

CAUSE NO. \_\_\_\_\_

**PRETRIAL GUIDELINE ORDER**

_____	§	IN THE COUNTY COURT OF
_____	§	WEBB COUNTY, TEXAS
VS	§	COUNTY COURT AT LAW
_____	§	NO. 1
_____	§	

LEVEL ONE: \_\_\_\_\_ LEVEL TWO: \_\_\_\_\_ LEVEL THREE: \_\_\_\_\_

**JURY TRIAL/TRIAL DATE:** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at 8:30am.

Estimated time/duration of trial: \_\_\_\_\_ **Final Pre-Trial Date:**

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_ at 8:30a.m. Plaintiff's and Defendant's Motion in Limine, Jury Questions, and Instructions shall be filed by the Final Pre-Trial Conference date. All Plaintiff and Defendants Exhibits and Witness List must be presented for inspection at the Final Pre-Trial Conference and the list must be provided to opposing counsel at the Final Pre-Trial. **A prepared Charge of the Court, Witness List, Exhibit List and Motions in Limine shall be filed no later than 5:00 p.m. on the date of Pre-Trial. Anything not filed timely or without leave of court will not be considered at Trial.**

Plaintiff's Amended Pleading will be due: \_\_\_\_\_.

Defendant's Amended Pleadings will be due: \_\_\_\_\_.

Deadline for Plaintiff to designate testifying experts: \_\_\_\_\_.

Deadline for Defendant to designate testifying experts: \_\_\_\_\_.

Deadline to conduct discovery will be 30 days prior to trial unless the case is a divorce case. If the case is a divorce case, discovery may be conducted up to the date of trial.

Deadline for Alternate Dispute Resolution: \_\_\_\_\_

**MEDIATION SHALL BE ORDERED BY THE COURT IN ALL CONTESTED CASES AND ONLY THE COURT WILL APPOINT THE MEDIATOR.**

Deadline for **Robinson** Motion to Strike Witness for lack of foundation for Opinion: \_\_\_\_\_ Must be at least 60 days before trial.

**Motion for Summary Judgments need to be filed before:** \_\_\_\_\_ **Must be at least 45 days before Pre-Trial.**

**Interpreter:** Yes/No

**Important:** Court Reporter needs to know if a Daily Copy is needed: \_\_\_\_\_

If the case is a level three case, the parties may enter into a Discovery Control Plan in accordance with Rule 190.4 of the Texas Rules of Civil Procedure. In addition, either party may request on or more Pre-Trial Conferences in accordance with Rules 166 and 190.4 of the Texas Rules of Civil Procedure. The request for the Pre-Trial Conference must be filed no later than 90 days prior to the trial date.

The Plaintiff(s) and the Defendant(s) acknowledge that this Pre-Trial Guideline Order shall constitute a binding agreement between the Parties as defined by Rule 11 of the Texas Rules of Civil Procedure; and shall serve as modification of the discovery procedure as provided for in Rule 191.1 of the Texas Rules of Civil Procedure. Except as to the trial date, the parties may, with approval of the Court, modify the deadlines set forth in this Order by an agreement that complies with Rule 11 of the Texas Rules of Civil Procedure.

Signed and approved the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Hugo D. Martinez, Judge  
County Court at Law No. 1

\_\_\_\_\_  
Counsel for Plaintiff(s)  
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\_\_\_\_\_  
Counsel for Defendant(s)  
Print Name: \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Fax No. \_\_\_\_\_

**ALL counsel of Record:**

Following are the available 2025 calendar dates for the mandatory appearances on Final Pre-Trial and Jury Selection hearings for the County Court at Law No. 1 only. **PLEASE NOTE, A JURY DEMAND AND JURY FEE MUST BE PAID IN ORDER TO PLACE A CASE ON THE JURY DOCKET.** Mondays and Wednesday of non-jury weeks are available for non-jury cases.

**2025**

**JANUARY**

January 8, 2025 at 8:30a.m.  
Final Pre-Trial  
January 27, 2025 at 8:30a.m .  
Jury Selection

**FEBRUARY**

February 5, 2025 at 8:30a.m.  
Final Pre-Trial  
February 24, 2025 at 8:30a.m.  
Jury Selection

**MARCH**

March 7, 2025 at 8:30a.m.  
Final Pre-Trial  
March 17, 2025 at 8:30a.m.  
Jury Selection

**APRIL**

March 26, 2025 at 8:30a.m.  
Final Pre-Trial  
April 7, 2025 at 8:30a.m.  
Jury Selection

**MAY**

May 7, 2025 at 8:30a.m.  
Final Pre-Trial  
May 19, 2025 at 8:30a.m.  
Jury Selection

**JUNE**

June 4, 2025 at 8:30a.m.  
Final Pre-Trial  
June 23, 2025 at 8:30a.m.  
Jury Selection

**JULY**

July 16, 2025 at 8:30a.m.  
Final Pre-Trial  
July 28, 2025 at 8:30a.m.  
Jury Selection

**AUGUST**

August 13, 2025 at 8:30a.m.  
Final Pre-Trial  
August 25, 2025 at 8:30a.m.  
Jury Selection

**SEPTEMBER**

September 10, 2025 at 8:30a.m.  
Final Pre-Trial  
September 22, 2025 at 8:30a.m.  
Jury Selection

**OCTOBER**

October 8, 2025 at 8:30a.m.  
Final Pre-Trial  
October 20, 2025 at 8:30a.m.  
Jury Selection

**NOVEMBER**

November 5, 2025 at 8:30a.m.  
Final Pre-Trial  
November 17, 2025 at 8:30a.m.  
Jury Selection

**DECEMBER**

December 3, 2025 at 8:30a.m.  
Final Pre-Trial  
December 15, 2025 at 8:30a.m.  
Jury Selection