

COMPLAINT FORM

Title VI Complaint Form

Section I

Name:
Address:
Telephone (home)_____ (work)_____ (other)_____
Electronic Mail Address:_____

Accessible Format Large Print Audio Tape
Requirements? TDD Other

Section II

Are you filling this complaint on your behalf? Yes No
*If you answered, "yes" to this question, go to section III.
If not, please supply the name and relationship of the person for whom you are
complaining: _____/_____

Please explain why you have filed for a third party:

Please confirm that you have obtained the permission of the Aggrieved party if
you are filing on the behalf of a third party: Yes No

Section III

I believe the discrimination I experienced was based on (check all that apply):

Race Color National Origin

Date of Alleged Discrimination (Month, Day, Year): _____/_____/_____

Explain as clearly as possible what happen and why you believe you were
discriminated against. Describe all persons who were involved. Include the
name and contact information of the person(s) who discriminated against you (if
known) as well as names and contact information of any witnesses. If more
spaces is needed use back of this form.

Section IV

Have you previously filed a Title VI complaint with this agency? ___Yes ___No

Section V

Have you filed this complaint with any other Federal, State or local agency, or with any Federal or State court? ___ Yes ___ No

If yes, check all that apply:

___ Federal Agency: _____
___ Federal Court: _____ ___ State Agency _____
___ State Court: _____ ___ Local Agency _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____
Title: _____
Address: _____
Telephone: _____

Section VI

Name of agency complaint is against:

Contact Person:

Title:

Telephone Number:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and Date required below

Signature

Date

Please submit this form in person at the address below, or mail this form to:
El Aguila Transit Manager
4801 Daughtery Ave.
Laredo, Texas 78041