

MEETING NOTICE

TO: Webb County-City of Laredo Regional Mobility Authority Board Members

FROM: Mr. Ruben Soto, Chair

SUBJECT: March 2015 Board Meeting

The next meeting of the WCCL-RMA is scheduled as follows:

DATE: Monday, March 16, 2015

TIME: 9:00 AM

**PLACE: Texas Department of Transportation – Laredo District Meeting Room
1817 Bob Bullock Loop
Laredo, Texas 78043
Webb County**

(Located at the rear of the District Headquarters Building / Please note that the best route into the TxDOT Facility is off of Spur 400/Clark to the east of the DPS campus)

Enclosed are the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call me at (956) 723-9841

**WEBB COUNTY-CITY OF LAREDO REGIONAL MOBILITY AUTHORITY (WCCL-RMA)
BOARD OF DIRECTORS MEETING
9:00 AM Monday, March 16, 2015
TxDOT – Laredo District Meeting Room
1817 Bob Bullock Loop
Laredo, Texas 78043
Webb County**

- 1. Open meeting and Establish Quorum**
- 2. Welcome and Opening Remarks** – Ruben Soto (RMA Presiding Officer)
- 3. Discussion/Approval of February 24, 2015 Meeting Minutes**
- 4. Introduction of New Directors**
- 5. Discussion of posting of RFQ for Legal Counsel and other services**
- 6. Discussion and possible action regarding preparation of Standard Operating Procedures (SOP) policies (Environmental Reviews, Employee Conduct Code, etc.)**
- 7. Discussion on the development of a WCCL-RMA Strategic Plan**
- 8. Overview of the TxDOT & FHWA Project Procedures – Presentation by TxDOT**
 - Project Planning & Programming (Prioritizing Projects & Assigning the Funding)
– Melisa Montemayor
 - State Infrastructure Bank (SIB) Loan Process – Melisa Montemayor
 - Design-Build Process – Melisa Montemayor
 - Project Development Process (Local Government Project Procedures Manual)
 - Advanced Funding Agreements (AFAs) – Gustavo Elizondo
 - Preliminary Engineering – Albert Ramirez / Tito Gonzalez
 - Environmental Process – Mike Graham
 - Plans Specifications & Estimates (PS&E) Package – Albert Ramirez / Tito Gonzalez
 - Project Bid Letting & Contract Awarding Procedures – Ana Duncan
 - Construction Phase – Eduardo DeLeon / Ana Duncan
 - Project Close-Out & Acceptance – Gustavo Elizondo / Ana Duncan
- 9. Public Comments**
- 10. Date/Time/Location of the Next Full Board Meeting**
- 11. Adjournment**

CLOSED SESSION

The Webb County-City of Laredo Regional Mobility Authority Board may retire into Executive Session pursuant to the Texas Government Code, Sections 551.071 - 551.088 to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Board may move to Executive Session to discuss any of the items on this agenda, consistent with the terms of the Open Meetings Act, as amended.)

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES

COURTESY RULES

Thank you for your presence. The WCCL RMA appreciates your interest. If you wish to address the RMA on any agenda item, Public Participation Forms will be available before the meeting. These forms must be filled out and turned in to the RMA Chair or Secretary *prior* to the time the agenda item in question is addressed by the RMA. You must be recognized by the Chair. (NOTE: Items will not necessarily be presented in the order they are posted.)

OPEN COMMENT PERIOD

At the conclusion of all other agenda items, the Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction of the Board. Public comment that does not relate to a specific agenda item must be made during the open comment period.

Each speaker will be allowed a **maximum of three (3) minutes**. Speakers must be signed up prior to the beginning of the open comment period. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the Chair, or a recognized committee, to investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

NOTE

Enumerated agenda items are assigned for ease of reference only, and will not necessarily be considered by the Board in that particular order. The Chair may rearrange the order in which agenda items are considered. Presenters with audiovisual needs are requested to contact Raul Leal at (956) 712-7416 at least two working days prior to the meeting.

ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance to the Meeting. If any special assistance or accommodations are needed in order to attend this RMA meeting, please contact Raul Leal at (956) 712-7416 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact Raul Leal at (956) 712-7416 at least two working days prior to the meeting so that appropriate arrangements can be made.