

Public Notice

Notice is hereby given that the County of Webb is currently accepting responses to Request for Qualifications for a potential candidate to assume the duties and responsibilities of County Commissioner for Precinct I. The roles and duties of a County Commissioner are numerous and varied:

Budgeting and appropriation of funds for the following county activities; building and maintaining county roads; making and enforcing civil and criminal resolutions and ordinances not in conflict with state law, including those for land use and building construction; supporting and implementing state and federal mandates; executive oversight of all appointed county departments; construction and maintenance of public buildings; authorizing payment owed by the county and auditing all officers having control of county monies; managing county property and county funds; Trustee for school lands.

In addition to other requirements set out in the County's Request for Qualifications package, applicants MUST: be a United States citizen; be 18 years old on the date of appointment; have a valid Texas driver's license; have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated; or partially mentally incapacitated without the right to vote; have not been convicted of felony from which the person has not been pardoned or otherwise released from the resulting disabilities; have resided continuously in the state for 12 months and within the boundaries of Precinct 1 for the past six months.

Application packages and materials may be obtained online: www.webbcountytx.gov under sub link of "Current Public Notices and RFP's".

Responses to the Request for Qualifications must be received no later than **Friday, April 18th, at 5:00 p.m.** No late Responses will be considered.

STATEMENT OF QUALIFICATIONS PACKET REQUIREMENTS:

Statement of Qualifications Packet should contain / address the following:

- 1). a) Title Page: Name of applicant, address, telephone number, Email address and date submitted.
- b) Resume
- c) Letter of Transmittal: State your understanding and willingness to accept the responsibilities and duties of the position of County Commissioner Precinct I.
- d) Planned Approach: State your goals and objectives as it relates to the responsibilities and administration of the office of County Commissioner Precinct I.

Statement of Qualifications packet must be submitted **via email** to the 406th District Court at: 406@webbcountytx.gov

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The content of all qualification statements will remain confidential. Completed packages not received by the time set forth in this document will not be considered. Persons wanting to participate will be responsible for insuring the delivery of his/hers respective statements.