

Notice to Bidders

Notice is hereby given that the County of Webb is currently accepting bids for Rehabilitation of homes in Pueblo Nuevo, Webb County, Texas. The bids are for the rehabilitation of (1) home. The work includes electrical, plumbing, roofing, framing, and carpentry (sheet-rocking, tape, float, and painting).

Bids must be submitted in sealed envelopes to the office of the Webb County Clerk. Sealed envelopes must be marked (Sealed Bid) with bid numbered and service on the front lower left-hand corner of envelope. The project numbers for the two homes are as follows:

Bid 2013-22 Rehabilitation on one home - TDA-Rehab-04

Mark envelope with respective bid project numbers on lower left hand corner. Bid must be hand delivered or mailed to the following location:

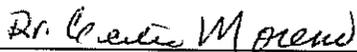
Webb County Clerk
Webb County Justice Center
1110 Victoria St., Suite 201
Laredo, Texas 78042

A mandatory pre-bid meeting will be held on **December 16, 2013** at the Webb County CAA Self-Help Center at 9:30 am. Contractors may visit proposed job site at this time.

Bids must be delivered no later than **Friday December 20, 2013 at 2:00 p.m.** at which time all bids received will be opened and read to the public. Bids not received before the time specified will not be considered.

Bid documents, plans and specifications may be obtained at web-site www.webbcountytexas.gov under Purchasing Agent any question please contact Leticia Gutierrez, Administrative Assistant by email at lgutierrez@webbcountytexas.gov and Arnoldo Cervantes Construction Coordinator 8116 Hwy 359 at the Self-Help Center office (956) 728-1481.

Bids will be awarded by project numbers. The County of Webb reserves the right to reject any and all bids, or to select the lowest and best bid that will serve in the best interest of Webb County.



Cecilia Moreno., Webb County Purchasing Agent

Advertise on Dec 7, 2013 and Dec. 14, 2013 & Dec. 17, 2013

**WEBB COUNTY
HOUSING REHABILITATION
BID PACKAGE**

1. **NOTICE TO BIDDERS**
2. **BID INVITATION** (MUST BE SIGNED)
3. **INSTRUCTION TO BIDDERS** (Must Read)
 - BIDDERS QUALIFICATIONS (Read)
 - BID BOND MUST BE SUBMITTED
4. **CONTRACTOR ELIGIBILITY REQUIREMENTS** (MUST BE SUBMITTED)
 - PROOF OF FINANCIAL CAPACITY AND CREDIT HISTORY (INCLUDE LETTER OF REFERENCE FROM BANK)
 - PROOF OF INSURANCE COMPLIANCE. GENERAL LIABILITY POLICY OF AT LEAST ONE HUNDRED THOUSAND DOLLARS (\$100,000.00)
 - DOCUMENTATION OF WORK HISTORY (INCLUDE LETTER OF RECOMMENDATION FROM (3) THREEE PREVIOUS CONSTRUCTION JOBS.
5. **INFORMATION REQUEST FORM** (MUST BE SIGNED AND NOTARIZED)
6. **FEDERAL LABOR STANDARDS PROVISIONS** (Read)
7. **REHABILITATION BID FORM** (MUST BE PROVIDED IN BID FORM AND SIGNED)
8. PLANS (**REVIEW**)
9. **SPECIFICATIONS BY LOCATION/TRADE** (ALLSPECIFICATIONS MUST BE SUBMITTED WITH PRICING AND SIGNATURES.
10. **PROOF OF NO DELIQUENT TAXES OWED TO WEBB COUNTY** (Must be signed)
11. **CONFLICT OF INTEREST** (Must be signed)
12. **CERTIFICATION OF DEBARRMENT** (Read)
13. **REFERNCES FORM** (Must be submitted)

14. Itemization of Bid Price form (required)



WEBB COUNTY
Economic Development
Bid Invitation

Office: 8116 HWY 359

Laredo, Texas 78043

Phone (956) 728-1481

Fax: (956) 728-1483

Project # _____

Gentlemen:

The bid in compliance with the Notice to Bidders for construction of this project, having examined the plans, and specifications with related documents and having examined the site and all conditions affecting the work, I hereby propose to furnish all labor, materials, equipment and services to construct the projects indicated above in accordance with contract documents for the sum(s) listed above.

The bidder if awarded the contract agrees to commence work within ten (10) consecutive calendar days from date of Notice to Proceed.

It is understood that if accepted by Owner/Webb County reserves the right to reject any or all bids and waive irregularities, formalities, or to accept all bids considered advantageous.

The undersigned agrees that he will not withdraw this proposal for a period of forty-five (45) days from the date thereof.

Contractor's Name _____

Address _____

Phone _____

Signature

Date

Attention Contractor:

The Owner/Webb County reserves the right to select one contractor for each base bid.

INSTRUCTIONS TO BIDDERS FOR CONSTRUCTION

1. USE OF SEPARATE BID FORMS

These contract documents include a complete set of bid and contract forms which are for the convenience of the bidders and are not to be detached from the contract document, completed or executed. Separate bid forms are provided for your use.

2. INTERPRETATIONS OF ADDENDA

No oral interpretations will be made to any bidder. Each request for an interpretation shall be made in writing to the locality or engineer no less than seven(7) days prior to the bid opening. Each interpretation made will be in the form of an addendum to the contract documents and will be distributed to all parties holding contract documents no less than five (5) days prior to the bid opening. It is however, the bidder's responsibility to make inquiry as to any addenda issued. All such addenda shall become part of the contract documents and all bidders shall be bound by such addenda, whether or not received by the bidders.

3. INSPECTION OF SITE

Each bidder should visit the site of the proposed work and fully acquaint himself with the existing conditions there and should fully inform himself as to the facilities involved, the difficulties and restrictions attending the performance of the contract. The bidder should thoroughly examine and familiarize himself with the drawings, technical specifications and all the other contract documents. The contractor by the execution of the contract shall in no way be relieved of any obligation under it due to his failure to receive or examine any form of legal document or to visit the site of acquaint himself with the conditions there existing. The city/county will be justified in rejecting any claim based on lack of inspections of the site prior to the bid.

4. ALTERNATE BID ITEMS

No alternate bids or items will be considered unless they are specifically requested by the technical specifications.

5. BIDS

- a. All bids submitted on the forms provided are subject to all requirements of the Contract Documents, including the Drawings.
- b. All bids must be regular in every respect and no interlineations, excisions or special conditions may be made or included by the bidder.
- c. Bid documents, including the bid, the bid bond, and the statement of bidders' qualifications shall be sealed in an envelope and clearly labeled with the words "Bid Documents", the project #, name of bidder, and the date and time of bid opening.
- d. Webb County may consider as irregular any bid on which there is an alteration of or departure from the bid form and, at its option reject any irregular bid.
- e. If a contract is awarded, it will be awarded to a responsible bidder on the basis of the lowest/best bid and the selected alternate bid items, if any. The contract will require the completion of the work in accordance with the contract documents.

6. BID MODIFICATIONS

- a. Any bidder may modify his bid by telegraphic communication at any time prior to the scheduled closing time for receipt of bids, provided such telegraphic communication is

INSTRUCTIONS TO BIDDERS FOR CONSTRUCTION

received by Webb County prior to the closing time, and provided further, Webb County is satisfied that a written confirmation of the telegraphic modification over the signature of the bidder was mailed prior to the closing time. The telegraphic communication should not reveal the bid price but should provide the addition, subtractions, or other modifications so that the final prices or terms will not be known by Webb County until the sealed bid is open. If written confirmation is not received within two (2) days from the closing time, no consideration will be given to the telegraphic modification.

- b. Likewise, any bidder may modify a bid by submitting a supplemental bid in person prior to the scheduled closing time for receipt of bids. Such supplemental should mention only additions of subtractions to the original bid so as to not reveal the final prices or terms to the locality until the sealed bid is open.

7. BID BOND

- a. A bid bond in the amount of 5% of the base bid issued by an acceptable surety shall be submitted with each bid. A certified check or bank draft payable to the locality or negotiable U.S. Government Bonds (as per value) may be practical after the opening of the bids.
- b. The bid bond or its comparable will be returned to the bidder as soon as practical after the opening of the bids.

8. STATEMENT OF BIDDERS QUALIFICATIONS

Each bidder shall submit on the form furnished for that purpose a statement of the bidders' qualifications. Webb County shall have the right to take such steps as it deems necessary to determine the ability of the bidder to perform his obligations under the contract, and the bidder shall furnish to Webb County all such information and data for the purpose as it may request. The right is reserved to reject any bid where an investigation of the available data does not satisfy Webb County that the bidder is qualified to carry out properly the terms of the contract.

9. UNIT PRICE

The unit price for each of the several items in the bid shall included its pro rata share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price bid represents the total bid. Any bid not conforming to these requirements may be rejected as informal. Special attention is drawn to this condition, as the unit prices will be used to determine the amount of any change orders resulting from an increase or decrease in quantities.

10. CORRECTIONS

Erasures or other corrections in the bid must be noted over the signature of the bidder.

INSTRUCTIONS TO BIDDERS FOR CONSTRUCTION

11. TIME FOR RECEIVING BIDS

Bids received prior to the advertised hour of opening shall be kept securely sealed. The officer appointed to open the bids shall decide when the specified time has arrived and no bid received thereafter will be considered, except that when a bid arrives by mail after the time fixed for opening, but before the reading of all other bids is completed, and its shown to the satisfaction of Webb County that the late arrival of the bid was solely due to delay in the mail for which the bidder was not responsible, such bid will be received and considered.

12. OPENING OF BIDS

The locality shall, at the time and place fixed for the opening of bids, open each bid and publicly read it aloud, irrespective of any irregularities therein. Bidders and other interested individuals may be present.

13. WITHDRAWAL OF BIDS

Bidder may withdraw the bid before the time fixed for the opening of bids, by communicating his purpose in writing to Webb County. Upon receipt of such notice, the unopened bid will be returned to the bidder. The bid guaranty of any bidder withdrawing his bid will be returned promptly.

14. AWARD OF CONTRACT/REJECTION OF BIDS

- a. The contract will be awarded to the responsive, responsible bidder submitting the lowest/best bid. The bidder selected will be notified at the earliest possible date. Webb County reserves the right to reject any or all bids and to waive any informality in bids received where such rejection or waiver is in its interest.
- b. Webb County reserves the right to consider as unqualified to do the work any bidder who does not habitually perform with his own forces the major portions of the work involved in construction of the improvements embraced in this contract.

15. EXECUTION OF AGREEMENT/PERFORMANCE AND PAYMENT BONDS

- a. Performance and Payment Bonds, requires all prime contractor which enter into a formal contract in excess of \$25,000.00 with the State, any department, board, agency, municipality, county, school district or any division or subdivision thereof, to obtain a Payment Bond in the amount of the contract before commencing with work and a Performance Bond for public works contracts in excess of \$100,000.00.
- b. The failure of the successful bidder to execute the agreement and supply the required bonds within ten (10) days after the prescribed forms are presented for signature, or within such extended period such as Webb County may grant, shall constitute a default and Webb County, may at its option either award the contract to the next lowest responsible bidder or re-advertise for bids. In either case, Webb County may charge against the bidder the difference between the amount of the bid, and the amount for which a contract is subsequently executed irrespective of whether this difference exceeds the amount of the bid-bond. If a more favorable bid is received through re-advertisement, the defaulting bidder shall have no claim against Webb County for a refund.

INSTRUCTIONS TO BIDDERS FOR CONSTRUCTION

16. WAGES AND SALARIES

Attention is particularly called to the requirement of paying not less than the prevailing Davis Bacon Related Act (DBRA) wage rates specified in the Contract Documents. These rates are minimums to be paid during the life of the contract. It is therefore the responsibility of the Bidder to inform themselves as to local labor conditions.

17. EQUAL EMPLOYMENT OPPORTUNITY

Attention is called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, creed, sex, or national origin.

CONTRACTOR ELIGIBILITY REQUIREMENTS

In order to qualify for bidding on any Webb County Housing Assistance projects, contractors must provide the following:

1. Proof of Financial Capacity and Credit History (include letter of reference from bank).
2. Proof of insurance compliance. General Liability Policy of at least one hundred thousand dollars (\$100,000.00).
3. Documentation of work history (include letter of recommendation from previous construction jobs).

Please provide all information requested PRIOR to bid opening date. For additional information please contact Arnoldo Cervantes, Construction Coordinator @ (956)728-1481.

IMPORTANT NOTICE

Contractors must fill out all forms in bid packet. It is important that contractors fill out the Bid Price Form in itemized form, since all payment will be paid per item according to Bid Price Form.

INFORMATION FORM

All questions must be answered and the data given must be clear and comprehensive. **THIS STATEMENT MUST BE NOTARIZED!** If necessary, questions may be answered on separate attached sheets. The bidder may submit any additional information he desires.

Name and Address of Bidder:

Date Organized: _____ Date Incorporated: _____

Number of years in contracting business under present name: _____

Contracts on hand:

Contracts	Dollar Amount	Start and Completion Date
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Type of work performed by your company: _____

Have you ever failed to complete any work awarded to you? _____

Have you ever defaulted on a contract? _____

List the projects most recently completed by your firm. (Include project of similar importance)

Project	Dollar Amount	Start and Completion Date
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Major equipment available for this contract:

INFORMATION FORM

Attach resume(s) for the principal member(s) of your organization, including the officers as well as the proposed superintendent for the project.

Credit available: \$ _____ Bank Reference: _____

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the _____ in verification of the recitals comprising this statement of Bidder's Qualifications.

Executed this _____ day of _____, 2013

By: _____
(Signature) (Title)

Equal Opportunity Guidelines for Construction Contractors

Note: To be included in bid packet and distributed at the preconstruction conference (optional)

1. **What are the responsibilities of the offeror or bidder to ensure equal employment opportunity?**
The offeror or bidder must comply with the "Equal Opportunity Clause" and the "Standard Federal Equal Opportunity Construction Contract Specifications."
2. **Are construction contractors required to ensure a legal working environment for all employees?**
Yes, it is the construction contractor's responsibility to provide an environment free of harassment, intimidation, and coercion to all employees and to notify all foremen and supervisors to carry out this obligation, with specific attention to minority or female individuals.
3. **To alleviate developing separate facilities for men and women on all sites, can a construction contractor place all women employees on one site?**
No, two or more women should be assigned to each site when possible.
4. **Are construction contractors required to make special outreach efforts to Section 3 or minority and female recruitment sources?**
Yes, construction contractors must establish a current list of Section 3, minority and female recruitment sources. Notification of employment opportunities, including the availability of on-the-job training and apprenticeship programs, should be given to these sources. The efforts of the construction contractors should be kept in file.
5. **Should records be maintained on the number of Section 3 residents, minority and females applying for positions with construction contractors?**
Yes, records must be maintained to include a current list of names, addresses and telephone numbers of all Section 3, minority and female applicants. The documentation should also include the results of the applications submitted.
6. **What happens if a woman or minority is sent to the union by the Contractor and is not referred back to the Contractor for employment?**
If the unions impede the construction contractor's responsibility to provide equal employment opportunity, a written notice should be submitted to TDA.
7. **What efforts are made by construction contractors to create entry-level positions for Section 3 residents, women and minorities?**
Construction contractors are required to develop on-the-job training programs, or participate in training programs, especially those funded by the Department of Labor, to create positions for Section 3 residents, women and minorities and to meet employment needs.
8. **Are any efforts made by the Contractor to publicize their Equal Employment Opportunity (EEO) policy?**
Yes, the construction contractor is responsible for notifying unions and sources of training programs of their equal employment opportunity policy. Unions should be requested to cooperate in the effort of equal opportunity. The policy should be included in any appropriate manuals, or collective bargaining agreements. The construction contractor is encouraged to publicize the equal employment opportunity policy in the company newspaper and annual report. The Contractor is also responsible to include the EEO policy in all media advertisement.

9. **Are any in-service training programs provided for staff to update the EEO policy?**
At least annually a review of the EEO policy and the affirmative action obligations are required of all personnel employees of a decision-making status. A record of the meeting including date, time, location, persons present, subject matter discussed, and disposition of the subject matter should be maintained.
10. **What recruitment efforts are made for Section 3 residents, minorities and women?**
The construction contractor must notify, both orally and in writing, Section 3, minority and female recruitment sources one month prior to the date of acceptance for apprenticeship or other training programs.
11. **Are any measures taken to encourage promotions for minorities and women?**
Yes, an annual evaluation should be conducted for all minority and female personnel to encourage these employees to seek higher positions.
12. **What efforts are taken to insure that personnel policies are in accordance with the EEO policy?**
Personnel policies in regard to job practices, work assignments, etc. should be continually monitored to insure that the EEO policy is carried out.
13. **Can women be excluded from utilizing any facilities available to men?**
No, all facilities and company activities are non-segregated except for bathrooms or changing facilities to ensure privacy.
14. **What efforts are made to utilize minority and female contractors and suppliers?**
None, however records are kept of all offers to minority and female construction contractors.
15. **If a construction contractor participates in a business related association that does not comply with affirmative action standards, does that show his/her failure to comply?**
No, the construction contractor is responsible for its own compliance.
16. **Will a construction contractor be in violation of EEO policy and affirmative action if he sets up one set of goals to include minorities and women?**
Yes. There is a separate goal for minorities and a separate single goal for women. The construction contractor is required to provide equal employment opportunity and to take affirmative action for all minority groups, both male and female, and all women both minority and non-minority.
17. **Can a construction contractor hire a subcontractor who has been debarred from government contracts pursuant to EEO?**
No. The construction contractor must suspend, terminate or cancel its contract with any Subcontractor who is in violation of the EEO policy.
18. **What effort has been taken by the construction contractor to monitor all employment to insure the company EEO policy is being carried out?**
The construction contractor must designate a responsible individual to keep accurate records of all employees that includes specific information required by the government.



WEBB COUNTY
Economic Development
From the desk of the SHC
Construction Coordinator

Office: 8116 HWY 359
Laredo, Texas 78043
Phone (956) 728-1481
Fax: (956) 728-1483

Webb County Housing Assistance Program
Bid Form

Project # TDA-Rehab-04

Name: Juventino Garcia
Address: 9224 SH 359
Colonia Pueblo Nuevo
Laredo, Texas 78043

Phone# _____

Total Bid Amount _____

Time of Completion: _____

Alternatives:

1. Materials: _____

2. Labor: _____

3. Materials: _____

4. Labor: _____

Contractors Name _____

Address _____

Phone # _____

Signature _____ Date _____

SPECS BY LOCATION/TRADE

12/4/2013

Pre-Bid Site Visit: _____
 Bidding Open Date: _____
 Bidding Close Date: _____
 Initial: _____

Case Number: TDA-04-Rehab
 Project Manager: Arnoldo Cervantes
 Phone: 956-728-1481

Address: <u>9244 E State Hwy 359 Highway</u>	Unit: <u>Unit 01</u>
Location: <u>1 - General Requirements</u>	Approx. Wall SF: <u>0</u> Ceiling/Floor SF: <u>0</u>

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				
10	<p>OWNER ACCEPTS SCOPE OF WORK</p> <p>The undersigned applicant(s) certifies that he/she has participated in the development of this Work Write Up (WWU) with the "Date Inspected" date of _____ & referred to as Exhibit 1. After careful review the applicant understands & accepts the work described & has initialed & dated each page of this WWU.</p> <p>X _____ X _____ Applicant Date Applicant Date</p>	1.00	DU	_____	_____
14	<p>CONTRACTOR ACCEPTS SCOPE OF WORK</p> <p>The undersigned contractor certifies that he/she has carefully reviewed & agrees to perform the work described in this Work Write Up (WWU) with the "Date Inspected" date of _____ & referred to as Exhibit 1. The contractor shall initial & date each page of the WWU.</p> <p>X _____ Contractor Date</p>	1.00	DU	_____	_____
31	<p>CONSTRUCTION DEFINITIONS</p> <p>"Install" means to purchase, set up, test and warrant a new component. "Replace" means to remove and dispose of original material, purchase new material, deliver, install, test and warrant. "Repair" means to return a building component to like new condition through replacement, adjustment and recoating of parts. "Reinstall" means to remove, clean, store and install a component.</p>	1.00	GR	_____	_____
35	<p>VERIFY QUANTITIES/MEASUREMENTS</p> <p>All Quantities stated in the attached specifications for this address using Units of Measure other than Each (EA), Room (RM) or Dwelling Unit (DU) (e.g. SF of Drywall) are for the contractor's convenience and must be verified by the contractor at a mandatory site inspection prior to bid submission. All quantities stated in the Units of Measure Each (EA), Room (RM) or Dwelling Unit (DU) are as stated. Discrepancies in Quantities found by the contractor must be communicated to the Housing Rehabilitation Specialist prior to the submission of a bid. Claims for additional funds due to discrepancies in Quantities shall not be honored if submitted after the bid submission.</p>	1.00	GR	_____	_____
45	<p>CONTRACTOR PRE-BID SITE VISIT</p> <p>The contractor must inspect the property. Submission of a bid is presumptive evidence that the bidder has thoroughly examined the site and is conversant with the requirements of the local jurisdiction.</p>	1.00	DU	_____	_____

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1 General Requirements					
55	WORK TIMES Contractors and their Subcontractors shall schedule working hours between 8:00am and 6:00pm Monday through Friday. Requests to work on weekends and before or after these hours must be approved by the homeowner.	1.00	GR	_____	_____
77	NEW MATERIALS REQUIRED All materials used in connection with this work write-up are to be new, of first quality and without defects - unless stated otherwise or pre-approved by Owner and Construction Specialist.	1.00	GR	_____	_____
78	WORKMANSHIP STANDARDS All work shall be performed by mechanics both licensed and skilled in their particular trade as well as the tasks assigned to them. Workers shall protect all surfaces as long as required to eliminate damage.	1.00	GR	_____	_____
85	CLOSE-IN INSPECTIONS REQUIRED Call the agency for inspection of all work that will be concealed from view before it is closed in. This type of inspection frequently includes, but is not limited to footings, roof sheathing & flashing prior to installation of new felt & shingles, and repaired framing & decking prior to installation of underlayment & floor coverings, prior to insulation and prior to drywall.	1.00	GR	_____	_____
90	1 YEAR GENERAL WARRANTY Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final payment. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.	1.00	DU	_____	_____
Trade: 16 Conservation					
4903	AIR-SEAL BUILDING ENVELOPE Seal all accessible cracks, gaps and holes in the building envelope with low VOC caulk (if less than 1/4") or expanding foam (if greater than 1/4"). Seal all top plate and bottom plate penetrations. If the foundation masonry wall is open core concrete block, seal the tops of the block with expanding foam. Seal all penetrations created by plumbing, gas lines, electrical boxes and outlets. Seal accessible gaps between the structure and window and door units with low expansive foam. Take care to seal all joints without excess sealant. Seal any gaps in the building envelope adjacent to flues with carefully cut to fit sheet metal collars that are securely fastened to framing sealing all seams and gaps with fire rated caulk. Remove any recessed light fixtures in insulated ceilings and seal the resulting opening. Seal any entries to attic space using weather stripping on attic doors or hatches. Air sealing must be completed prior to the installation of insulation. The owner will have a blower door test performed and the air sealing must produce test results of less than 0.30 CFM @50Pa per SF of envelope (floors, walls	1.00	DU	_____	_____

Location: 1 - General Requirements

Approx Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 16	Conservation and ceiling).				

Trade: 23 Electric

7430	CERTIFY ELECTRIC DISTRIBUTION Electrician shall inspect all exposed wiring, motors, fixtures and devices for malfunction, shorts and housing code compliance. Non-functioning and dangerous equipment and wiring shall be replaced with Romex wire, ivory devices and fixtures, with \$20 per fixture allowance. The service panel shall conform to the NEC Existing Structures code.	1.00	DU		
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Location Total: _____

Location: 2 - Exterior Wall 1

Approx Wall SF: 0

Ceiling/Floor SF: 272

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				

2930	WINDOW--ALUM SGL HNG/DBL GLZ Remove window to code legal dump. Field measure, fabricate and install a white, single hung, one-over-one, double glazed, thermal break, enameled aluminum replacement window including all necessary panning, caulk, trim and screen.	2.00	EA		
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Location Total: _____

Location: 3 - Exterior Wall 2

Approx Wall SF: 0

Ceiling/Floor SF: 240

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				

2930	WINDOW--ALUM SGL HNG/DBL GLZ Remove window to code legal dump. Field measure, fabricate and install a white, single hung, one-over-one, double glazed, thermal break, enameled aluminum replacement window including all necessary panning, caulk, trim and screen.	2.00	EA		
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Location Total: _____

Location: 4 - Exterior Wall 3

Approx Wall SF: 0

Ceiling/Floor SF: 432

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 4	Site Work				

535	BACKFILL BY HAND Backfill excavated area by hand with compaction.	2.00	CY		
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Location: 4 - Exterior Wall 3

Approx. Wall SF: 0

Ceiling/Floor SF: 432

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				
2930	WINDOW--ALUM SGL HNG/DBL GLZ Remove window to code legal dump. Field measure, fabricate and install a white, single hung, one-over-one, double glazed, thermal break, enameled aluminum replacement window including all necessary panning, caulk, trim and screen.	2.00	EA		

Location Total: _____

Location: 5 - Exterior Wall 4

Approx. Wall SF: 0

Ceiling/Floor SF: 224

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				
2930	WINDOW--ALUM SGL HNG/DBL GLZ Remove window to code legal dump. Field measure, fabricate and install a white, single hung, one-over-one, double glazed, thermal break, enameled aluminum replacement window including all necessary panning, caulk, trim and screen.	3.00	EA		

Location Total: _____

Location: 6 - Exterior Wall 5

Approx. Wall SF: 0

Ceiling/Floor SF: 25

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				
3	NO WORK REQUIRED This room has been inspected and requires no work.	1.00	EA		

Location Total: _____

Location: 7 - Exterior Wall 6

Approx. Wall SF: 0

Ceiling/Floor SF: 208

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				
2930	WINDOW--ALUM SGL HNG/DBL GLZ Remove window to code legal dump. Field measure, fabricate and install a white, single hung, one-over-one, double glazed, thermal break, enameled aluminum replacement window including all necessary panning, caulk, trim and screen.	1.00	EA		

Location Total: _____

Location: 8 - Exterior Wall 7

Approx. Wall SF: 0

Ceiling/Floor SF: 160

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Address: 9244 E State Hwy 359 Highway

Unit: Unit:01

Location: 8 - Exterior Wall-7

Approx: Wall SF: 0

Ceiling/Floor SF: 160

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				
2930	WINDOW--ALUM SGL HNG/DBL GLZ Remove window to code legal dump. Field measure, fabricate and install a white, single hung, one-over-one, double glazed, thermal break, enameled aluminum replacement window including all necessary panning, caulk, trim and screen.	1.00	EA		

Location Total: _____

Location: 9 - Garage

Approx: Wall SF: 736

Ceiling/Floor SF: 520

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				
3	NO WORK REQUIRED This room has been inspected and requires no work.	1.00	EA		

Location Total: _____

Location: 10 - Utility Room

Approx: Wall SF: 192

Ceiling/Floor SF: 36

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 17	Drywall & Plaster				
5210	DRYWALL--PATCH--LARGE Cut back defective gypsum to expose half of the studs on each side of the hole. Cut and tightly fit drywall patch. Glue and nail or screw patch. Apply tape and 3 coats of compound feathered out at least 8". Wet sand ready for paint.	10.00	SF		

Location Total: _____

Location: 11 - Kitchen

Approx: Wall SF: 288

Ceiling/Floor SF: 80

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23	Electric				
7835	RANGE HOOD EXTERIOR VENTED Install an exterior ducted enameled range hood with integral controls and light capable of 100 cfm at 70 sones. Attach hood to cabinet with screws. Include metal vent and roof or wall cap/damper assembly, using #14 copper Romex. Owner's choice of color.	1.00	EA		

Location Total: _____

Location: 12 - Dining Room

Approx: Wall SF: 496

Ceiling/Floor SF: 240

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Location: 12-Dining Room

Approx Wall SF: 496

Ceiling/Floor SF: 240

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				
3	NO WORK REQUIRED This room has been inspected and requires no work.	1.00	EA		
Location Total:					

Location: 13-Dining Room 2

Approx Wall SF: 352

Ceiling/Floor SF: 120

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				
3	NO WORK REQUIRED This room has been inspected and requires no work.	1.00	EA		
Location Total:					

Location: 14-Living Room

Approx Wall SF: 384

Ceiling/Floor SF: 144

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 1	General Requirements				
3	NO WORK REQUIRED This room has been inspected and requires no work.	1.00	EA		
Location Total:					

Location: 15-Bedroom # 1

Approx Wall SF: 352

Ceiling/Floor SF: 120

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23	Electric				
7805	SMOKE DETECTOR--BATTERY POWERED Install a UL approved, ceiling mounted, battery powered smoke and fire detector and battery.	1.00	EA		
Location Total:					

Location: 16-Bedroom # 2

Approx Wall SF: 400

Ceiling/Floor SF: 156

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23	Electric				
7805	SMOKE DETECTOR--BATTERY POWERED Install a UL approved, ceiling mounted, battery powered smoke and fire detector and battery.	1.00	EA		
Location Total:					

Location: 17--Bedroom #3

Approx. Wall SF: 448

Ceiling/Floor SF: 192

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23	Electric				

7805	SMOKE DETECTOR--BATTERY POWERED Install a UL approved, ceiling mounted, battery powered smoke and fire detector and battery.	1.00	EA		
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Location Total: _____

Location: 18--Hall

Approx. Wall SF: 256

Ceiling/Floor SF: 48

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23	Electric				

7805	SMOKE DETECTOR--BATTERY POWERED Install a UL approved, ceiling mounted, battery powered smoke and fire detector and battery.	1.00	EA		
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Location Total: _____

Location: 19--Hall #2

Approx. Wall SF: 384

Ceiling/Floor SF: 80

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 23	Electric				

7805	SMOKE DETECTOR--BATTERY POWERED Install a UL approved, ceiling mounted, battery powered smoke and fire detector and battery.	1.00	EA		
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Location Total: _____

Location: 20--Roof

Approx. Wall SF: 0

Ceiling/Floor SF: 1,836

Spec #	Spec	Quantity	Units	Unit Price	Total Price
Trade: 10	Carpentry				

3500	PORCH CEILING--1/4" BC PLYWOOD Cover porch ceiling with 3/8" BCX plywood (Soffit). Install molding at perimeter and 2" wide batten strips at seams.	108.00	LF		
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Trade: 15 Roofing

4580	TEAR OFF AND REROOF SHINGLES Remove and dispose of all roofing & defective sheathing. Cut a 1" wide vent at ridge board. Replace up to 5 sf of sheathing per 100 sf of roof using pine board or CDX plywood of matching thickness. Staple 15 lb felt. Install preformed white aluminum, drip edge, and vent pipe boots. Install a 220 lb fiberglass asphalt, 3 tab shingle with a 25 yr warranty. Replace all flashing. Install shingle-over ridge vent.	33.00	SQ		
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Location Total: _____

Location: 21--Bathroom #1

Approx. Wall SF: 224

Ceiling/Floor SF: 45

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 22 Plumbing

7180	BATH--3/4 (COMM/LAV/SHOWER)	1.00	EA	_____	_____
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Rough in, supply white fixtures and trim out a white, close coupled commode, 24" vanity with cultured top, and an enameled steel shower with a stone base. Rough in with PVC waste and vent and copper supply. Install metal single lever faucets on lavatory and shower with 15 year drip-free warranty, chromed 5- piece accessory set, & metal medicine cabinet.

Location Total: _____

Location: 23--HVAC

Approx. Wall SF: 0

Ceiling/Floor SF: 0

Spec #	Spec	Quantity	Units	Unit Price	Total Price
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Trade: 21 HVAC

6002	HVAC-	1.00	DU	_____	_____
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Remove existing and install 14 seer HVAC system. Equipment shall operate safely without leakage, noise, or vibration. All penetration of building components shall be neat, sleeved and fire stopped and shall not compromise structural integrity. Contractor shall submit a diagram showing equipment selection and proposed layout of distribution system within 10 days of bid award.

Location Total: _____

Unit Total for 9244 E State Hwy 359 Highway, Unit Unit 01: _____

Address Grand Total for 9244 E State Hwy 359 Highway: _____

Bidder: _____

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name _____ owes no delinquent property taxes to Webb County.

_____ owes no property taxes as a business in Webb County.
(Business Name)

_____ owes no property taxes as a resident of Webb County.
(Business Owner)

Person who can attest to the above information

*** SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas

County of Webb

Before me, a Notary Public, on this day personally appeared _____, know to me (or proved to me on the oath of _____ to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this ____ day of _____ 2013.

Notary Public, State of Texas

(Print name of Notary Public here)

My commission expires the ____ day of _____ 20__.

Webb County

Conflict of Interest Disclosure

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Webb County no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire may be viewed and printed by following the link before:

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

The Webb County Officials who come within Chapter 176 of the Local Government Code relating to filing of Conflict of Interest Questionnaire (Form CIQ) include:

1. Webb County Judge Danny Valdez
2. Commissioner Mike Montemayor
3. Commissioner Rosaura "Wawi" Tijerina
4. Commissioner John Galo
5. Commissioner Jaime Canales
6. Judge Joe Lopez, Chairman, 49th Judicial District
7. Judge Becky Palomo, 341st Judicial District
8. Judge Monica Notzon, 111th Judicial District

Please send completed forms to the Webb County Clerk's Office located at 1110 Victoria, Suite 201, Laredo, Texas 78040.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (Item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

PART A.

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.

Signature of Authorized Representative

Date

Printed/Typed Name and Title of
Authorized Representative

CERTIFICATION REGARDING FEDERAL LOBBYING
(Certification for Contracts, Grants, Loans, and Cooperative Agreements)

PART A. PREAMBLE

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

PART B. CERTIFICATION

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes
 No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
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Name of Authorized Representative	Title
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Signature – Authorized Representative

Date

References

Name of Firm	Address	Phone	Name of Contact



**WEBB COUNTY
SELF-HELP CENTER**
*From the desk of the
Construction Coordinator*

Office: 8116 HWY 359
Laredo, Texas 78043
Phone (956) 728-1481
Fax: (956) 728-1483

Itemization of Bid Price

This form shall be filled in and submitted with the bid form.

Bid shall be awarded on lump sum of items-to be shown on bid form.

	<u>Amount</u>
1. Concrete Foundation	\$ _____
2. Platform Foundation	\$ _____
3. Framing	\$ _____
4. Windows	\$ _____
5. Doors	
Exterior	\$ _____
Interior	\$ _____
6. Roofing	\$ _____
7. Ceilings and Interior Wall Coverings,	
Ceilings	\$ _____
Paneling	\$ _____
Other	\$ _____
8. Millwork and Trim	
Cabinets	\$ _____
Door/windows	\$ _____
Other	\$ _____
9. Floors-Underlay, Vinyl	\$ _____
10. Exterior Siding and Trim	\$ _____
11. Painting	

Exterior
Interior

\$ _____
\$ _____

12. Plumbing

Rough in

Top out

Fixtures

Septic System

\$ _____
\$ _____
\$ _____
\$ _____

13. Electrical

Service

Rough in

Trim

Final

\$ _____
\$ _____
\$ _____
\$ _____

14. Miscellaneous

\$ _____

15. Site Work and Demolition

\$ _____

Total Amount

\$ _____