

**PUBLIC NOTICE**

Notice is hereby given that the County of Webb is now accepting Request for Qualifications for engineering consultant to prepare the Becerra Creek Flood Study and Drainage Improvement Plan for Highway 59 Colonias.

**RFQ 2014-008 “Webb County Hwy 59 Colonias Hydrologic & Hydraulic Analyses and Master Drainage Plan”**

**RFQ’s must be submitted in one (1) original and eight (8) copies in sealed envelopes to the Office of the Webb County Clerk’s. Sealed envelopes must be marked with RFQ number and title on front of lower left-hand corner of envelopes.**

RFQ’s will be either hand delivered or mailed to the following location:

**Webb County Clerk  
Webb County Justice Center  
1110 Vitoria St. Suite 201  
Laredo, Texas 78040-0029**

Request for Qualifications must be delivered no later than Monday **September 15, 2014 at 2:00 p.m.** at which time all RFQ’s received will be opened and read to the public. Late RFQ’s will not be considered.

If additional information is requested please email questions to [lgutierrez@webbcountytx.gov](mailto:lgutierrez@webbcountytx.gov) deadline for questions is September 8, 2014 at 5:00 p.m. Please visit our Web-site for a copy of RFQ, under purchasing department [www.webbcountytx.gov](http://www.webbcountytx.gov).

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Dr. Cecilia May Moreno  
Purchasing Agent

Published on August 29, 2014  
September 8, 2014

THIS FORM MUST BE INCLUDED WITH RFQ-PACKAGE; PLEASE CHECK OFF EACH ITEM AND SIGN

**“Sealed RFQ”**

**RFQ-2014-008 “Webb County Hwy 59 Colonias Hydrologic &Hydraulic Analyses and Master Drainage Plan”**

- Public Notice
- Project Scope
- Conflict of Interest Forms (required)
- Certification Regarding Debarment (Form H2048) (required)
- Certification Regarding Federal Lobbying (Form 2049) (required)
- Qualifier Information Form (required)
- Proof of No Delinquent Tax Owed to Webb County (required)
- References (required)

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Signature

**WEBB COUNTY  
HWY 59 COLONIAS**

**HYDROLOGIC & HYDRAULIC ANALYSES  
AND  
MASTER DRAINAGE PLAN**

**1. INTRODUCTION**

**Webb County is requesting qualifications for an engineering consultant to prepare the Becerra Creek Flood Study and Drainage Improvement Plan for Highway 59 Colonias. Details of the study and project scope are described below.**

**1.1 Purpose of Study**

The purpose of this work effort is to perform a drainage analysis and develop a Master Drainage Plan that accommodates discharges resulting from existing and ultimate development conditions which provides recommendations to minimize flood hazards from those watersheds and tributaries impacting the **Hwy 59 Colonias** comprised of the following subdivisions:

***Ranchitos Las Lomas I & II, Colorado Acres, Los Veteranos (Hwy 59), Ranchitos Los Arcos, Ranchitos Los Centenarios, Ranchitos Los Fresnos, Ranchitos Los Mesquites, Ranchitos Los Nopalitos, Valle Verde, Village East, Las Pilas I, and Hillside Acres I & II.*** These areas are impacted by the **Becerra Creek** watershed.

A detailed study has not been performed for the project area under FEMA's National Flood Insurance Program (NFIP); thus, a comprehensive drainage analysis is needed that includes flood hazard data and mapping of existing conditions that is consistent with FEMA's floodplain management guidelines and includes delineation of the 1% flood boundaries, development of the floodways and base flood elevations (BFEs). As one of the ultimate goals of this project, the flood hazard data and mapping obtained from this project will guide Webb County's regulatory floodplain management activities under the NFIP to provide flood loss reduction standards for new and existing development in the project area.

The Master Drainage Plan is to identify, analyze, and provide recommendations for infrastructure improvements (i.e., channels, bridges, detention ponds, etc.) and estimated costs to accommodate the drainage discharges resulting from existing and proposed ultimate development conditions. The future development hydraulic (HEC-1) models are to determine the discharges resulting from the future land use. The goal is to accommodate the ultimate development discharges without increasing the flooding at critical locations along the studied streams as well as to minimize current flood hazards for existing development.

**2. PROJECT SCOPE**

**2.1. Study Area**

The drainage study area consists of the Tributaries of the **Becerra Creek** and development patterns impacting the **Hwy 59 Colonias** group comprising the subdivisions of ***Ranchitos Las Lomas I & II, Colorado Acres, Los Veteranos (Hwy 59), Ranchitos Los Arcos,***

*Ranchitos Los Centenarios, Ranchitos Los Fresnos, Ranchitos Los Mesquites, Ranchitos Los Nopalitos, Valle Verde, Village East, Las Pilas I, and Hillside Acres I & II.*

## **2.2. Drainage Analysis and Master Drainage Plan**

The Drainage Analysis task shall comprise a comprehensive drainage analysis to identify flood hazard data and mapping of existing conditions that is consistent with FEMA's floodplain management guidelines under the National Flood Insurance Program (NFIP) and includes delineation of the 1% flood or 100-yr flood boundary, base flood elevation (BFE), and floodway delineation. The flood hazard data should be generated using engineering methods acceptable to the Army Corp of Engineers and FEMA for regulatory floodplain management purposes. Task shall include the preparation, development, submittal and approval of any Letter of Map Change (LOMC) that may be required.

Development of the Master Drainage Plan task shall include recommendations for infrastructure improvements and associated costs for each drainage system. Improvement recommendations should be developed to accommodate full development of the identified watershed and achieve full development with limited or no flooding of residential structures by the 1% chance or 100-year frequency flood. Said task should provide the County with the preliminary infrastructure requirements and associated costs that can be used for planning, budgeting, and/or scheduling for the implementation of the recommended improvements. Additionally, task shall include a detailed report and cost estimate for the development and/or approval of any required Federal, State or local authorities necessary to implement or construct each of the recommended improvements developed under the Master Drainage Plan (i.e., permitting, LOMC, environmental impact studies, etc.).

## **3. ENGINEERING METHODS**

### **3.1. Hydrologic Analyses**

The ultimate development hydrologic analyses to compute peak discharges on the above mentioned areas using the HEC-1 program for storms of selected recurrence intervals. The peak discharges (Q) for above mentioned areas and their tributaries are to be calculated based on the future land use. Detailed analyses of the hydrologic characteristics of the above mentioned areas and their tributaries are to be computed for the 10-, 25-, 50-, 100- and 500-year return frequencies to determine the discharges.

### **3.2. Hydraulic Analyses**

Compute the ultimate development hydraulic analyses to determine the water surface elevations (CXWSEL) for the above mentioned areas using the HEC-2 program for the various selected storms. Compute the ultimate development condition, the peak discharges (Q) for the above mentioned areas and their tributaries based on the future land use. In addition, list the various infrastructure improvement alternatives analyses of the hydraulic characteristics of the above mentioned areas and their tributaries and provide the water surface profiles for various flood frequencies. Water surface profiles for these channels are to be computed for the 10-, 25-, 50- 100- and 500-year return frequencies.

### **3.3. Flood Hazard Data & Mapping**

Flood hazard data and mapping should be generated using engineering methods acceptable to the Army Corp of Engineers and FEMA for regulatory floodplain management purposes under the National Flood Insurance Program (NFIP).

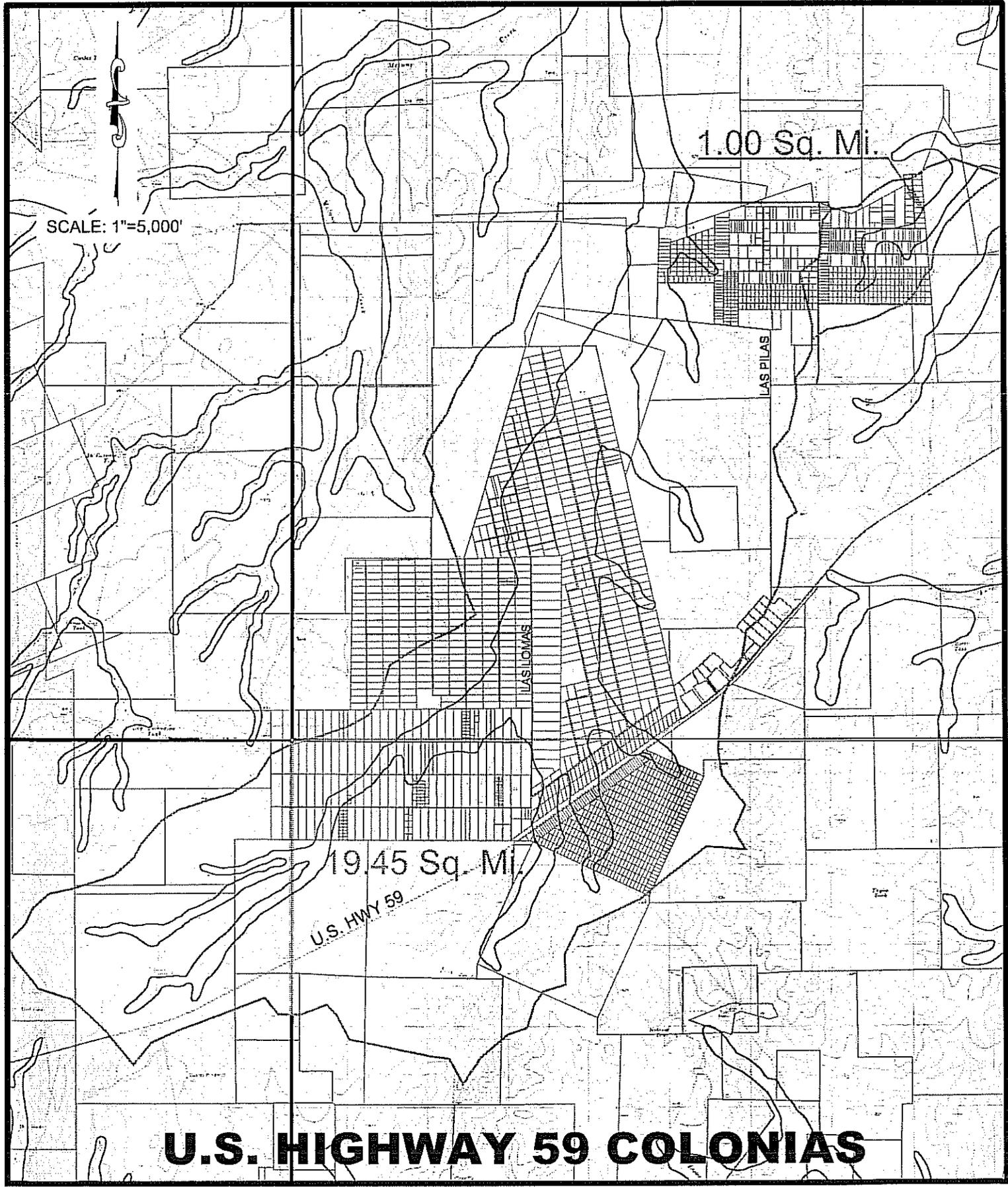
4. Criteria for Selection-
  - 4.1 Experience conducting flood studies (20 points)
  - 4.2 Experience/knowledge with flooding issues in Webb County (15 points)
  - 4.3 Experience with FEMA submittals and letters of map change- show work having successfully secured FEMA approval on other projects (30 points)
  - 4.4 Engineering/consultant approach (15 points)
  - 4.5 Timeline (15 points)
  - 4.6 Knowledge of the Webb County Colonia's needs (5 points)

Because project requires FEMA review and approval qualifiers must be able to get project approval from FEMA.

Qualifiers will be ranked. If Webb County is not able to negotiate a reasonable price with the top ranked qualifier, negotiations with the top ranked qualifier will cease and the next top ranked qualifier will be asked to negotiate.

### **Proposal Information**

1. Qualifications are to be sent to Webb County Clerk's Office 2<sup>nd</sup> Floor, 1110 Victoria, Suite 201, Laredo Texas 78042-0029
2. Qualifications are due Monday September 15, 2014 at 2:00 P.M.
3. Questions regarding the project scope should be made in writing to Rhonda Tiffin, Planning Director at [rtiffin@webbcountytexas.gov](mailto:rtiffin@webbcountytexas.gov) . Questions are due on September 8, 2014 at 5:00 p.m.
4. Questions regarding the submittal of the qualification package should be made in writing to Leticia Gutierrez, Administrative Assistant at [lgutierrez@webbcountytexas.gov](mailto:lgutierrez@webbcountytexas.gov)
5. All question and responses will be posted on the website.



1.00 Sq. Mi.

SCALE: 1"=5,000'

19.45 Sq. Mi.

U.S. HWY 59

LAS PILAS

LAS LOMAS

# U.S. HIGHWAY 59 COLONIAS

## Webb County

### Conflict of Interest Disclosure

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filled with the records administrator of Webb County no later than the 7<sup>th</sup> business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire may be viewed and printed by following the link before:

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

The Webb County Officials who come within Chapter 176 of the Local Government Code relating to filing of Conflict of Interest Questionnaire (Form CIQ) include:

1. Webb County Judge Danny Valdez
2. Commissioner Linda Ramirez
3. Commissioner Rosaura "Wawi" Tijerina
4. Commissioner John Galo
5. Commissioner Jaime Canales
6. Judge Joe Lopez, Chairman, 49<sup>th</sup> Judicial District
7. Judge Becky Palomo, 341<sup>st</sup> Judicial District
8. Judge Monica Notzon, 111<sup>th</sup> Judicial District

Please send completed forms to the Webb County Clerk's Office located at 1110 Victoria, Suite 201, Laredo, Texas 78040.

# CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1481, 80th Leg., Regular Session.  
This questionnaire is being filed in accordance with Chapter 178, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (Item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes  No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes  No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes  No

D. Describe each employment or business relationship with the local government officer named in this section.

4

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date

**CERTIFICATION**  
**REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY**  
**EXCLUSION FOR COVERED CONTRACTS**

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
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\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Name and Title of  
Authorized Representative

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

Yes

No

<b>Name of Contractor/Potential Contractor</b>	<b>Vendor ID No. or Social Security No.</b>	<b>Program No.</b>
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<b>Name of Authorized Representative</b>	<b>Title</b>
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\_\_\_\_\_  
Signature – Authorized Representative

\_\_\_\_\_  
Date

Qualifier Information

Name of Qualifier: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Person Authorized to Sign RFQ:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

\_\_\_\_\_  
\_\_\_\_\_  
(Date)

Note:

All submissions relative to these Qualifications shall become the property of Webb County and are nonreturnable.

If any further information is required please call the Webb County Purchasing Agent, Dr. Cecilia May Moreno, at (956)523-4125 or Administrative Assistant, Leticia Gutierrez, at (956)-523-4127.

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name \_\_\_\_\_ owes no delinquent property taxes to Webb County.

\_\_\_\_\_ owes no property taxes as a business in Webb County.  
(Business Name)

\_\_\_\_\_ owes no property taxes as a resident of Webb County.  
(Business Owner)

\_\_\_\_\_  
Person who can attest to the above information

**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas  
County of Webb

Before me, a Notary Public, on this day personally appeared \_\_\_\_\_, know to me (or proved to me on the oath of \_\_\_\_\_ to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_ 2014.

Notary Public, State of Texas

\_\_\_\_\_  
(Print name of Notary Public here)

My commission expires the \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

## References

Name of Firm	Address	Phone	Name of Contact