

(Note: Document may be modified to suit your case)

CAUSE NO. _____ - _____

In the Guardianship of

_____ ,
An Incapacitated Person

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In the County Court

At Law No.1

Webb County, Texas

Annual Accounting For The Period
through _____

TO THE HONORABLE JUDE OF SAID COURT:

NOW COMES _____, (Administrator or Guardian) herein, and respectfully presents this verified exhibit pursuant to the provisions of Texas Estates Code §§ 359.001/1163.001.

1. PERIOD OF ACCOUNT. This accounting covers the period shown above.
2. OPENING FIGURES. The property of the Estate, as shown on
 - the inventory, Appraisalment & List of Claims (or)
 - the last Annual Accounting
 approved on _____, was as follows:

REAL PROPERTY

_____ \$ _____

_____ \$ _____

TOTAL REAL PROPERTY

\$ _____

PERSONAL PROPERTY Confirmations or securities are attached.

_____ \$ _____

_____ \$ _____

TOTAL PERSONAL PROPERTY

\$ _____

CASH ON HAND Listed by account number and bank location.

_____ \$ _____

_____ \$ _____

TOTAL CASH ON HAND

\$ _____

OPENING FIGURES - TOTAL PROPERTY AND CASH ON HAND \$ _____

3. PROPERTY NOT PREVIOUSLY REPORTED. The following property has come into the hands of your (Administrator or Guardian) which has not been previously reported to the court:

None, (or)

_____ \$ _____

_____ \$ _____

TOTAL PROPERTY NOT PREVIOUSLY REPORTED

\$ _____

4. **CHANGES.** The following changes have occurred in the condition of the Estate which have not been previously listed or inventoried:

None, (or)

A. By Order signed _____ \$ _____

B. By Order signed _____ \$ _____

C. _____ \$ _____

TOTAL CHANGES IN PROPERTY

\$ _____

5. **RECEIPTS.** The receipts of the estate are shown in the attached exhibit "A", and are summarized as follows:

Interest on Estate Accounts \$ _____

Refunds \$ _____

Rental Income \$ _____

Dividends \$ _____

Proceeds from Sale of Estate Assets \$ _____

_____ \$ _____

_____ \$ _____

TOTAL RECEIPTS

\$ _____

6. **DISBURSMENTS.** The disbursements of the Estate are as shown in the attached Exhibit "B", and are summarized as follows:

Attorney's Fees \$ _____

Bond Premium \$ _____

Bank Charges \$ _____

Taxes \$ _____

Expenditures authorized by Court Order \$ _____

_____ \$ _____

_____ \$ _____

TOTAL DISBURSMENTS

\$ _____

7. **PROPERTY AND CASH ON HAND.** The property currently being administered and cash remaining in the hands of your Administrator is as follows:

REAL PROPERTY

_____ \$ _____

_____ \$ _____

TOTAL REAL PROPERTY

\$ _____

PERSONAL PROPERTY Confirmations of securities attached.

_____ \$ _____

_____ \$ _____

TOTAL PERSONAL PROPERTY

\$ _____

CASH ON HAND Verifications are attached.

_____ \$ _____

_____ \$ _____

TOTAL CASH ON HAND

\$ _____

TOTAL PROPERTY AND CASH ON HAND \$ _____

8. **SAFEKEEPING.** The following assets belonging to the estate are being held subject to safekeeping agreements:

Confirmations of safekeeping are attached.

None, (or)

_____ \$ _____

_____ \$ _____

TOTAL ASSETS IN SAFEKEEPING

\$ _____

9. **CLAIMS.** The claims which have been presented against the estate are as follows:

None, (or) circle the following:

Claimant Name & Address	Nature of Claim	Amount Allowed and Approved	Amount Rejected	Amount Paid	Amount Allowed But Not Paid
					TOTAL CLAIMS

\$ _____

10. **UNPAID DEBTS.** The Following debts and expenses of the estate have not been paid and are presently due and owed by the Estate:

None, (or)

_____ \$ _____

_____ \$ _____

TOTAL UNPAID DEBTS

\$ _____

11. **OTHER FACTS NECESSARY FOR FULL UNDERSTANDING OF THE CONDITION OF THE ESTATE, INCLUDING, BUT NOT LIMITED TO THE PAYMENT OF THE INSURANCE AND TAXES, IF ANY, ON ASSETS OF THE ESTATE:**

12. **RECONCILIATION.** The following is a summary and reconciliation of the foregoing paragraphs of this account:

	CASH	TOTAL ESTATE
12.2 OPENING FIGURES	\$ _____	\$ _____
12.3 PROPERTY NOT PREVIOUSLY REPORTED	\$ _____	\$ _____
12.4 CHANGES IN PROPERTY	\$ _____	\$ _____
12.5 RECEIPTS	\$ _____	\$ _____
12.6 DISBURSMENTS	\$ _____	\$ _____
TOTAL 12.2 THROUGH 12.6	\$ _____	\$ _____
12.7 PROPERTY AND CASH ON HAND	\$ _____	\$ _____
12.8 ASSETS IN SAFEKEEPING	\$ _____	\$ _____
TOTAL 12.7 THROUGH 12.8	\$ _____	\$ _____
12.9 CLAIMS		\$ _____
12.10 UNPAID DEBTS AND EXPENSES		\$ _____
TOTAL NET VALUE OF THE ESTATE		\$ _____

Respectfully submitted,

Administrator

THE STATE OF TEXAS }
COUNTY OF WEBB }

(Administrator or Guardian), _____, Being first duly sworn, upon his/her oath, deposes and says that:

I am the (Administrator or Guardian) in the above entitled and numbered cause. I have read and examined the foregoing Annual Account which is to be filed in this case and:

- A. The account contains a true, correct and complete statement of the matters to which the account relates;
- B. The Administrator has paid the bond premium for the next accounting period;
- C. The Administrator has filed all tax returns of the Estate due during the accounting period; and
- D. No taxes were owed by the Estate during the accounting period. (or)
 The (Administrator or Guardian) has paid all taxes the Estate owed during the accounting
 - 1. The amount of the taxes was \$ _____;
 - 2. The date the (Administrator or Guardian) paid the taxes was _____;
 - 3. The governmental entity to which the taxes were paid was _____. (or) The (Administrator or Guardian) has NOT paid all the taxes the estate owed during the accounting period, (or)
 The (Administrator or Guardian) has NOT filed all tax returns of the Estate due during the accounting period for the reason that

Administrator or Guardian

SWORN TO AND SUBSCRIBED this _____.

Notary Public

CAUSE NO. _____

IN THE MATTER OF

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IN THE COUNTY COURT

THE GUARDIANSHIP OF

AT LAW NO. 1

WEBB COUNTY, TEXAS

AN INCAPACITATED PERSON

**ORDER APPROVING ANNUAL ACCOUNTING FOR THE PERIOD
_____ THROUGH _____**

On this _____ day of _____, _____ came on to be considered the Annual Account of _____, and the Court having examined said Annual Account finds it should be entered of record and the Guardianship of the Estate should be continued.

IT IS THEREFORD ORDERED that the foregoing Annual Account of the Ward be approved and ordered entered of record.

IT IS FURTHER ORDERED that the Guardianship of the Estate of _____, An Incapacitated Person, be continued.

SIGNED on the _____ day of _____,

PRESIDING JUDGE
HUGO D. MARTINEZ
COUNTY COURT AT LAW NO.1
WEBB COUNTY, TEXAS