina motioned to adjourn. Cmr. Canales seconded the motion.

Motion carried 3-0 by unanimous consent.